

Peace Corps
Office of Peace Corps Response
OMB Control Number 0420-0547
Supporting Statement for Peace Corps Response Application

General instructions

The supporting statement must be prepared in the format described below. If an item is applicable, use "N/A" and provide a brief explanation.

Section A: Justification

1. Circumstances that make the collection of information necessary.

The Peace Corps Response Application (hereinafter "the Application") is necessary to recruit qualified volunteers to serve in Peace Corps Response, which sends Volunteers throughout the world to work in specialized short term projects. Applicants are selected based on their qualifications for a specific Volunteer assignment. The Peace Corps Act (22 U.S.C. § 2501 et seq.) authorizes the recruitment of persons for service in Peace Corps Volunteer programs. See 22 U.S.C. § 2504. Eligibility requirements for Peace Corps Volunteer service are set at 22 C.F.R. 305. Attached are 22 U.S.C. § 2504 and 22 C.F.R. 305.

2. By whom, how, and for what purpose the information is to be used.

This information is used by Peace Corps Response staff to perform initial screening for potential candidates for Peace Corps Response assignments. Applications contain basic information concerning technical skills and eligibility for Peace Corps Response assignments.

3. Consideration of the use of improved information technology.

The Application is available on the Peace Corps website and submitted electronically to Peace Corps Response.

4. Efforts to identify duplication. Why similar information cannot be used.

For applicants without previous Peace Corps experience, the information requested in the Application does not exist in the Agency's records.

Some Peace Corps Response applicants have previously volunteered with the Peace Corps. Agency records concerning returned Peace Corps Volunteers' qualifications are kept only for a limited period. Returned Peace Corps Volunteers routinely acquire new skills during and following their initial Volunteer service, which are not reflected in Agency records and therefore are requested in the Peace Corps Response Application.

5. Methods to minimize the burden to small business if involved.

This collection of information does not impact small business or other small entities.

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6. Consequences to the Federal program if collection were conducted less frequently.

Failure to collect this information would preclude Peace Corps Response from being able to identify and place qualified Peace Corps Response Volunteers.

7. Explain any special circumstances that would cause the information collection to be conducted in a manner inconsistent with guidelines.

No special circumstances exist that require the information collection to be conducted in a manner inconsistent with the guidelines in 5 CFR 1320.6.

8. Consultation.

The agency's 60-day notice was published in the Federal Register on July 12, 2017 82 FR 32209. No public comments were received. The 30-Day notice was published September 18, 2017, 82 FR 43576 No public comments were received.

9. Explain any decision to provide any payment or gift to respondents.

No payments or gifts are provided to respondents.

10. Describe any assurance of confidentiality provided to respondents.

Description of the privacy protections provided to respondents is in the Privacy Act notice in the Application.

11. Additional justification for any questions of a sensitive nature.

No questions of a sensitive nature are asked.

12. Estimates of reporting and recordkeeping hour and cost burdens of the collection of information.

Estimated burden (hours) of the collection of information:

- | | | |
|----|------------------------|-------------|
| a. | Number of respondents: | 3,500 |
| b. | Frequency of response: | one time |
| c. | Completion time: | 60 minutes |
| d. | Annual burden hours: | 3,500 hours |

The estimated number of annual respondents increased from the 2014 submission from 1,700 to 3,500.

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13. Estimates of annualized capital and start-up costs.

Cost estimate to the respondent: \$0.00

14. Estimates of annualized Federal Government costs.

Employee labor costs:

- Peace Corps Response Recruiters and Supervisory Recruitment and Placement Specialist (reviewing): \$66,555
(\$32 per hour x 520 hours (25% of time) x 6 recruiters)

Total cost: \$99,840

15. Explanation of change in burden.

No changes.

16. Information collections data planned to be published for statistical use.

The results of this collection of information will not be published.

17. Explanation for seeking not to display the expiration date for OMB approval of the information collection.

The Agency is not seeking approval to conceal or omit the expiration date for OMB approval of the information collection.

18. Exception to the certification statement.

The agency is able to certify compliance with all provisions under Item 19 of OMB Form 83-I.