National Survey of Family Growth, Verification Questionnaires

Overview of Procedures
The NSFG selects a random ten percent sub-sample of the cases completed by each interviewer (both screener and main) to be rechecked using a brief interview to verify the completeness and accuracy of the interviewer's work. To describe the results of this effort, an Interview Verification Report is constructed on a daily basis.

Verifications are conducted by the Field Quality Control Coordinator using our field sample management system, WebTrak. WebTrak is programmed to automatically flag a random ten percent of completed cases for verification. Project management staff members can hand-flag additional cases for verification as necessary. Verifications are conducted promptly after the cases have been finalized. WebTrak preloads the questionnaire responses from the informant/respondent and allows the verifier to enter the answers to the verification questions into the system in order to check for accuracy.

<u>Screener Verification</u>

Screener verification is completed on a random ten percent of completed screener interviews in which no eligible respondent was found (households in which no member is age 15 – 49, result code of 8010). All cases determined to be ineligible without a screener interview being completed (result code of 8080) are flagged for verification.

<u>Screener Verification Questionnaire</u>

{ THIS ITALICIZED TEXT APPEARS ON SCREEN, BUT IS NOT READ.

{ THIS TEXT COMPLIES WITH OMB GUIDELINES.

> *Public reporting burden of this collection of information is estimated to average 2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspects of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer; 1600 Clifton Road NE, MS D-74, Atlanta, GA 30333; ATTN: PRA **(OMB No. 0920-0314)***

1. Hello, my name is [NAME] with the Institute for Social Research at the University of Michigan. Our records show that one of our interviewers recently contacted you/your household regarding the National Survey of Family Growth. I'm calling to verify that one or our interviewers, [IWER NAME], spoke with someone at your household on [DATE OF INTERVIEW] for the National Survey of Family Growth. Do you remember Ms. [IWER NAME] contacting you?

2. Do you remember Ms. [IWER NAME] contacting you or a household member?

3. According to our interviewer, your household includes no one between the ages of 15 and 49. Is this correct?

4. On [SCREEN RESULT DATE] how many people usually lived in your household?

5. In your opinion, did the interviewer conduct herself in a professional manner?

6. Are there any additional comments that you want to share about the interview or the interviewer?

<u>Verification outcomes are:</u>
VERIFIED (all verification data match),
VERIFIED WITH DISCREPANCY(one piece of verification data does not match),
FAILS VERIFICATION (more than one piece of verification data does not match),
UNABLE TO VERIFY (informant is contacted, but unwilling to
      participate in verification OR the verifier is unable to reach the informant).