



# BBA 824 Intranet Final Screen Package

May 18, 2017

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# 1. Initial Claim - No Qualified Claims on file



Name:                      SSN:                      Role:

### Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

#### Current Authorization Details [More info](#)

##### SSDI

Authorization status	<b>Inactive</b>
Response date	--
Attested date	--

##### SSI

Authorization status	<b>Inactive</b>
Response date	--
Attested date	--

\* Person available to provide response in person, over the phone, or through a signed paper form [More info](#)

Yes       No

OK

[Clear Page](#)

## 2. SSDI and SSI Qualified Claims on file - Authorization status Inactive



BBA - 824 Application

PolicyNet

Name:                      SSN:                      Role:

### Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

#### Current Authorization Details [More info](#)

##### SSDI

Authorization status	<b>Inactive</b>
Response date	<b>07/01/2017</b>
Attested date	<b>07/01/2017</b>

##### SSI

Authorization status	<b>Inactive</b>
Response date	<b>07/01/2017</b>
Attested date	<b>07/01/2017</b>

\* Person available to provide response in person, over the phone, or through a signed paper form [More info](#)

Yes       No

OK

Clear Page

### 3. Active SSDI and Inactive SSI, Person available - No



Name:                      SSN:                      Role:

#### Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

##### Current Authorization Details [More info](#)

###### SSDI

Authorization status	<b>Active</b>
Response date	<b>07/01/2017</b>
Attested date	<b>07/01/2017</b>

###### SSI

Authorization status	<b>Inactive</b>
Response date	--
Attested date	--

\* **Person available to provide response in person, over the phone, or through a signed paper form** [More info](#)

Yes       No

**OK**

[Clear Page](#)

## 4. Concurrent filing - Default

 <b>BBA - 824 Application</b> <span style="float: right;">PolicyNet</span>		
Name:	SSN:	Role:

### Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

#### Current Authorization Details [More info](#)

##### SSDI

Authorization status	Inactive
Response date	--
Attested date	--

##### SSI

Authorization status	Inactive
Response date	--
Attested date	--

\* Person available to provide response in person, over the phone, or through a signed paper form [More info](#)

Yes  No

\* Relationship of person providing response

Self

\* Name of person providing response

First Middle Last Suffix

\* Address of person providing response

If you update this address, it will be used only for the purpose of printed notice and will not be saved.

\* Country

United States or U.S. Territory

\* Street Address

\* Street Line 1: 100 Main St

Street Line 2:  [+ Add Line](#)

\* City/Town

Baltimore

\* State/Territory

Maryland

\* ZIP Code

21244

#### Authorization Response

\* Concurrent filing

Yes  No

OK

Clear Page

## 5. Concurrent filing- Yes, Authorized Both Claims



BBA - 824 Application

PolicyNet

Name:                      SSN:                      Role:

### Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

#### Current Authorization Details [? More info](#)

##### SSDI

Authorization status            **Inactive**  
Response date                    --  
Attested date                    --

##### SSI

Authorization status            **Inactive**  
Response date                    --  
Attested date                    --

\* Person available to provide response in person, over the phone, or through a signed paper form [? More info](#)

Yes             No

\* Relationship of person providing response

Self

\* Name of person providing response

First                      Middle                      Last                      Suffix

\* Address of person providing response

If you update this address, it will be used only for the purpose of printed notice and will not be saved.

\* Country

United States or U.S. Territory

\* Street Address

\* Street Line 1:  100 Main St

Street Line 2:  [+ Add Line](#)

\* City/Town

Baltimore

\* State/Territory

Maryland

\* ZIP Code

21244

### Authorization Response

\* Concurrent filing

Yes             No

\* Authorization to obtain wage and employment information from payroll data providers for SSDI program

Yes             No

\* SSDI response date  01/26/2017

mm/dd/yyyy

\* Authorization to obtain wage and employment information from payroll data providers for SSI program

Yes             No

\* SSI response date  01/26/2017

mm/dd/yyyy

\* Attested this response

[i](#) The authorization scope and duration statement will print when OK is selected.

OK

[Clear Page](#)





## 6. Concurrent filing – Yes, Refused Authorization for Both Claims



Name:                      SSN:                      Role:

### Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

#### Current Authorization Details [More info](#)

##### SSDI

Authorization status                      **Inactive**  
Response date                                      --  
Attested date                                      --

##### SSI

Authorization status                      **Inactive**  
Response date                                      --  
Attested date                                      --

\* Person available to provide response in person, over the phone, or through a signed paper form [More info](#)

Yes                       No

\* Relationship of person providing response

Self

\* Name of person providing response

First                      Middle                      Last                      Suffix

\* Address of person providing response

If you update this address, it will be used only for the purpose of printed notice and will not be saved.

