

**Instructions to Complete
Rider for General Use with Trust Fund Agreement or Trust Agreement
Form P&SP-2400**

When you, as a packer, market agency, or dealer (also referred to as the Principal), amend either the Trust Fund Agreement or Trust Agreement that is provided as bond coverage for your operation use form P&SP-2400.

A rider amending a bond equivalent requires complete and correct information to be submitted to the Packers and Stockyards Program on Form P&SP-2400. If any information is missing or incorrect, the Packers and Stockyards Program will return the rider form to the principal or financial institution for completion or correction. If the trustee's signature has not been obtained, the regional office will obtain the trustee's signature, and will ensure that the trustee retains an original copy of the rider for his/her files.

Operating without proper registration and bond may subject the principal to severe penalties under law, including a fine of not more than \$11,000 for each violation.

Mail two copies of the completed form to the regional office of the Packers and Stockyards Program as listed below. The states covered by each regional office are listed below its address.

Regional Offices of the Packers and Stockyards Program Grain Inspection, Packers and Stockyards Administration		
Eastern Regional Office Suite 230 75 Spring Street Atlanta, GA 30303-3308 Telephone: (404) 562-5840 FAX: (404) 562-5848 E-mail: PSPAtlantaGA.GIPSA@usda.gov	Western Regional Office 3950 Lewiston St., Suite 200 Aurora, CO 80011-1556 Telephone: (303) 375-4240 FAX: (303) 371-4609 E-mail: PSPDenverCO.GIPSA@usda.gov	Midwestern Regional Office Room 317 210 Walnut Street Des Moines, IA 50309-2110 Telephone: (515) 323-2579 FAX: (515) 323-2590 E-mail: PSPDesMoinesIA.GIPSA@usda.gov
States Covered	States Covered	States Covered
AL, AR, CT, DC, DE, FL, GA, LA, MA, MD, ME, MS, NC, NH, NJ, NY, PA, RI, SC, TN, VA, VT, WV	AK, AZ, CA, CO, HI, ID, KS, MT, NM, NV, OK, OR, TX, UT, WA, WY	IA, IL, IN, KY, OH, MI, MO, MN, ND, NE, SD, WI

If you have any questions about the form or completing the form, please contact the regional office of the Packers and Stockyards Program listed above.

In most instances, the bank or financial institution providing the collateral for the referenced agreement will complete lines 1 through 11, 13 through 17, and 19 through 21, as applicable to the type of agreement originally filed by the Principal. The Principal may also complete the lines referenced above.

If the original agreement is a **Trust Agreement** with a **Letter of Credit**, it is not necessary to complete lines 8, 9, and 17 through 21.

If a Change of Trustee is implemented by the rider, the Former Trustee will sign line 12(a), and the Successor (Current) Trustee will sign line 12(b).

If a Change of Depository is implemented by the rider, the Former Depository will sign line 18, and the Successor (Current) Depository will sign line 18(b). The Current Depository will also sign line 21.

The Principal must sign line 23(a).

The current Trustee must sign line 23(b)

Line No.	Subject	Instructions
1	Trust Fund Agreement No.	If the agreement being amended is a Trust Fund Agreement (TFA) , enter that identification number
2	Trust Agreement No.	If the agreement being amended is a Trust Agreement (TA) , enter that identification number.
3	Amount	Enter the current amount of the agreement.
4	Dated	Enter the original effective date of the agreement.
5	Principal	Enter name of the Principal. The name must match that listed on the original agreement or the most current as changed by a previous rider.
6	Trustee	Enter the trustee, as named on the original agreement, or the most current as changed by a previous rider.
7	Depository	If the original agreement is a Trust Fund Agreement , enter the depository, as named on the original agreement, or the most current as changed by a previous rider. If the original agreement is a Trust Agreement , leave this section blank.
Use lines 8 through 21 to specify changes the rider makes to the agreement. Complete the line(s) appropriate for the change you make to the agreement.		
8	Increase in Sum of Agreement	If the original agreement is a Trust Fund Agreement , enter the amount of the agreement before the increase and the amount of the agreement after the increase. If the original agreement is a Trust Agreement , leave this section blank.
9	Decrease in Sum of Agreement	If the original agreement is a Trust Fund Agreement , enter the amount of the agreement before the decrease and the amount of the agreement after the decrease. If the original agreement is a Trust Agreement , leave this section blank.
10	Change in Name of Principal	Enter the full name and address of the Principal in the FROM section as stated on the original agreement or previous rider and the principal's current name and address in the TO section.
11	Change in Name of Trustee	Enter the full name and address of the former (previous) trustee in the FROM section as stated on the original agreement or previous rider and the full name and address of the successor (current) trustee in the TO section.
12(a)	Former Trustee's Signature	If there is a change in the name of the trustee, the former trustee to the agreement must sign the form.
12(b)	Successor Trustee's Signature	If there is a change in the name of the trustee, the successor (current) trustee to the agreement must sign the form.
13	Add Condition 3 to Agreement	Check the appropriate box to indicate if the rider adds clearing services to the agreement (Condition Clause 3 on form P&SP-2300).
14	Delete Condition 3 from Agreement	Check the appropriate box to indicate if the rider deletes clearing services from the agreement (Condition Clause 3 on form P&SP-2300).
15	Add Clearee to Clause 3	Enter the full name(s) and address(s) of the clearee(s) being added to the agreement.
16	Delete Clearee from Clause 3	Enter the full name(s) and address(s) of the clearee(s) being deleted from the agreement.

