

## APPENDIX A-4. WESTAT IRB APPROVAL LETTER



An Employee-Owned  
Research Corporation

### Memo

**Date:** November 1, 2016

**To:** Melissa Rothstein, Project Director

**From:** Sharon Zack, IRB Administrator, Westat IRB *Sharon Zack*

**Subject:** **Initial Approval (No Human Subjects) for CHILD NUTRITION SAE, Project Number 6479 FWA 00005551**

I have reviewed the materials submitted for the following: **CHILD NUTRITION SAE, Project Number 6479**. Pursuant to 45 CFR pt. 46, the IRB reviews all studies involving research on human subjects. This research is funded by the USDA Food and Nutrition Service.

Westat will conduct the following activities:

- Examine historical patterns of SAE allocation, reallocation, and recoveries, State SAE spending patterns, and factors affecting State use of SAE allocations.
- Identify best practices that help States use funds more effectively, and develop and evaluate budget-neutral alternatives to the current formula.

Per 45 CFR 46 102 (f) and based on the information provided, this project does not include human subjects and is therefore exempt from further IRB review.

If activities change, please contact the IRB Office to ensure that the status is accurately reflected in our records. You are only required to submit the study for a continuing review before November 1, 2017 if activities change for this project. In the interim, you are responsible for notifying the IRB office as soon as possible if there are any injuries to the subjects, problems with the study, or changes to the study design that relate to human subjects.

cc: Institutional Review Board  
Alicia Sutherland  
Nancy Weinfield