\* Country

United States or U.S. Territory

\* Street Address

\* Street Line 1: 100 Main St

Street Line 2: [Add Line](#)

\* City/Town

Baltimore

\* State/Territory

Maryland

\* ZIP Code

21244

#### Authorization Response

\* Concurrent filing

Yes                       No

\* Authorization to obtain wage and employment information from payroll data providers for SSDI program

Yes                       No

\* SSDI response date 01/26/2017

mm/dd/yyyy

\* Authorization to obtain wage and employment information from payroll data providers for SSI program

Yes                       No

\* SSI response date 01/26/2017

mm/dd/yyyy

\* Attested this response

OK

[Clear Page](#)

## 7. Concurrent filing - No



BBA - 824 Application

PolicyNet

Name: SSN: Role:

### Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

#### Current Authorization Details [More info](#)

##### SSDI

Authorization status **Inactive**  
Response date --  
Attested date --

##### SSI

Authorization status **Inactive**  
Response date --  
Attested date --

\* Person available to provide response in person, over the phone, or through a signed paper form [More info](#)

Yes  No

\* Relationship of person providing response

Self

\* Name of person providing response

First Middle Last Suffix

\* Address of person providing response

If you update this address, it will be used only for the purpose of printed notice and will not be saved.

\* Country

United States or U.S. Territory

\* Street Address

\* Street Line 1: 100 Main St

Street Line 2: [Add Line](#)

\* City/Town

Baltimore

\* State/Territory

Maryland

\* ZIP Code

21244

#### Authorization Response

\* Concurrent filing

Yes  No

\* Authorization to obtain wage and employment information from payroll data providers for SSDI program

Yes  No

\* SSDI response date 01/26/2017

mm/dd/yyyy

\* Attested this response

**i** The authorization scope and duration statement will print when OK is selected.

OK

Clear Page

## 8. Current SSDI and SSI Authorization Inactive

**Note:** This screen shows the authorization status as Inactive for both SSDI and SSI because the claimant previously refused to provide the authorization for both the claims.

✕ **BBA - 824 Application** PolicyNet

Name:      SSN:      Role:

---

### Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

#### Current Authorization Details [? More info](#)

**SSDI**

Authorization status	<b>Inactive</b>
Response date	01/01/2017
Attested date	01/01/2017

---

**SSI**

Authorization status	<b>Inactive</b>
Response date	01/01/2017
Attested date	01/01/2017

\* **Person available to provide response in person, over the phone, or through a signed paper form** [? More info](#)

Yes     No

\* **Relationship of person providing response**

Self

\* **Name of person providing response**

First                      Middle                      Last                      Suffix

\* **Address of person providing response**  
If you update this address, it will be used only for the purpose of printed notice and will not be saved.

\* **Country**

United States or U.S. Territory

\* **Street Address**

\* Street Line 1:  100 Main St

Street Line 2:  [+ Add Line](#)

\* **City/Town**                      \* **State/Territory**                      \* **ZIP Code**

Baltimore                      Maryland                      21244

---

### Authorization Response

\* **Authorization to obtain wage and employment information from payroll data providers for SSDI program**

Yes     No

\* **SSDI response date**  01/26/2017  
mm/dd/yyyy

\* **Authorization to obtain wage and employment information from payroll data providers for SSI program**

Yes     No

\* **SSI response date**  01/26/2017  
mm/dd/yyyy

---

\* **Attested this response**

**i** The authorization scope and duration statement will print when OK is selected.


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## 9. SSDI and SSI Authorization Terminated at age 18

**Note:** This screen shows the authorization status as Inactive for both SSDI and SSI because system previously terminated the authorization due to age 18.

 **BBA - 824 Application** PolicyNet

Name:                      SSN:                      Role:

---

### Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

#### Current Authorization Details [? More info](#)

**SSDI**

Authorization status	<b>Inactive</b>
Terminated date	<b>01/01/2017</b>
Attested date	<b>01/01/2017</b>

---

**SSI**

Authorization status	<b>Inactive</b>
Terminated date	<b>01/01/2017</b>
Attested date	<b>01/01/2017</b>

\* **Person available to provide response in person, over the phone, or through a signed paper form** [? More info](#)

Yes     No

\* **Relationship of person providing response**

Self

\* **Name of person providing response**

First                      Middle                      Last                      Suffix

\* **Address of person providing response**  
If you update this address, it will be used only for the purpose of printed notice and will not be saved.

