

**Instructions to Complete  
Special Report for Review of Dealer,  
Market Agency and Packer Bonds.  
Form P&SP-7003**

As a business regulated by the Packers and Stockyards Act, you are required to file a special report with the U.S. Department of Agriculture's Packers and Stockyards Program (P&SP) on Form P&SP-7003, Special Report for Review of Dealer, Market Agency and Packer Bonds.

Provide information for each line on the form that applies to the period specified in the cover letter. If space provided for any item is not sufficient, attach additional pages containing the information and make reference to the line number on the form

You must file the form by the date shown in the letter notifying you to file the special report. You may be fined \$110 for each day the report remains delinquent. **All information must be completed on this form in its entirety. Failure to do so will result in the form being returned incomplete.**

For questions about Form P&SP-7003, or additional copies of the form, please contact the PSP Central Reporting Unit at 303-375-4264 or PSP-CRU.GIPSA@usda.gov. Forms and instructions are also on GIPSA's website at [www.gipsa.usda.gov](http://www.gipsa.usda.gov). Please fax the completed form to the Central Reporting Unit at 314-457-4421, email to PSP-CRU.GIPSA@usda.gov or mail to:

USDA PSP  
P.O. Box 110639  
Aurora, CO 80042

**SECTION-BY-SECTION INSTRUCTIONS**

**GENERAL INFORMATION - SECTION 1**

Enter information identifying the firm and contact information for the firm in the spaces provided.

**BOND INFORMATION – SECTION 2**

Line 201: Enter number of public sale days held during the reporting period.

Line 202: Enter gross value of all livestock sold on commission.

Line 203: Enter total cost of livestock purchased on a dealer basis for registrant's account including clearees' accounts if applicable.

Line 204: Enter total cost of livestock purchased for the accounts of others including clearees' accounts if applicable.

Line 205: Enter the sum of lines 203 and 204.

Line 206: Enter total cost of livestock purchased for feeding.

Line 207: Enter total cost of livestock purchased for slaughter.

Line 208: Enter the sum of lines 206 and 207.

**CERTIFICATION - SECTION 3**

An owner, partner, officer of a corporation or a managing member in control of the entity must sign the report. Any owner, officer, partner, or officer must sign the report. If the report is

signed by a power of attorney, a copy of the power of attorney must be submitted with the report.

Line 701-705: Enter the date the report was signed, the title or authority of the person signing the report, phone number and signature as explained above.

Business Entity ID Only	For P&SP Use Only	P&SP Bar Code Only
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U.S. Department of Agriculture  
Grain Inspection,  
Packers and Stockyards  
Administration

OMB No. 0580-0015  
Expires: xx/xx/20xx

## SPECIAL REPORT FOR REVIEW OF DEALER, MARKET AGENCY AND PACKER BONDS

Packers and  
Stockyards  
Program

**Instructions:** If an item's value is zero, enter "0". If an item does not apply, enter "NA". Upon completion please verify that all items have been answered. Return completed form to the appropriate P&SP regional office. See separate instructions for complete information about this report.

### GENERAL INFORMATION - SECTION 1

101	Reporting Period (mm/dd/yy)	a. from	b. to
102	Legal Business Name		
103	Business Name (dba)		
104	Mailing Address		
105	City, State, Zip		
106	Telephone Number		
107	Fax Number		
108	Contact Name		
109	Contact Number		

### BOND INFORMATION - SECTION 2

**Livestock Sold by a Market Agency:**

201	Number of Public Sale Days that were held during this reporting period:	
202	Gross Value of all Livestock Sold on Commission:	\$ _____

**Livestock Purchased as a Dealer for their own account and on Commission for the accounts of others:**

203	Total Cost of Livestock Purchased on a Dealer Basis for Registrant's Account - Include Clearees if Applicable:	\$ _____
204	Total Cost of Livestock Purchased for the Accounts of Others - Include clearees if Applicable:	\$ _____
205	Total Cost of Livestock Purchased:	\$ _____

**Livestock Purchased as a Packer:**

206	Total Cost of Livestock Purchased for Feeding:	\$ _____
207	Total Cost of Livestock Purchased for Slaughter:	\$ _____
208	Total Livestock Purchased:	\$ _____

### CERTIFICATION - SECTION 3

*Under the Packers and Stockyards Act any person who willfully makes, or causes any false entry or statement of fact in this report shall be deemed guilty of offense against the United States, and be subject to a fine of \$1,000 to \$5,000, or to imprisonment for a term of not more than 3 years, or to both fine and imprisonment.*

**I certify that this report has been prepared by me or under my direction, and to the best of my knowledge and belief correctly reflects reporting entity operations.**

701 Print Name		702 Signature (Must be signed by a person listed on 201-205)	
703 Phone Number	704 Date	705 Title	

Submitted information is confidential (9 CFR 201.96). Failure to report will result in forfeiture to the United States \$110 per day until report receipt 7 (U.S.C. 222). This is a special report to determine adequacy of bond requirements under the Packers and Stockyards Act. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0580-0015. The time required to complete this information collection is estimated to average 1 hour 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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