



U.S. Department of Labor

Bureau of Labor Statistics

Boston/New York Region

JFK Federal Building, Rm. E-310
Boston, MA 02203

201 Varick Street, Suite 830
New York, NY 10014-4811

June 30, 2015

«Addressee»
«street»
«city», «state» «Zip»

Dear «Name»:

The Bureau of Labor Statistics (BLS), an agency of the U.S. Department of Labor, is asking for your help in constructing the Consumer Price Index (CPI). The CPI is a measure of change in the price of goods and services typically purchased by urban consumers. As the only comprehensive measure of inflation at the retail level, the CPI is widely used by private industry, labor, and government to help in making informed business and economic decisions.

As part of this effort, the BLS conducts the CPI Housing Survey. This ongoing survey provides important information on changes in housing costs, approximately 40 percent of urban consumers' expenditures. You can track these changes for your area on the web at <http://www.bls.gov>.

The property at «address» was chosen randomly to represent a large number of similar housing units. In order to maintain the accuracy of the CPI, it is vital that we collect information on as many selected rental units as possible. For that reason, we are asking you to help us by participating in the CPI Housing Survey. Your voluntary cooperation is needed to make the results of this survey comprehensive, accurate, and timely. On average, it will take 12 minutes to determine your eligibility, and if eligible, complete the initial survey. The twice per year follow-up survey should take about seven minutes.

Our representative «fieldrep» will show official identification and ask a few short questions requiring only brief verbal responses concerning «address». The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent permitted by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act of 2002 (Title 5 of Public Law 107-347) and other applicable Federal laws, your responses will not be disclosed in identifiable form without your informed consent.

Please feel free to call «Rep» at «Phone» with any questions you may have about your participation in the CPI Housing Survey. Your cooperation is greatly appreciated.

Sincerely yours,

Deborah A. Brown
Regional Commissioner

Enclosure