\* **Country**

United States or U.S. Territory

\* **Street Address**

\* Street Line 1:

Street Line 2:  [+ Add Line](#)

\* **City/Town**                      \* **State/Territory**                      \* **ZIP Code**

Baltimore                      Maryland                      21244

---

### Authorization Response

\* **Authorization to obtain wage and employment information from payroll data providers for SSDI program**

Yes     No

\* **SSDI response date**   
mm/dd/yyyy

\* **Authorization to obtain wage and employment information from payroll data providers for SSI program**

Yes     No

\* **SSI response date**   
mm/dd/yyyy

---

\* **Attested this response**

**i** The authorization scope and duration statement will print when OK is selected.


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## 10.SSDI and SSI Authorization Active – Revoke not selected

**Note:** The revocation question on this screen is optional because the current authorization status for both SSDI and SSI is active.

 **BBA - 824 Application** PolicyNet

Name:                      SSN:                      Role:

---

**Wage and Employment Information Authorization**  
Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

**Current Authorization Details** [? More info](#)

**SSDI**  
Authorization status                      **Active**  
Response date                              **01/01/2017**  
Attested date                                **01/01/2017**

---

**SSI**  
Authorization status                      **Active**  
Response date                              **01/01/2017**  
Attested date                                **01/01/2017**

**Authorization Response**

**i** **Revocation** - When a person requests to revoke authorization, it will apply to both programs, SSI and SSDI. Revocation cannot be requested for one program alone.

Person requested to revoke authorization to obtain wage and employment information from payroll data providers. Revocation will apply to all claims under both programs, SSDI and SSI.

# 11. SSDI and SSI Authorization Active- Revoke selected

**Note:** The revocation question on this screen is optional because the current authorization status for both SSDI and SSI is active.

 **BBA - 824 Application** PolicyNet

Name:                      SSN:                      Role:

## Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

### Current Authorization Details [More info](#)

#### SSDI

Authorization status            **Active**  
Response date                    **01/01/2017**  
Attested date                    **01/01/2017**

#### SSI

Authorization status            **Active**  
Response date                    **01/01/2017**  
Attested date                    **01/01/2017**

## Authorization Response

**Revocation** - When a person requests to revoke authorization, it will apply to both programs, SSI and SSDI. Revocation cannot be requested for one program alone.

Person requested to revoke authorization to obtain wage and employment information from payroll data providers. Revocation will apply to all claims under both programs, SSDI and SSI.

\* **Revocation date**              
mm/dd/yyyy

\* **Relationship of person providing response**

Self

\* **Name of person providing response**

First                      Middle                      Last                      Suffix

\* **Address of person providing response**  
If you update this address, it will be used only for the purpose of printed notice and will not be saved.

\* **Country**

\* **Street Address**  
\* **Street Line 1:**   
**Street Line 2:**  [+ Add Line](#)

\* **City/Town**                      \* **State/Territory**                      \* **ZIP Code**  
                                           

\* Attested this response

**i** The authorization revocation statement will print when OK is selected.



## 12. SSDI Active and SSI Inactive - Revoke SSDI

**Note:** The following screen is displayed when the authorization status for SSDI is active and SSI is inactive. Similarly, this screen can be used to display when the authorization status for SSDI is inactive and SSI is active.

✕ **BBA - 824 Application** PolicyNet

Name:      SSN:      Role:

---

### Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

#### Current Authorization Details [More info](#)

SSDI	
Authorization status	<b>Active</b>
Response date	01/01/2017
Attested date	01/01/2017

---

SSI	
Authorization status	<b>Inactive</b>
Response date	01/01/2017
Attested date	01/01/2017

\* **Person available to provide response in person, over the phone, or through a signed paper form** [More info](#)

Yes     No

\* **Relationship of person providing response**

Self

\* **Name of person providing response**

First    Middle    Last    Suffix

\* **Address of person providing response**  
If you update this address, it will be used only for the purpose of printed notice and will not be saved.

\* **Country**

United States or U.S. Territory

\* **Street Address**

\* **Street Line 1:** 100 Main St

Street Line 2: [+ Add Line](#)

\* **City/Town**    \* **State/Territory**    \* **ZIP Code**

Baltimore    Maryland    21244

---

#### Authorization Response

\* **Select one of the following options.**

Provide new authorization for SSI program

Revoke authorization to obtain wage and employment information from payroll data providers for SSDI program.


