

Email to All Employers

From: AnnualRefilingSurvey@bls.gov
To: *[Respondent Email]*
Subject: Industry Verification Survey Notice

Dear *[Respondent Name]*,

Every three years, *[State Agency Name]* and the U.S. Bureau of Labor Statistics (BLS) request that you verify general business information about your firm to help us maintain accurate records. To reduce costs and save tax dollars, the Industry Verification Form has been moved online and can be completed in about fifteen minutes. To further reduce costs, the Industry Verification web system was developed alongside the existing web system for the Multiple Worksite Report, BLS-3020, which you also file for your firm.

Please log on to our secure website to complete your report: <https://idcf.bls.gov/>

USER ID 1: *[991234567890]*

USER ID 2: *[991234567891]*

PASSWORD: Your 8-character password has been sent in a separate email. If you cannot find the password email in your inbox or SPAM folder, you can submit a request to have your password resent: <http://data.bls.gov/cgi-bin/forms/ars?/respondents/ars/home.htm>

Please provide your response by *[date]*.

The ARS *[is mandatory in accordance with [State law] and]* is authorized by 29 U.S. Code, Section 2. Your cooperation is needed to make the results of this survey complete, accurate, and timely. The Industry Verification Form, BLS-3023 is approved with O.M.B. No. 1220-0032, in cooperation with the U.S. Department of Labor. The information collected will be used for statistical and Unemployment Insurance program purposes and other purposes in accordance with law. Additional information regarding this survey can be found at: www.bls.gov/respondents/ars

Thank you,
U.S. Department of Labor
Bureau of Labor Statistics

The Bureau of Labor Statistics (BLS) is committed to the responsible treatment of confidential information and takes rigorous security measures to protect confidential information in its possession. This email contains confidential information. If you believe you are not the intended recipient of this message, please notify the sender and delete this email without disclosing, copying, or further disseminating its contents.