

Burden Calculation for Generic Forms

Application forms	Number of Responses (FY2014)	Time per response (hours)	Total Burden Hours	Cost (27.94 per hour) ¹
National Medal for Museum/Library Services form and cover sheet	159	9.08	1443.72	\$40,337.54

Programs that use the form				min/hr	Cost per reponse/ROCIS
NM for Museum/Library				9.08	253.695200

Application forms	Number of Responses (FY2014)	Number of Respondents for Small Entity (FY2014)
National Medal for Museum/Library Services	159	40

Percentage of Respondents Reporting Electronically (FY2014)	Programs that use the form	Percentage of small entities
0		25.16%

Process	OMS/OLS average time to process one (hours)
National Medals nomination	1

GrantsAdmin average time to process one (hours)	# of responses (FY 2016)	Hour burden to IMLS
0	159	159
TOTALS	159	159.00

Average salary	\$ burden to IMLS
41.12	\$6,538.08
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