\* **Revocation date**    05/05/2017  
mm/dd/yyyy

\* Attested this response

**i** The authorization revocation statement will print when OK is selected.

### 13. SSDI Active and SSI Inactive - Authorize SSI

**Note:** The following screen is displayed when the authorization status for SSDI is active and SSI is inactive. Similarly, this screen can be used to display when the authorization status for SSDI is inactive and SSI is active.

PolicyNet

Name:                      SSN:                      Role:

#### Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

##### Current Authorization Details [More info](#)

<b>SSDI</b>	
Authorization status	<b>Active</b>
Response date	01/01/2017
Attested date	01/01/2017

---

<b>SSI</b>	
Authorization status	<b>Inactive</b>
Response date	01/01/2017
Attested date	01/01/2017

\* **Person available to provide response in person, over the phone, or through a signed paper form** [More info](#)

Yes     No

\* **Relationship of person providing response**

Self

\* **Name of person providing response**

First:    Middle:    Last:    Suffix:

\* **Address of person providing response**  
If you update this address, it will be used only for the purpose of printed notice and will not be saved.

\* **Country**

United States or U.S. Territory

\* **Street Address**

\* Street Line 1: 100 Main St

Street Line 2: [Add Line](#)

\* **City/Town**    \* **State/Territory**    \* **ZIP Code**

Baltimore    Maryland    21244

#### Authorization Response

\* **Select one of the following options.**

Provide new authorization for SSI program

Revoke authorization to obtain wage and employment information from payroll data providers for SSDI program.

\* **Authorization to obtain wage and employment information from payroll data providers for SSI program**

Yes     No

\* **SSI response date**    05/05/2017  
mm/dd/yyyy

\* Attested this response

**i** The authorization scope and duration statement will print when OK is selected.

## 14. Single Claim only - SSDI Active - Revoke SSDI not selected

**Note:** The following screen shows when the authorization status for SSDI is active and SSI is inactive because there is no qualified SSI claim. Similarly, this screen can be displayed when the authorization status for SSDI is inactive because there is no qualified SSDI claim and SSI is active.

✕ **BBA - 824 Application** PolicyNet

Name:                      SSN:                      Role:

### Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

#### Current Authorization Details [? More info](#)

SSDI

Authorization status	<b>Active</b>
Response date	<b>01/01/2017</b>
Attested date	<b>01/01/2017</b>

---

SSI


Authorization status	<b>Inactive</b>
Response date	--
Attested date	--

#### Authorization Response

Person requested to revoke authorization to obtain wage and employment information from payroll data providers for SSDI program.

## 15. Single Claim only – SSDI Active – Revoke SSDI selected

**Note:** The following screen shows when the authorization status for SSDI is active and SSI is inactive because there is no qualified SSI claim. Similarly, this screen can be displayed when the authorization status for SSDI is inactive because there is no qualified SSDI claim and SSI is active.

PolicyNet

Name:                      SSN:                      Role:

---

### Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

#### Current Authorization Details [More info](#)

<b>SSDI</b>	
Authorization status	<b>Active</b>
Response date	01/01/2017
Attested date	01/01/2017

---

<b>SSI</b>	
Authorization status	<b>Inactive</b>
Response date	--
Attested date	--

#### Authorization Response

Person requested to revoke authorization to obtain wage and employment information from payroll data providers for SSDI program.

\* **Revocation date**   
m/m/dd/yyyy

\* **Relationship of person providing response**

\* **Name of person providing response**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>
<small>First</small>	<small>Middle</small>	<small>Last</small>	<small>Suffix</small>

\* **Address of person providing response**  
If you update this address, it will be used only for the purpose of printed notice and will not be saved.

\* **Country**

\* **Street Address**

\* **Street Line 1:**   
**Street Line 2:**  [+ Add Line](#)

* <b>City/Town</b>	* <b>State/Territory</b>	* <b>ZIP Code</b>
<input type="text" value="Baltimore"/>	<input type="text" value="Maryland"/>	<input type="text" value="21244"/>


---

\* Attested this response

**i** The authorization revocation statement will print when OK is selected.

## 16. Single Claim only -SSDI Inactive - Authorize SSDI

**Note:** The following screen shows when the authorization status for SSDI is inactive and SSI is inactive because there is no qualified SSI claim. Similarly, this screen can be displayed when the authorization status for SSDI is inactive because there is not qualified SSDI claim and SSI is inactive.

