**Instructions for RD Form 4288-06**

***Repowering Assistance Program � Reporting Form***

**This form must be submitted to the appropriate office to process payment for Repowering Assistance.**

**Prepared by the Awardee.� Submit the one original. Original signed by approval official of awardee.**

**Original should be sent to the appropriate USDA RD Energy Division in Washington DC.**

*Part A: Project Information*

| **Fld Name /Item No.** | **Instruction** |
| --- | --- |
| 1. Name of Biorefinery | Enter name. |
| 2. Agreement Number | Enter agreement number. |
| 3.� Mail Address | Enter mailing address. |
| 4. Congressional District | Enter the congressional district. |
| 5. IRS Tax Identification Number | Enter the tax identification number. |
| 6. Contact Person | Enter contact person name. |
| 7. Contact Person Title | Enter contact person title. |
| 8. Telephone No. | Enter contact person telephone number. |

*Part B: Reporting*

| **Fld Name /Item No.** | **Instruction** |
| --- | --- |
| 1. Date of completion of the repowering project | Enter the date on which the biorefinery began the use of biomass as a replacement for fossil fuels.  |
| 2. Description of the repowering project as completed. | Describe the equipment. installed, including manufacturer�s name, rated capacity, type of energy produced and amount of energy expected to be produced by the project. � |
| 3. Describe the metering equipment used to determine the production of usable energy from renewable biomass | Enter the type of device, manufacturer�s name, model number, serial number, type of energy measured and units measure for all equipment used.  |
| 4. Actual Total Cost | Enter the total project costs minus any cost associated with the production of energy that will be sold. |
| 5. Amount of Energy Production | Enter amount of energy produce in block 5a through 5g. |
| 6. Amount of each biomass feedstock | Enter the amount of each type of biomass feedstock used in the production of energy. |
| 7. Amount and type of energy produced or purchased by the Biorefinery that is not derived from the repowering project. | Enter the concurrent period meter readings or shipments, serial number bin/tank location, meter reading at the end and begin period and unit consumption.  |

*Part C: Certification*

| **Fld Name /Item No.** | **Instruction** |
| --- | --- |
| 1a. Biorefinery Name | Enter biorefinery name.  |
| 1b. Date | Enter date. |
| 1c. Title | Enter the person who will sign document title. |