IC Title: Feedback on the Topics of Interest for the Provision of technical assistance for Teen Pregnancy Prevention Program Grantees FY2019

Appendix A. TA needs assessment survey

INTRODUCTION AND INSTRUCTIONS

Your input is needed to understand the types of technical assistance you and your team desire. This survey asks questions about your needs related to (1) the process and implementation evaluation or (2) the implementation of your evidence-based program. **The survey should take about 10 minutes to complete. We would ask that the program lead and evaluation lead each respond separately. Please submit your completed survey to TPPEvalTA@mathematica-mpr.com by [two weeks from date sent].**

Note: *Program* is defined as the entire program model including any specific curricula, components, and services; *Curriculum* is the structured content (e.g. a series of lessons) that need to be delivered as part of the broader program model.

PRIVACY

Your responses will be kept private. The information you provide will only be seen by your project officer and the technical assistance team.

Please give your most honest and complete answers so that the technical assistance team can tailor the technical assistance you will receive to the extent possible.

If you have a comment or a question about the survey or would like to clarify or amend an answer in any way, we have included a space at the end of the survey where you can record your additional thoughts or comments.

Thank you for your participation!

GENERAL INSTRUCTIONS

Please mark all answers within the white boxes provided. Please read each question carefully. We are interested in providing or facilitating technical assistance on topics of interest related to the process and implementation evaluation. For each topic, please let us know the degree to which you are interested or feel you might need technical assistance.

Topic	Limited Interest or need	Some interest or need	Strong interest or need
a. Creating a logic model	☐	☐	☐
b. Systematically documenting adaptations of evidence-based programs	☐	☐	☐
c. Obtaining Institutional Review Board (IRB) approval	☐	☐	☐
d. Obtaining parental consent and youth assent for the evaluation	☐	☐	☐
e. How to obtain approval from sites (e.g., juvenile justice centers, schools and school districts) or local and state government organizations (e.g., Child Protective Services) to begin recruitment and intervention implementation	☐	☐	☐
f. Analysis of need and demand for the program by the local target population	☐	☐	☐
g. Maintaining strong engagement of organizational partners	☐	☐	☐
h. Recruitment and enrollment of participants	☐	☐	☐
i. Developing tracking systems to monitor enrollment and participation	☐	☐	☐

j. Methods to retain participants in the evaluation (e.g., motivational strategies, incentives)	☐	☐	☐
k. Collecting program implementation, outputs, and/or outcomes data	☐	☐	☐
l. Reviewing and analyzing program implementation, outputs, and/or outcomes data	☐	☐	☐
m. Reporting and integrating lessons learned from program implementation, outputs, and/or outcomes data	☐	☐	☐
n. Comparing program implementation across settings	☐	☐	☐
o. Assessing cultural relevance or appropriateness of curriculum for your population	☐	☐	☐
p. Performing continuous quality improvement (i.e., identifying problems with implementation, implementing solutions, reviewing progress)	☐	☐	☐
q. Developing an ongoing communication and dissemination plan to raise awareness among youth, families, and key stakeholders	☐	☐	☐
r. Measuring program costs	☐	☐	☐

Other topics of interest

Please let us know of any particular topics of interest not covered above or expand upon the topics above to be more specific about what you would like help with. For instance if you are recruiting in a different setting or different target population than you typically do for this grant, you could ask for technical assistance around recruitment and retention in that particular setting.

_____
_____
_____
_____
_____