


# PAPERWORK REDUCTION ACT

## CHANGE WORKSHEET

|  |  |   |
|--|--|---|
| Agency/Subagency<br>US Department of Education/OELA  | OMB Control Number<br>1894-0006  |   |
| Enter only items that change   |  |   |
|  | Current Record   | New Record  |
| Agency form number(s)  | NA   | NA  |
| Annual reporting and record keeping hour burden  |  |   |
| Number of respondents  |  | 300   |
| Total annual responses   |  | 300   |
| Percent of these responses collected electronically  | 100%   | 100%  |
| Total annual hours   |  | 12,000  |
| Difference   |  |   |
| Explanation of difference  |  |   |
| Program Change   | 300 respondents taking 40 hours to complete the application 300x40 for a total of 12,000 annual burden hours |   |
| Adjustment   | 0  |   |
| Annual reporting and record keeping cost burden (in thousands of dollars)  |  |   |
| Total annualized capital/startup costs   | NA   | NA  |
| Total annual costs (O&M)   | NA   | NA  |
| Total annualized cost requested  | NA   | NA  |
| Difference   |  |   |
| Explanation of difference  |  |   |
| Program Change   | NA   |   |
| Adjustment   | NA   |   |
| <p><b>Other change**</b></p> <p>The purpose of this change request is to add the National Professional Development (NPD) program in the Office of English Language Acquisition (OELA) to the Departmental Generic application 1894-0006. The NPD will use the Departmental Generic application for FY 2016, OELA requests to add CFDA 84.365Z to this process.</p> |  |   |
| Signature of Senior Officer or designee:   | Date:  | For OIRA Use  |
|   | 11/12/15   | <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> |

\*\*This form cannot be used to extend an expiration date