

**Certification for
Submission of Electronic
Firm Application
Section 232**

**U.S. Department of Housing
and Urban Development**
Office of Residential
Care Facilities

OMB Approval No. 9999-9999
(exp. mm/dd/yyyy)

Public reporting burden for this collection of information is estimated to average 0.5 hours. This includes the time for collecting, reviewing, and reporting the data. The information is being collected to obtain the supportive documentation which must be submitted to HUD for approval, and is necessary to ensure that viable projects are developed and maintained. The Department will use this information to determine if properties meet HUD requirements with respect to development, operation and/or asset management, as well as ensuring the continued marketability of the properties. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Warning: Any person who knowingly presents a false, fictitious, or fraudulent statement or claim in a matter within the jurisdiction of the U.S. Department of Housing and Urban Development is subject to criminal penalties, civil liability, and administrative sanctions.

The information contained in this certification is required for the submission of application fees via check to HUD. The application fee is sent to HUD when the electronic version of the Firm Application is submitted (and project is placed in the queue).

To enter our Firm Application processing queue, please submit a completed, signed, version of this certification (including referenced attachments) with the check for the FHA application fee, and your storage medium containing the electronic version of the Firm Application.

1. Project Name:

2. FHA Project Number:

3. Mortgage and Address

Project Location:

<<FULL ADDRESS>>

Loan Amount:

4. Indicate which one of the below queues you believe this project should be placed in:

223f Non-Portfolio Queue – containing all Section 232/223f projects that are not a part of a Large or Midsize Portfolio (as defined by HUD Notice H 01-03).

223f Portfolio Queue – containing projects that are a part of a Large or Midsize Portfolio, previously approved under HUD Notice H 01-03.

Section 223a7 Queue – containing all Section 232/223a7 applications.

Other Program Queue – containing all Section 232 New Construction, Section 232 Substantial Rehabilitation and Section 232 Blended Rate applications. Moreover, please indicate which type of submittal this is:

Type (New Construction, Substantial Rehabilitation, or Blended Rate):

Stage:

Full Firm Commitment Application

2 Stage Firm Submissions – Initial Submittal

2 Stage Firm Submissions – Final Submittal

- 241(a) Queue** – containing all Section 232/241(a) proposals.
- 223(d) Operating Loss Loan** – containing all Section 223(d) proposals.
- 232(i) Fire Safety Equipment on Currently Insured 232 Health Care Facilities.**
- 232(i) Fire Safety Equipment on Non- Insured Health Care Facilities.**

5. Complete only if the project contains common ownership with other projects to be submitted within the previous or next 18 months or with already HUD insured projects (“common ownership” means either that (a) each mortgagor entity has the same managing member, general partner or other person or entity in a controlling role, or (b) over 50% of each mortgagor entity is owned by the same persons or entities).

a. Below is a list of the projects (project name and FHA Number) that have common ownership and are being submitted within the previous or next 18 months:

b. Below is a list of the projects (project name and FHA #) that have common ownership and are already HUD insured:

6. Complete only if the project is part of a medium or large portfolio.

a. Total number of projects expected to be submitted from this portfolio (not just this batch):

b. Below is a list of the projects (project name and FHA Number) that are a part of this batch:

c. An email from HUD, which should be attached electronically, indicating that the batch is acceptable for submission, is required prior to submittal. Please list the portfolio name and date of email from HUD:

7. Complete only if the project is a new construction or substantial rehabilitation project.

This project does not involve Low Income Housing Tax Credits (LIHTC) or grants as discussed in the 4/30/12 Email Blast.

This project does involve Low Income Housing Tax Credits (LIHTC) or grants as discussed in the 4/30/12 Email Blast.

8. Please find the enclosed check in the amount of \$XXXX for payment of the HUD/FHA Application fee:

The enclosed check is remitted by:

Remitter: <<lender>>
 Lender Number: XXXXXXXX
 Check Date/Number: <<date>> / No. XXXX

9. For further information, please contact:

E-mail: xxx@xx
Phone: xxx-xxx-xxxx
Facsimile: xxx-xxx-xxxx

10. By signing this certification, I am certifying that to the best of my knowledge each application included in this submittal is completely assembled according to Office of Residential Care Facilities (ORCF) requirements (including any special requirements of the portfolio approval letter, if applicable).

Executed this _____ day of _____, 20_____.

Lender Name

By: _____
Signature

(Printed Name & Title)

Encl