

OMB CONTROL NUMBER 0607 - 0151	TITLE The Boundary and Annexation Survey (BAS)
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19. CERTIFICATION FOR PAPERWORK REDUCTION ACT SUBMISSIONS

a. PROGRAM OFFICIAL CERTIFICATION (Internal DOC Use Only)

Type name Nancy A. Potok, Deputy Director and Chief Operating Officer	Date 12/8/15
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On behalf of this Federal agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9.

NOTE: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It uses plain, coherent, and unambiguous language that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention periods for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3) about:
 - (i) Why the information is being collected;
 - (ii) Use of information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, or mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of the instructions);
- (i) If applicable, it uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of these provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

b. SENIOR OFFICIAL OR DESIGNEE CERTIFICATION

Type name Jennifer Jessup, Departmental Paperwork Clearance Officer	Date
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PAPERWORK REDUCTION ACT SUBMISSION

Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the Supporting Statement, and any additional documentation to: **Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW, Washington, DC 20503.**

1. AGENCY/SUBAGENCY ORIGINATING REQUEST Department of Commerce/Census Bureau/Geography Division		2. OMB CONTROL NUMBER a. <u>0607</u> - <u>0151</u> <input type="checkbox"/> b. NONE <input type="checkbox"/>																																			
3. TYPE OF INFORMATION COLLECTION (X one) <input type="checkbox"/> a. NEW COLLECTION <input checked="" type="checkbox"/> b. REVISION OF A CURRENTLY APPROVED COLLECTION <input type="checkbox"/> c. EXTENSION OF A CURRENTLY APPROVED COLLECTION <input type="checkbox"/> d. REINSTATEMENT, WITHOUT CHANGE, OF A PREVIOUSLY APPROVED COLLECTION FOR WHICH APPROVAL HAS EXPIRED <input type="checkbox"/> e. REINSTATEMENT, WITH CHANGE, OF A PREVIOUSLY APPROVED COLLECTION FOR WHICH APPROVAL HAS EXPIRED <input type="checkbox"/> f. EXISTING COLLECTION IN USE WITHOUT AN OMB CONTROL NUMBER		4. TYPE OF REVIEW REQUESTED (X one) <input checked="" type="checkbox"/> a. REGULAR SUBMISSION <input type="checkbox"/> b. EMERGENCY - APPROVAL REQUESTED BY: ___/___/___ <input type="checkbox"/> c. DELEGATED 5. SMALL ENTITIES Will this information collection have a significant economic impact on a substantial number of small entities? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO 6. REQUESTED EXPIRATION DATE <input checked="" type="checkbox"/> a. THREE YEARS FROM APPROVAL DATE <input type="checkbox"/> b. OTHER: ___/___/___																																			
7. TITLE The Boundary and Annexation Survey (BAS)																																					
8. AGENCY FORM NUMBER(S) (if applicable) BAS 1, BAS 2, BAS 3, BAS 5, BAS 6, BASSC																																					
9. KEYWORDS																																					
10. ABSTRACT The Census Bureau conducts the BAS annually to collect boundary updates and information about selected legally defined geographic areas, including counties (and equivalent areas), incorporated places, Minor Civil Divisions (MCDs), as well as federally recognized American Indian Reservations (AIRs), Off-Reservation Trust Lands (ORTLs), and Tribal Subdivisions.																																					
11. AFFECTED PUBLIC (Mark primary with "P" and all others that apply with "X") <input type="checkbox"/> a. INDIVIDUALS OR HOUSEHOLDS <input type="checkbox"/> b. BUSINESS OR OTHER FOR-PROFIT <input type="checkbox"/> c. NOT-FOR-PROFIT INSTITUTIONS <input type="checkbox"/> d. FARMS <input type="checkbox"/> e. FEDERAL GOVERNMENT <input checked="" type="checkbox"/> f. STATE, LOCAL OR TRIBAL GOVERNMENT		12. OBLIGATION TO RESPOND (Mark primary with "P" and all others that apply with "X") <input checked="" type="checkbox"/> a. VOLUNTARY <input type="checkbox"/> b. REQUIRED TO OBTAIN OR RETAIN BENEFITS <input type="checkbox"/> c. MANDATORY																																			
13. ANNUAL REPORTING AND RECORDKEEPING HOUR BURDEN <table style="width: 100%; border-collapse: collapse;"> <tr><td>a. NUMBER OF RESPONDENTS</td><td style="text-align: right;">86,555</td></tr> <tr><td>b. TOTAL ANNUAL RESPONSES</td><td style="text-align: right;">86,555</td></tr> <tr><td>(1) Percentage of these responses collected electronically</td><td style="text-align: right;">50 %</td></tr> <tr><td>c. TOTAL ANNUAL HOURS REQUESTED</td><td style="text-align: right;">174,710</td></tr> <tr><td>d. CURRENT OMB INVENTORY</td><td style="text-align: right;">169,368</td></tr> <tr><td>e. DIFFERENCE (+, -)</td><td style="text-align: right;">5,342</td></tr> <tr><td>f. EXPLANATION OF DIFFERENCE:</td><td style="text-align: right;">5,342</td></tr> <tr><td> (1) Program change (+, -)</td><td></td></tr> <tr><td> (2) Adjustment (+, -)</td><td></td></tr> </table>		a. NUMBER OF RESPONDENTS	86,555	b. TOTAL ANNUAL RESPONSES	86,555	(1) Percentage of these responses collected electronically	50 %	c. TOTAL ANNUAL HOURS REQUESTED	174,710	d. CURRENT OMB INVENTORY	169,368	e. DIFFERENCE (+, -)	5,342	f. EXPLANATION OF DIFFERENCE:	5,342	(1) Program change (+, -)		(2) Adjustment (+, -)		14. ANNUALIZED COST TO RESPONDENTS (In thousands of dollars) <table style="width: 100%; border-collapse: collapse;"> <tr><td>a. TOTAL CAPITAL/STARTUP COSTS</td><td style="text-align: right;">0.00</td></tr> <tr><td>b. TOTAL ANNUAL COSTS (O&M)</td><td style="text-align: right;">0.00</td></tr> <tr><td>c. TOTAL ANNUALIZED COST REQUESTED</td><td style="text-align: right;">0.00</td></tr> <tr><td>d. CURRENT OMB INVENTORY</td><td style="text-align: right;">0</td></tr> <tr><td>e. DIFFERENCE (+, -)</td><td style="text-align: right;">0</td></tr> <tr><td>f. EXPLANATION OF DIFFERENCE:</td><td></td></tr> <tr><td> (1) Program change (+, -)</td><td></td></tr> <tr><td> (2) Adjustment (+, -)</td><td></td></tr> </table>		a. TOTAL CAPITAL/STARTUP COSTS	0.00	b. TOTAL ANNUAL COSTS (O&M)	0.00	c. TOTAL ANNUALIZED COST REQUESTED	0.00	d. CURRENT OMB INVENTORY	0	e. DIFFERENCE (+, -)	0	f. EXPLANATION OF DIFFERENCE:		(1) Program change (+, -)		(2) Adjustment (+, -)	
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15. PURPOSE OF INFORMATION COLLECTION (Mark primary with "P" and all others that apply with "X") <input type="checkbox"/> a. APPLICATION FOR BENEFITS <input type="checkbox"/> b. PROGRAM EVALUATION <input checked="" type="checkbox"/> c. GENERAL PURPOSE STATISTICS <input type="checkbox"/> d. AUDIT <input checked="" type="checkbox"/> e. PROGRAM PLANNING OR MANAGEMENT <input type="checkbox"/> f. RESEARCH <input type="checkbox"/> g. REGULATORY OR COMPLIANCE		16. FREQUENCY OF RECORDKEEPING OR REPORTING (X all that apply) <input checked="" type="checkbox"/> a. RECORDKEEPING <input type="checkbox"/> b. THIRD PARTY DISCLOSURE <input checked="" type="checkbox"/> c. REPORTING: (1) On Occasion <input type="checkbox"/> (2) Weekly <input type="checkbox"/> (3) Monthly <input type="checkbox"/> (4) Quarterly <input type="checkbox"/> (5) Semi-Annually <input checked="" type="checkbox"/> (6) Annually <input type="checkbox"/> (7) Biennially <input type="checkbox"/> (8) Other (Describe) <input type="checkbox"/>																																			
17. STATISTICAL METHODS Does this information collection employ statistical methods? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		18. AGENCY CONTACT (Person who can best answer questions regarding the content of this submission) a. NAME Laura Waggoner b. TELEPHONE NUMBER (Include area code) 301-763-1099																																			

