

INFORMATION COLLECTION ACTIVITY #2
PROCEDURAL JUSTICE INFORMED ALTERNATIVES TO CONTEMPT
(PJAC)

MIS Data Entry Elements

Contacts/outreach

- All contact attempts/contacts and dates
- Was contact with custodial parent, noncustodial parent, or other?
- Purpose/intent of contact
- Result of contact

Enhanced investigation/locating

- Social media search conducted and dates
- Administrative database search conducted and dates
- Paid locate services used and dates
- Other investigation approaches pursued and dates

Case Management

- Assessment of barriers conducted and date
- Dispute resolution conducted and date
- Case errors corrected and date
- Ability to pay determination conducted and date
- Case action plan determination and date
- DV screening conducted and date
- Case conference attendance and dates (CP and NCP)
- Case conference outcome
- Case review and date

Enhanced child support services

- Administrative license reinstatement and date
- Suppression of enforcement actions and date
- Type of enforcement actions suppressed
- Order reviewed and date
- Cash payment agreement established and date
- Non-cash payment agreement established and date
- Arrears compromise and date
- Arrears adjustment and date
- Compromised/adjusted arrears owed to state, CP, or both?

Supportive services and participation

- Referrals to services and dates
- Type of referral
- Participation in referral services and dates
- Transportation support amount and date
- Other support service provided (please specify) and date

Case enforcement actions

- License suspension and dates

Seek work order and dates

Contempt proceedings

- Initial review for contempt and date
- Prepare for civil contempt and date
- Attorney review and date
- Contempt filed with court and date
- Type of Personal/process service and date
- Whether NCP was served and date