

Respondent Category	Type of respondents	Instruments	Appendix	Sample Size ^a	Responsive					Non-Responsive					Grand Total Annual Burden Estimate (hours)
					Number of respondents	Frequency of response	Total Annual responses	Hours per response	Annual burden (hours)	Number of Non-respondents	Frequency of response	Total Annual responses	Hours per response	Annual burden (hours)	
State Child Nutrition Agency	State Director	Electronic study notification letter	B-2	22	22	1	22	0.083	1.833	0	0	0	0.000	0.000	1.833
		Call to schedule the pre-visit telephone interview	B-3	22	22	1	22	0.167	3.667	0	0	0	0.000	0.000	3.667
		Email to schedule the on-site in-depth interview	B-4	22	22	1	22	0.167	3.667	0	0	0	0.000	0.000	3.667
		State Director pre-visit telephone interview	C-1	22	22	1	22	0.750	16.500	0	0	0	0.000	0.000	16.500
		State Director on-site in-depth interview	C-2	22	22	1	22	2.000	44.000	0	0	0	0.000	0.000	44.000
		State Director interview follow-up email	B-6	7	7	1	7	0.167	1.167	0	0	0	0.000	0.000	1.167
		State Director thank you email	B-7	22	22	1	22	0.017	0.367	0	0	0	0.000	0.000	0.367
	Key Staff	Pretest of the pre-visit telephone interview guide	C-3	2	2	1	2	0.750	1.500	0	0	0	0.000	0.000	1.500
		Pretest of the site visit interview guide	C-4	5	5	1	5	1.500	7.500	0	0	0	0.000	0.000	7.500
		Email to schedule the on-site in-depth interview	B-5	66	66	1	66	0.167	11.000	0	0	0	0.000	0.000	11.000
		Key Staff on-site in-depth interview	C-2	66	66	1	66	2.000	132.000	0	0	0	0.000	0.000	132.000
		Key Staff interview follow-up email	B-6	22	22	1	22	0.167	3.667	0	0	0	0.000	0.000	3.667
		Key Staff thank you email	B-7	66	66	1	66	0.017	1.100	0	0	0	0.000	0.000	1.100
TOTAL				88	88	4.16	366	0.623	227.967	0	0.00	0.00	0.000	0.000	227.967
Footnotes:															
Sample size numbers are rounded to the nearest whole number															