

7 CFR PART 3555 - OMB No. 0575-0179  
2011 PAPERWORK BURDEN PACKAGE - SINGLE FAMILY HOUSING GUARANTEED LOAN PROGRAM

Section of Regulation	Title	Form No. (if any)	Estimated		Estimated			Wage Class	Total Cost (H) x (I)
			No. of Respondents	Reports filed Annually	Total Annual Responses (D) x (E)	No. of Man-hours per response	Total Man-hours (F) x (G)		
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)

**REPORTING REQUIREMENTS - NO FORMS**

Section 3555.107( c) Chapter 12 Administrative Handbook	Uniform Residential Appraisal Report (Lender)	URAR	1,476	80	118,080	0.16	18,893	\$38.46	\$726,617
Section 3555.107(e) Chapter 12 Administrative Handbook	Inspections of Construction (Lender)	Written New Construction	1,476	19.69	29,062	0.50	14,531	\$38.46	\$558,871
		Existing Dwellings	1,476	72.49	106,995	0.50	53,498	\$38.46	\$2,057,518
Section 3555.107(e) Chapter 15 Administrative Handbook	Standard Credit Documentation-Application	URLA	1,476	80	118,080	3.00	354,240	\$19.71	\$6,717,442
Section 3555.256 Chapter 17 Administrative Handbook	Transfer & Assumption (Lender)	Written	2	1	2	0.50	1	\$19.71	\$20
Section 3555.107(h) Chapter 8 and 16 Administrative Handbook	Annual Fee (Lender)	Electronically	1,429	83	118,078	0.25	29,520	\$19.71	\$581,831
Section 3555.51 Chapter 17 and 18 Administrative Handbook	Guaranteed Rural Housing Loan Status Report	Electronically	1,429	4	5,716	0.25	1,429	\$19.71	\$28,166
Section 3555.51 Chapter 17 and 18 Administrative Handbook	Guaranteed Rural Housing Borrower Default Status	Electronically	1,429	12	17,148	0.50	8,574	\$19.71	\$168,994
Section 3555.301 Chapter 18 Administrative Handbook	Servicing Plan	Written	294	17.19	5,054	1.00	5,054	\$19.71	\$61,599
Section 3555.306(f) Chapter 19 Administrative Handbook	Property Disposition Plan (Lender)	Written	294	40.43	11,886	1.00	11,886	\$19.71	\$234,281
Section 3555.306 Chapter 20 Administrative Handbook	Future Recovery (Verification of Sale)	Written	294	4.04	1,188	0.16	190	\$19.71	\$3,746

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<b>Appendix 6 Administrative Handbook</b>	<b>Overpayment Notification (Lender)</b>	<b>Written</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0.50</b>	<b>1</b>	<b>\$19.71</b>	<b>\$10</b>
<b>Section 3555.151(h) (5) Chapters 9 and 11 Administrative Handbook</b>	<b>Mortgage Credit Certificate (Applicant)</b>	<b>Written</b>	<b>172</b>	<b>10.84</b>	<b>1,864</b>	<b>0.16</b>	<b>298</b>	<b>\$19.71</b>	<b>\$5,880</b>
<b>Section 3555.151(h)6 Chapters 9 and 11 Administrative Handbook</b>	<b>Funded Buydown Account</b>	<b>Written</b>	<b>66</b>	<b>1.3</b>	<b>86</b>	<b>0.16</b>	<b>14</b>	<b>\$19.71</b>	<b>\$271</b>
<b>Section 3555.255 Chapter 17 Administrative Handbook</b>	<b>Mineral or Partial Release</b>	<b>Written</b>	<b>6</b>	<b>4</b>	<b>24</b>	<b>0.25</b>	<b>6</b>	<b>\$19.71</b>	<b>\$118</b>
<b>NO-FORM TOTAL:</b>					<b>533,265</b>		<b>498,134</b>		<b>\$11,145,363</b>

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(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)

**REPORTING REQUIREMENTS - FORMS APPROVED WITH THIS DOCKET**

Section 3555.51(b)(10) Chapter 16 and 17 Administrative Handbook	Guaranteed Rural Housing Lender Record Change	Form 3555-11 Transfer of Servicer	1,429	36.84	52,644	0.50	26,322	\$19.71	\$518,810
		Form 3555-11 Forced Transfer	17	1	17	0.50	9	\$19.71	\$168
Section 3555.52 Chapter 3 Administrative Handbook	Guaranteed/Insured Loan Programs of the U.S. Government	Form 3555-16	99	1	99	4.00	396	\$40.87	\$16,185
Section 3555.352 Chapter 20 Administrative Handbook	Rural Housing Guarantee Report of Loss	Form 3555-20	294	46.56	13,689	1.00	13,689	\$19.71	\$269,803
Section 3555.107 Chapter 15 Administrative Handbook	Request for Single Family Housing Loan Guarantee	Form 3555-21	1,476	80	118,080	0.42	49,594	\$19.71	\$977,490
Section 3555.107(e) Chapter 15 Administrative Handbook	Conditional Commitment for SFH Guarantee	Form 3555-18	1,476	79.56	117,431	1.00	117,431	\$19.71	\$2,314,556
Section 3555.107(h) Chapter 16 Administrative Handbook	Loan Note Guarantee	Form 3555-17	1,476	79.56	117,431	0.08	9,785	\$19.71	\$192,872
Appendix 6 Administrative Handbook	Master Interest Assistance and Shared Equity Agreement with Promissory Note	Form 3555-12	0	0	0	1.00	0	\$0.00	\$0
Appendix 6 Administrative Handbook	Annual Interest Assistance Agreement	Form 3555-13 Borrower	19	1	19	0.67	13	\$19.71	\$251
		Lender	8	3.38	27	0.33	9	\$19.71	\$176
Section 3555.107(e) Chapter 9 Administrative Handbook	Request for Verification of Employment RD Form 1910-5 See Standard Credit Documentatin for Burden	Form RD 1910-5 (0575-0172)	0		0		0		
Section 3555.107(g) Chapter 16 Administrative Handbook	Guaranteed Loan Closing Report	Form RD 1980-19 (0575-0137)	1,476	79.05	116,678	1.00	116,678	\$19.71	\$2,299,719

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<b>Section 3555.107(e) Chapter 9 Administrative Handbook</b>	<b>Certification of Disability or Handicap See Standard Credit Documentatin for Burden</b>	<b>Form RD 1944-4 (0575-0172)</b>	<b>0</b>		<b>0</b>		<b>0</b>		
<b>Section 3555.107(e) Chapter 9 Administrative Handbook</b>	<b>See Standard Credit Documentatin for Burden</b>	<b>Form RD 1944-62 (0575-0172)</b>	<b>0</b>		<b>0</b>		<b>0</b>		
<b>Chapter 12 Administrative Handbook</b>	<b>Plan Certification</b>	<b>Form RD 1924-25 (0575-0172)</b>	<b>1,476</b>	<b>6.56</b>	<b>9,683</b>	<b>0.16</b>	<b>1,549</b>	<b>\$38.46</b>	<b>\$59,583</b>
<b>FORM TOTAL:</b>					<b>545,797</b>		<b>335,474</b>		<b>6,649,613</b>

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**REPORTING REQUIREMENTS - APPROVED UNDER OTHER OMB NUMBERS**

Standard Flood Determination									
Section 3555.107(e)	See Standard Credit Documentatin for Burden	SF 81-93 (3067-0264)	0						

