



U.S. Department of Housing and Urban Development  
Community Planning and Development

OMB Approval No. 2506-0193 (exp 1/31/2015)

**Attachment D**

**GRANT CLOSEOUT AGREEMENT**  
For  
Community Development Block Grant Disaster Recovery Program

**Between**

**U.S. Department of Housing & Urban Development**

AND

This agreement sets forth the terms for final disposition and conditions associated with the closeout of HUD CDBG Disaster Recovery Grant ( ) dated , and any applicable amendments and waivers. The certifies that to the best of its knowledge:

- All activities as authorized by this grant and any applicable amendments, Notices, alternative requirements, and waivers have been completed as described in the grantee's final performance report dated .
- Any fraud, waste, or mismanagement that may have occurred in the administration of this award has been adequately addressed in accordance with the recommendations and concurrence of the HUD Office of the Inspector General, or the Office of Community Planning and Development.
- All grant-financed costs associated with these activities have been incurred.
- Proper provisions have been made for the payment of all unpaid costs and unsettled third-party claims.
- The Department of Housing and Urban Development is under no obligation to make any payment to the in excess of the amount identified in the grant agreement.

Further, the hereby acknowledges the remaining obligation(s) under the terms of the grant agreement and agrees as follows:

- States: All records and documents pertaining to this grant will be maintained for a period of 3 years after execution of this close-out agreement or the period required by other applicable laws and regulations related to *affirmatively furthering fair housing, Section 3 of the Housing and Community Development Act of 1968 (24 CFR part 135), Lead-Based Paint Poisoning Prevention Act, Architectural Barriers Act, Assistance and Real Property Acquisition Policies Act of 1970, and Americans with Disabilities Act-- 24 CFR 570.487 and the Uniform Relocation Act—24 CFR 570.488.*
- Entitlement Communities: All records and documents pertaining to this grant will be maintained for a period of 4 years after execution of this closeout agreement or the period required by other applicable laws and regulations related to *affirmatively furthering fair housing-24 CFR 570.506 (g)(1), Section 3 of the Housing and Community Development Act of 1968 (24 CFR part 135)Lead-Based Paint-Poisoning Prevention Act-24 CFR 570.608, Architectural Barriers Act and Americans with Disabilities*



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Act—24 CFR 570.614, and the Assistance and Real Property Acquisition Policies Act of 1970-24  
CFR 570.606.

Insert as Applicable

- States: Any real property within the \_\_\_\_\_'s or State grantee's control which was acquired or improved in whole or part using CDBG funds in excess of \$100,000 is governed by the principles described in 24 CFR 570.489(j).
- Entitlement Communities: Any real property within the \_\_\_\_\_'s control which was acquired or improved in whole or part using CDBG funds in excess of \$25,000 is governed by the principles described in 24 CFR 570.505.
- Entitlement Communities: If any rehabilitated property falls within a flood plain, flood insurance coverage must be maintained for the mandatory period for affected property owners described in 24 CFR 570.605.
- Identify any closeout costs or contingent liabilities subject to payment after the closeout agreement is signed.
- Submit to HUD a Federal Financial Report using Standard Form 425 (if necessary) or other state form, as a result of the completion of the final audit and resolution of any findings.
- A total of \$ \_\_\_\_\_ in grant funds has been previously cancelled and returned to the Department on \_\_\_\_\_  
**OR A total of \$ \_\_\_\_\_ in grant funds will be recaptured by HUD upon execution of this closeout agreement. (Optional)**

HUD maintains the right to conduct future monitoring of this grant, either on site or by review of information or copies of documents requested from the \_\_\_\_\_. The \_\_\_\_\_ acknowledges that a finding of non-compliance resulting from such a review and failure to take appropriate corrective action satisfactory to HUD may be taken into account by HUD as evidence of unsatisfactory performance in consideration of future grant awards. Further, the \_\_\_\_\_ may be required to repay HUD any disallowed costs based on the results of a future audit or HUD monitoring.

For the

\_\_\_\_\_  
Name /Title of Authorized Official/Title

\_\_\_\_\_  
Date

For the Department of Housing and Urban Development:

\_\_\_\_\_  
Type name of CPD Director

\_\_\_\_\_  
Date