

Information and Communications Technology Needs Assessment Survey  
REMINDER CARDS

1<sup>st</sup> Reminder  
Front

Volpe  
RVT-81  
55 Broadway  
Kendall Square  
Cambridge, MA 02142

Fname Lname  
Street1  
Street2  
City, State Zip+4

Back

Date

A few weeks ago, we sent you a survey and we have not received your response. If you have already sent it in or filled it out online, please ignore this reminder. If you haven't yet completed it, we hope that you can make time to finish it.

If you have misplaced it and would like a new one sent, please call Fname Lname at 617-xxx-xxxx or email [fname.lname@dot.gov](mailto:fname.lname@dot.gov)

Thank you for your support!



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Volpe  
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Fname Lname  
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Date

A month ago, we sent you a survey and we have not received your response. If you have already sent it in or filled it out online, please ignore this reminder. If you haven't yet completed it, we hope that you can make time to finish it.

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