

UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICES
VETERINARY SERVICES

ON-HOLD SHIPMENT NOTIFICATION
APPLICATION

This form is to be completed by customers that have been subject to an animal products or organism and vectors shipment being held or in quarantine by the USDA and/or the Department of Homeland Security, Customs and Border Protection (CBP). The on-hold processing fee associated with this application is non-refundable and does not expedite or guarantee release of shipment. For additional information contact the Veterinary Services (VS) office at 301-851-3300.

Instructions: Submit the completed packet (*application form and supporting documents*) to:

Animal Products: Fax to 301-724-8226 or (*preferably*) by email to animalproducts.application@aphis.usda.gov

Organism and Vectors: Fax to 301-851-2239 or (*preferably*) by email to OV@aphis.usda.gov

The supporting documents listed below MUST accompany this application:

1. Valid Veterinary Services Import Permit or Application for New Permit (*if applicable*)
2. Airway Bill/Bill of Lading/Courier Tracking Receipt
3. Invoice/Manifest
4. Foreign Government Certification and/or Manufacturers Statement
5. Detailed documents describing the processing the materials have undergone prior to export to the U.S.
6. Copies of correspondence with the port regarding the shipment hold

Emergency Action Notification (EAN) issued: Yes or No - If yes, EAN document must be provided. Contact the VS office **BEFORE** submitting this form, as the shipment may not be eligible for release.

| 1. CBP Agriculture Specialist (CBPAS) or USDA Inspector | 2. U.S. Importer/Consignee |
|---|----------------------------|
| Name: | Name: |
| Port City: | Company Name: |
| Port State: | Address: |
| Port Phone Number: | Phone Number: |
| Port Fax Number: | Fax Number: |
| Email Address: | Email Address: |

3. Description of Material Presently Detained at the Port of Entry

| | |
|-----------------------|--|
| Name of Product: | Vessel Name: |
| Country of Origin: | Tracking Number: |
| Country of Export: | Container Number: |
| Date of Arrival: | Flight Information: |
| Customs Entry Number: | Airway Bill (<i>if applicable</i>): |
| Courier Name: | Bill of Lading (<i>if applicable</i>): |

Identify the animal origin ingredients/components including animal species (*cow, sheep, horse, bird*) and country of origin:

4. Payment Method

| | |
|---|--|
| <input type="checkbox"/> User Fee Account Number: | <input type="checkbox"/> Credit Card Number: |
| Expiration Date (<i>mm/yyyy</i>): | |
| Signature: | Date: |