



Department of Energy

Washington, DC 20585

January 22, 2021

Dear Respondent:

Each year the U.S. Department of Energy's (DOE), U.S. Energy Information Administration (EIA) and state energy offices conduct the State Heating Oil and Propane Program (SHOPP) telephone survey to collect No. 2 fuel oil and propane statistics. This year, your company has been selected for participation in the survey.

The data collected through SHOPP are very useful to EIA and states in responding to Congressional and consumer inquiries and prove to be a valuable means of communication between federal and state governments and industry in the event of sudden market changes. With the increased levels of market volatility seen in recent years, SHOPP will be even more important in accurately assessing market conditions this winter. Your participation is vital to this effort.

Your response to this survey is mandatory and required pursuant to 15 U.S.C., Sections 764(b), 772(b) and 790a of the Federal Energy Administration Act of 1974. EIA estimates that the average reporting burden for this survey is 6 minutes.

A representative from the state energy office will contact you for price information on a weekly basis (regularly Monday; Tuesday when Monday is a holiday) through March 2017. You will be asked to provide the current delivered sales price of No. 2 fuel oil and/or propane to residential customers who use these products to heat their homes. Prices reported should exclude all taxes and or incentives. Response to this survey is mandatory under the Federal Energy Administration Act of 1974 (Public Law 93-275). The information collected by this survey will be protected and not disclosed to the public to the extent that it satisfies the criteria for exemption under the Freedom of Information Act. The information obtained by this survey may be made available in response to an order of a court of competent jurisdiction, or upon request, to another component of DOE, another federal agency for official use, to any committee of Congress, the General Accounting Office, other Congressional agencies authorized by law to receive such information, or your state energy office.

Data Availability

Aggregated data (averages across all companies who are respondents) will be published on the [Heating Oil and Propane Update](#) and [Winter Heating Fuels](#) pages on EIA's website.

The state representative will be contacting you soon to set up reporting schedules and identify proper contact persons. If you have any questions regarding this survey, please contact Marcela Rourk at 202-586-4412. Thank you in advance for your cooperation in providing this important energy data.

Sincerely,

Tammy Heppner
Team Lead
Office of Petroleum and Biofuels Statistics
U.S. Energy Information Administration

