

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB Control Number: 0990-0379)

TITLE OF INFORMATION COLLECTION: Health and Human Services (HHS) Office of the Assistant Secretary for Health (OASH) Region 4, Raising Awareness of Human Trafficking Among School Personnel Training End-of-Course Evaluation

PURPOSE:

HHS/OASH/Region 4 plans to use the information collected from this end-of-course survey to gain feedback on the effectiveness of the training in meeting the goals of the training program.

Background – SOAR (S-Stop, O-Observe, A-Ask, and R-Respond) is a training program on human trafficking awareness and response developed by the HHS Administration for Children and Families in 2013 as a pilot training for health care providers. It was tested by partnering with local hospitals and community clinics in Atlanta, Boston, Houston, Oakland, and Williston and New Town, North Dakota. The training sought to decrease known provider-related barriers to identifying victims of human trafficking, including lack of awareness about human trafficking and misclassification of victims.

Based on insights and conclusions from the SOAR pilot and subsequent Regional updates, HHS OASH Region 4 is implementing a training for school personnel in 2017 that is based on the SOAR model and has created an end-of-course survey to gather feedback on the new content. The training and evaluation will be implemented in at least two Atlanta-based school systems in 2018.

Specific research issues explored through the survey include:

- **Mastery of Learning Objectives:** Five questions on the training content to assess whether the participant gained an understanding of content as a result of the training, asked both before and after the training event for comparison
- **Commitment to Change:** Two questions asking the participant whether he or she expects to implement anything learned in the training
- **Impact of Training:** One question assessing whether the training increased the participant’s confidence in being able to apply the skills learned
- **Course Content and Delivery:** Eight questions asking whether the participant found the training effective
- **Participant Affiliation:** One question that asks where the participant most often interacts with students.

DESCRIPTION OF RESPONDENTS:

Our methodology calls for the surveying of a maximum of 7,326 school personnel who are expected to complete the training through an on-site end-of-course evaluation.

TYPE OF COLLECTION: (Check one)

Customer Comment Card/Complaint Form Customer Satisfaction Survey

- Usability Testing (e.g., Website or Software
- Focus Group

- Small Discussion Group
- Other: End-of-Course Evaluation

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Sharon L. Ricks, Regional Health Administrator, HHS OASH Region IV

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? Yes No **N/A**
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? Yes No **N/A**

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

BURDEN HOURS

Category of Respondent	No. of Respondents	Participation Time	Burden
Individuals	7326	15 minutes	1832
Totals	7326	15 minutes	1832

FEDERAL COST: The estimated annual cost to the Federal government is \$0.00.

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?

[] Yes [x] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

The end-of-course evaluation will be provided to all people who enroll and complete the training.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

[X] Web-based or other forms of Social Media

[] Telephone

[X] In-person

[] Mail

[] Other, Explain

2. Will interviewers or facilitators be used? [] Yes [x] No