Reminder E-mail

**Greetings Ms/Mrs [**Participant’s Name**]**

**This is a friendly reminder that you have signed up for a focus group at [**time**] on [**date**] at [**address**].**

**Thank you so much for your support to our research in improving health communications regarding FDA regulated products. We look forward to meeting you soon!**

**Sincerely,**

**[**Name**]**

**University of Maryland Baltimore**