



DATE: April 4, 2017

TO: John (JP) Kim
Office of Extramural Programs
Office of Extramural Research, OD

FROM: NIH Privacy Act Officer

SUBJECT: Applicability of the Privacy Act: "Application to be Accepted in the National Institutes of Health (NIH) Technical Assistance Programs: Commercialization Accelerator Program (CAP)"

I have reviewed the Office of the Director (OD) submission to OMB under the Paperwork Reduction Act which proposes to gather information from small businesses funded under Phase II NIH Small Business Innovation Research and Small Business Technology Transfer (SBIR/STTR) awards that want to participate in the NIH Commercialization Accelerator Program (CAP).

Information gathered will be used internally by the SBIR/STTR staff to identify and select small businesses that would most benefit if selected as participants in the NIH CAP. The data will not be used to formulate or change policies. Rather, it will be used to enable NIH SBIR/STTR staff to be responsive to its constituents by offering commercialization training to meet the goals of the Phase II small business NIH awardees. The form will be online for any potential CAP applicant companies and completed electronically.

The application form will be administered through an Internet link to the NIH CAP contractor's website. The link will be available to interested companies via the NIH SBIR/STTR main website (<http://sbir.nih.gov>) and will include a webinar about CAP. The webinar will provide an overview and goals of CAP, and will request interested parties to complete the application.

I have determined that the Privacy Act will not apply to this information collection. Although personally identifiable information will be collected, none of the data elements will be retrieved to identify the individual. If you have any questions, please contact me at (301) 402-6201.

A handwritten signature in blue ink that reads "Celeste Dade-Vinson".

Celeste Dade-Vinson
NIH Privacy Act Officer