A. Name of preparing division
GEO

B. OMB clearance number
0607-0151

C. Title of information collection
OMB Clearance Boundary and Annexation Survey (BAS)

D. Form number(s), if any
N/A

**CONCURRENCE RECORD
FOR OMB 83-I,
"PAPERWORK REDUCTION
ACT SUBMISSION"**

E. Contact person	1. Name Bernard Bundy Jr.	2. Telephone number (301) 763-8943	3. Room number and building 4H178A
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F. Routing information

Route to – (a)	Name of concurring official (b)	Initials (c)	Date (d)	Remarks (e)
1. Preparing Official	Laura Waggoner (4H079)	<i>LW</i>	7/14/15	
2. Additional concurrences:	a.			
	b.	Robin Pennington (4K065)	<i>RAP</i>	7/15/15
	c.			
	d.			
3. Division/Office Chief	Timothy Trainor (4H174)	<i>CTT</i>	7/16/15	
4. Legal Office	Melissa Creech (8H051)	<i>mc</i>	7/16/15	You may need to include your attachments to the Supporting Statement for ESA.
5. Assistant Director (If applicable)				
6. Associate Director	Lisa Blumerman (8H122)	<i>LBS</i>	7/24/15	
7. Preparing Official	Laura Waggoner (4H079)	<i>LW</i>	7/27/15	
8. Office of Analysis and Executive Support	Robin Bachman (8H028)	<i>MRL (for Robin)</i>	11/25/15	Please provide all attachments (forms, letters, etc.) for review. Also, refer to post-its with comments. 11/17 comments have been addressed for supporting statement. 11/12: please refer to comments on attachments. All updates have been completed.
9. Forms Clearance Office	Danielle Norman (8H034B)	<i>DN</i>	12.9.15	

Forms Clearance Office
Use only

G. Date to Department of Commerce →

