**Attachment I.9 CBO Recruitment Email**

Dear [**CBO contact name**],

We were given your name by [**State or local SNAP agency contact**] because you work with [**organization’s name**] to [**assist elderly individuals** **in accessing Supplemental Nutrition Assistance Program (SNAP) benefits or provide support to elderly individuals such as meals or food baskets**]. I am writing to invite [**name of** **organization**] to participate in the Evaluation of Alternatives to Improve Elderly Access to SNAP, a study to better understand and improve SNAP participation and access among the elderly.

The U.S. Department of Agriculture Food and Nutrition Service (FNS) is sponsoring this study which is being conducted by Social Policy Research Associates and Mathematica Policy Research. The study is authorized under Section 17 of the Food and Nutrition Act 2008. A description of the study and a letter of support from FNS are attached to this email.

As part of the study, we are conducting site visit interviews with organizations such as yours that are working to promote SNAP participation among the elderly. We would like to learn more about your work and the different types of SNAP clients you serve. If you are willing to participate, we will work with you to schedule a 60 minute interview during our visit to your state in [**month**]. All of the information you share during this interview will be kept private and responses provided during the interview will not be linkable to specific individuals.

Please let me know if you would be willing to participate in this study. If I haven’t heard from you within a week, I’ll follow up to confirm receipt of this email and whether you are willing to participate in the interview. If you would like further information or have any questions, please feel free to respond to this email or call [**name, title**] at [**phone #**].

 Sincerely,