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## Office of Adolescent Health Technical Assistance (TA) Survey Modules

[Note: We will tailor these items to the specific TA activity, or drop items that are not relevant. For example, we will ask about either recent webinars or conference presentations but not both]

### Annual survey

#### Module 1: Annual survey for feedback on overall TA activities

Please take a few minutes to provide feedback about your overall experience with the Evaluation Technical Assistance (Eval TA) team for the Office of Adolescent Health’s Teen Pregnancy Prevention Program. Your responses are anonymous and will be used for program improvement purposes only. Thank you for your time!

*For the questions below, please indicate the extent to which you agree or disagree with the following statements.*

*SD – I strongly disagree with this statement.*

*D – I disagree with this statement.*

*N – I neither agree nor disagree with this statement.*

*A – I agree with this statement.*

*SA – I strongly agree with this statement.*

*NA – Not applicable.*

***Please indicate your response to the following statements, which relate to the Evaluation Technical Assistance provided, including resources and tools.***

<b>1. The reporting templates such as the formative and process evaluation report template and guidance were concise and clear</b>	SD	D	N	A	SA	NA
<b>2. The individual conference telephone calls with the Evaluation TA Team were beneficial to the progress of my evaluation</b>	SD	D	N	A	SA	NA
<b>3. The TPPEval18 page on Max.gov was user friendly, and I was able to access resources and updates on the website</b>	SD	D	N	A	SA	NA
<b>4. I was provided with evaluation tools that were insightful and useful</b>	SD	D	N	A	SA	NA
<b>5. The Evaluation TA provided a better understanding of rigorous evaluation</b>	SD	D	N	A	SA	NA
<b>6. In the future, I will utilize the knowledge gained from Evaluation TA</b>	SD	D	N	A	SA	NA

<b>7. Overall, I believe my evaluation is higher quality for having received Evaluation TA</b>	SD	D	N	A	SA	NA
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*Please indicate your responses to the following statements, which relate to your individual experiences with members of the Evaluation TA team during consultations about your projects.*

<b>8. The Evaluation TA Team members were competent in the subject matter</b>	SD	D	N	A	SA	NA
<b>9. The Evaluation TA Team members were prepared during the telephone calls</b>	SD	D	N	A	SA	NA
<b>10. The Evaluation TA Team members provided helpful feedback on our research design.</b>	SD	D	N	A	SA	NA
<b>11. The Evaluation TA Team members explained the subject matter in a style that was clear and concise</b>	SD	D	N	A	SA	NA
<b>12. I was able to reach the Evaluation TA Team members if I wanted assistance</b>	SD	D	N	A	SA	NA
<b>13. The Evaluation TA Team members provided a timely response to my inquiries</b>	SD	D	N	A	SA	NA
<b>14. I felt comfortable asking questions to the Evaluation TA Team members</b>	SD	D	N	A	SA	NA
<b>15. The Evaluation TA Team members were pleasant to work with</b>	SD	D	N	A	SA	NA

The following, and final section provides an opportunity to openly discuss aspects of the Evaluation Technical Assistance. Your candid feedback will help us improve areas of opportunity within Evaluation TA, and further strengthen areas that are currently working well.

16. What did you enjoy MOST from the Evaluation TA?

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17. What did you enjoy LEAST from the Evaluation TA?

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18. Do you have suggestions for improving the Evaluation TA?

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19. Were there additional tools and/or resources that you believe would have been beneficial?

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Were the topics that we discussed new or a refresher? Were there any topics that you wish we had focused more on? Less focus on?

Topic (to be updated with content provided in 2019)	New	Refresh er	Wish We Focuse d on More	Wish We Focuse d on Less
20. Conducting a formative evaluation				
21. Monitoring program implementation for continuous improvement				
22. Continuous improvements to help identify successful practices				
23. Assessment of whether a project is meeting a significant community need				
24. Identifying core implementation components				
25. Designing a summative evaluation				

**Other TA surveys**

**Module 2: Feedback on group technical assistance activities (delivered via webinar or conference presentation)**

Please take a few minutes to provide feedback about your experience attending a recent [webinar or conference presentation] by the Evaluation Technical Assistance (Eval TA) team for the Office of Adolescent Health’s Teen Pregnancy Prevention Program. Your responses are anonymous and will be used for program improvement purposes only. Thank you for your time!

*For the questions below, please indicate the extent to which you agree or disagree with the following statements.*

*SD – I strongly disagree with this statement.*

*A – I agree with this statement.*

*D – I disagree with this statement.*

*SA – I strongly agree with this statement.*

*N – I neither agree nor disagree with this statement.*

*NA – Not applicable.*

1. The goals for the webinar/conference presentation were clearly stated at or before the beginning of the event.	SD	D	N	A	S	N
2. The structure of webinar/conference presentation was appropriate for meeting the stated goals.	SD	D	N	A	S	N
3. The information was presented clearly and provided examples or practical suggestions for implementation.	SD	D	N	A	S	N
4. The webinar/conference presentation actively engaged me in learning the content.	SD	D	N	A	S	N
5. The webinar/conference presentation was relevant to an issue currently facing my organization for the TPP grant.	SD	D	N	A	S	N
6. The webinar/conference presentation has increased my capacity to use research or effectively incorporate data into decision making for this TPP grant.	SD	D	N	A	S	N
7. I expect to apply and share information from the webinar/conference presentation.	SD	D	N	A	S	N
8. The content of the webinar/conference presentation will help strengthen my formative/summative evaluation plan.	SD	D	N	A	S	N
9. The benefits of attending this webinar/conference presentation were worth the time I invested.	SD	D	N	A	S	N

10. What aspects of the webinar/conference presentation were most helpful and why?

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11. What aspects of the webinar/conference presentation were least helpful and why?