Line No.	Subject	Instructions
<p>Complete line numbers 17 through 21 if the agreement the principal maintains is a trust fund agreement.</p> <p>If the principal maintains a trust agreement with a letter of credit, please proceed to item 22.</p>		
17	Change of Depository	Enter the full name and address of the previous depository in the FROM section, and the current depository in the TO section. If there is a change, complete lines 18 through 21.
18(a)	Former Depository Signature	A responsible officer of the depository that maintained the collateral pledged to the referenced agreement as listed on the original Trust Fund Agreement, or as changed by a previous rider must sign the form.
18(b)	Successor Depository Signature	A responsible officer of the financial institution that currently maintains the collateral pledged to the referenced Trust Fund Agreement must sign the form.
19	Name of Bank or Other Depository	Enter the name of the financial institution that currently maintains the collateral pledged to the referenced Trust Fund Agreement.
20	Account or Security(ies) Identification and Number	Enter the account number or identification numbers of all accounts or securities that are pledged to the referenced Trust Fund Agreement.
21	Depository By	A responsible officer of the financial institution, acting as Successor Depository, must sign the form to signify the officer understands the responsibility of the depository regarding the disposition of the funds pledged to the trust fund agreement.
22	Rider Effective Date	Enter the effective date of the rider.
23(a)	Signature of Principal	The Principal, or someone authorized to sign for the principal (for example, a partner, owner, or officer), must sign the form.
23(b)	Trustee Signature	The trustee, or someone authorized to sign on behalf of the trustee, must sign the form.

U.S. DEPARTMENT OF AGRICULTURE
GRAIN INSPECTION, PACKERS AND
STOCKYARDS ADMINISTRATION
PACKERS AND STOCKYARDS PROGRAM

**RIDER FOR GENERAL USE WITH
TRUST FUND AGREEMENT OR TRUST AGREEMENT
(Bond Equivalents)**

Required Under Packers and Stockyards Act, 1921, As Amended and Supplemented

To be attached to and to form a part of **Trust Fund Agreement No. (1)** _____ or **Trust Agreement No. (2)** _____ in the amount of **(3) \$** _____, dated **(4)** _____, naming **(5)** _____

as Principal, **(6)** _____

as Trustee; and if a **Trust Fund Agreement, (7)** _____

_____ as Depository.

The subject Agreement is amended as follows:

8. Increase in sum of Trust Fund Agreement The sum of the Trust Fund Agreement identified above is increased.
FROM \$ _____
TO \$ _____

Not For Use with Trust Agreement

(If a Depository is named, complete the Depository Statement on the second page of this form.)

9. Decrease in sum of Agreement The sum of the agreement identified above is decreased.
FROM \$ _____
TO \$ _____

Not For Use with Trust Agreement

10. Change in name of Principal The name of the principal as given in the agreement identified above is changed.
FROM _____
TO _____

11. Change of Trustee The Trustee as given in the agreement identified above is changed.
FROM _____
TO _____

The change in trusteeship and transfer of the original agreement to the new trustee is agreed to and accepted.

12(a) Former trustee's signature

12(b) Successor trustee's signature

13. Adding Condition Clause Three to Agreement The agreement identified above is amended to add Condition 3, Clearing Services.
Please check YES or NO, as applicable YES NO

14. Deleting Condition Clause Three to Agreement The agreement identified above is amended to delete Condition 3, Clearing Services.
Please check YES or NO, as applicable YES NO

15. Adding Clearee to Clause Three of Agreement THE NAME(S) OF _____

(Name(s) and Address(s))
is (are) added as clearee(s) under the clearing services clause of agreement identified above.

16. Deleting Clearee from Clause Three of Agreement THE NAME(S) OF _____

(Name(s) and Address(s))
is (are) deleted as clearee(s) under the clearing services clause of agreement identified above.

If This Rider Is Amending a Trust Fund Agreement, Please Complete Items 17 through 21, Otherwise Proceed to Item 22

17. Change of Depository The Depository Is Changed
FROM _____
(Name(s) and Address(s))
TO _____
(Name(s) and Address(s))

18(a) Signature of Officer of Former Depository _____

18(b)* Signature of Officer of Successor Depository _____

* Successor Depository Will Need to Complete the Following Depository Statement

DEPOSITORY STATEMENT
19. Name of Bank or Other Depository _____
20. Account or Security(ies) Identification and Number _____ Depository acknowledges having received notice that the account and/or security(ies) identified above are trust funds under the above trust fund agreement, to be paid out only as directed in writing by trustee, or by a successor trustee appointed by Packers and Stockyards Program and properly identified as such, or by a court of competent jurisdiction. Depository will not be responsible for any person's disposition of such funds.
21. Depository by (Authorized signature) _____

All other conditions of this agreement remain the same.

22. This rider shall become effective as of the _____ day of _____, 20 _____.

23(a) Signature of Principal _____

23(b) Signature of Trustee _____

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0580-0015. The time required to complete this information collection is estimated to average 1 hour 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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