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12. What additional information, support, tools, or activities on this topic would help you apply the information to your own work?

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13. What part of this event would you suggest changing to make it better for future participants?

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14. As a result of the webinar/conference presentation, I plan to take the following action steps:

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

15. What is the most pressing need for your evaluation that you would like us to address in a future webinar/conference presentation or an individual TA consultation (*Note: if you'd like to make an individual TA request, please do that through the Max.gov portal*).

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16. In what areas do you anticipate needing evaluation technical assistance? (check all that apply) (*Note: if you'd like to make an individual TA request, please do that through the Max.gov portal*).

- Refining my summative evaluation design
- Developing and piloting survey instruments
- Recruitment
- Tracking and retention
- Data collection methods
- Implementation research methods
- Quantitative data analysis
- Qualitative data analysis
- Continuous quality improvement

### Module 3: Individual consultation TA Feedback

Please take a few minutes to provide feedback about your TA interactions with the Evaluation Technical Assistance (Eval TA) team for the Office of Adolescent Health’s Teen Pregnancy Prevention Program. Your responses are anonymous and will be used for program improvement purposes only. Thank you for your time!

*For the questions below, please indicate the extent to which you agree or disagree with the following statements.*

*SD – I strongly disagree with this statement.*

*A – I agree with this statement.*

*D – I disagree with this statement.*

*SA – I strongly agree with this statement.*

*N – I neither agree nor disagree with this statement.*

*NA – Not applicable.*

1. The consultation offered by the TA Team was relevant to a particular issue facing my organization’s TPP project.	SD	D	N	A	SA	NA
2. The consultation offered by the TA Team increased my understanding of the topic.	SD	D	N	A	SA	NA
3. The consultation offered by the TA Team increased my awareness of available research and data on this topic or issue.	SD	D	N	A	SA	NA
4. The consultation offered by the TA Team was clear, concise, and provided me with next steps to refine my evaluation.	SD	D	N	A	SA	NA
5. The TA team took the time to understand my program and target population before and during our consultation.	SD	D	N	A	SA	NA
6. The consultation offered by the TA Team increased my capacity to use research and data to solve problems in my agency or organization.	SD	D	N	A	SA	NA
7. I would likely participate in additional support activities offered by the TA Team.	SD	D	N	A	SA	NA
8. The consultation provided by the TA Team will enable me to strengthen my formative/summative evaluation plan.	SD	D	N	A	SA	NA
9. My organization received the appropriate level of support from the TA Team for his consultation.	SD	D	N	A	SA	NA
10. The benefits from this project were worth the time and resources my organization invested to participate.	SD	D	N	A	SA	NA

11. What aspects of the technical assistance/consultation were most helpful and why?

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12. What aspects of the technical assistance /consultation were least helpful and why?

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13. What additional information, support, tools, or activities on this topic would help you apply the information gained during the consultation?

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14. What part of this technical assistance /consultation would you suggest changing to make it better for future participants?

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15. As a result of technical assistance/consultation, I plan to take the following action steps to refine my formative/summative evaluation:

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

16. Please list more specific areas of need or interest to your agency or organization for future TA workshops or products.

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## Module 4: Product satisfaction

Please take a few minutes to provide feedback about your experience with products recently created by the Evaluation Technical Assistance (Eval TA) team for the Office of Adolescent Health’s Teen Pregnancy Prevention Program. Your responses are anonymous and will be used for program improvement purposes only. Thank you for your time!

*For the questions below, please indicate the extent to which you agree or disagree with the following statements.*

*SD – I strongly disagree with this statement.*

*A – I agree with this statement.*

*D – I disagree with this statement.*

*SA – I strongly agree with this statement.*

*N – I neither agree nor disagree with this statement.*

*NA – Not applicable.*

1. The [insert name of recent product] that was provided was useful and timely.	SD	D	N	A	SA	NA
2. [Insert name of recent product] provided clear guidance on carrying out a key aspect of my evaluation.	SD	D	N	A	SA	NA
3. The [insert name of recent product] provided a better understanding of rigorous evaluation.	SD	D	N	A	SA	NA
4. I plan to use techniques that were described in the [insert name of recent product].	SD	D	N	A	SA	NA
5. The [insert name of recent product] was tailored to an immediate need on my project.	SD	D	N	A	SA	NA
6. The [insert name of recent product] helped me understand how to carry out my plans for a [formative evaluation/continuous quality improvement strategy/summative evaluation].	SD	D	N	A	SA	NA
7. I expect to apply information from [insert name of recent product] in my evaluation.	SD	D	N	A	SA	NA
8. The [insert name of recent product] was written clearly and explained the content concisely.	SD	D	N	A	SA	NA
9. The [insert name of recent product] was visually appealing and carefully used graphics to enhance the content.	SD	D	N	A	SA	NA

10. What types of topics for TA products would be most helpful and why?

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11. What format for TA products would be most helpful and why?

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