 **BBA - 824 Application** PolicyNet

Name:                      SSN:                      Role:

---

### Wage and Employment Information Authorization

Optional authorization allowing payroll data providers to release wage and employment information to SSA.

\* Indicates required information

#### Current Authorization Details [More info](#)

**SSDI**

Authorization status	<b>Inactive</b>
Response date	01/01/2017
Attested date	01/01/2017

---

**SSI**

Authorization status	<b>Inactive</b>
Response date	--
Attested date	--

\* **Person available to provide response in person, over the phone, or through a signed paper form** [More info](#)

Yes     No

\* **Relationship of person providing response**

Self

\* **Name of person providing response**

First:    Middle:    Last:    Suffix:

\* **Address of person providing response**  
If you update this address, it will be used only for the purpose of printed notice and will not be saved.

\* **Country**

United States or U.S. Territory

\* **Street Address**

\* **Street Line 1:**

Street Line 2:  [+ Add Line](#)

\* **City/Town**    \* **State/Territory**    \* **ZIP Code**

Baltimore    Maryland    21244

---

### Authorization Response

\* **Authorization to obtain wage and employment information from payroll data providers for SSDI program**

Yes     No

\* **SSDI response date**   
m/m/dd/yyyy

---

\* Attested this response

**i** The authorization scope and duration statement will print when OK is selected.

## 17. Authorization Details - More Info Light Box

This light box is displayed when the user clicks on the more info link next to "Current Authorization Details"

The screenshot shows the 'BBA - 824 Application' interface. At the top, there is a header with the application name and 'PolicyNet' on the right. Below the header, there are fields for 'Name:', 'SSN:', and 'Role:'. The main content area is titled 'Wage and Employment Information Authorization' and includes a sub-header 'Optional authorization allowing payroll data providers to release wage and employment information to SSA.' Below this, there are sections for 'Current Authorization Details' and 'SSDI'. The 'Current Authorization Details' section is highlighted, and a light box titled 'Authorization Details' is open over it. The light box contains the following information:

**Active** - Individual has given a "Yes" response.

**Inactive** - This status is displayed when:

1. Individual has given a "No" response
2. Individual turned 18 and a new authorization request has not been made
3. Individual revoked his or her authorization
4. Individual is no longer considered a deemor for SSI purposes
5. Claim has been denied
6. Benefits have terminated

**Authorization response date:** The date when the individual provided a "Yes" or "No" response.

**Authorization terminated date:** The date when the system terminates the authorization due to the following reasons:

1. Individual turned 18 and a new authorization request has not been made
2. Individual is no longer considered a deemor for SSI purposes
3. Claim has been denied
4. Benefits have terminated

**Authorization attested date:** The date when the claims specialist attested to the authorization response.

A 'Close' button is located at the bottom of the light box.

The background interface shows the 'Current Authorization Details' section with the following information:

**SSDI**

Authorization status	Inactive
Authorization terminated date	07/28/2017
Authorization attested date	--

**SSI**

Authorization status	Inactive
Authorization terminated date	07/28/2017
Authorization attested date	--

Below the authorization details, there are sections for 'Person available to provide response in person, over the phone', 'Relationship of person providing response' (set to 'Self'), and 'Name of person providing response' (with fields for First, Middle, Last, and Suffix).

## 18. Person Available - More Info Light Box

This light box is displayed when the user clicks on the more info link next to the "Person available to provide response ..." question

The screenshot displays the 'BBA - 824 Application' interface. At the top, there is a header with the application name and 'PolicyNet' on the right. Below the header, there are fields for 'Name:', 'SSN:', and 'Role:'. The main content area is titled 'Wage and Employment Information Authorization' and includes a sub-header 'Optional authorization allowing payroll data providers to release wage and employment information to SSA.' A note indicates that asterisks denote required information.

The 'Current Authorization Details' section is visible, showing two entries: 'SSDI' and 'SSI'. Each entry lists 'Authorization status' as 'Inactive', 'Authorization terminated date' as '07/28/2017', and 'Authorization attested date' as '--'. A 'More Info' link is present next to the 'SSDI' entry.

The 'Who May Provide Authorization' light box is open, displaying the following text:

An individual who is filing or receiving benefits may give us authorization to obtain his or her wage and employment records from any payroll data provider.

Additionally, for SSI, we will request authorization from anyone whose income and resources we consider when determining the individual's eligibility and payment amount.

Minor children, legally incompetent adults, and representative payees cannot give us authorization.

- If the individual is a minor child, then a parent or legal guardian must give us authorization on his or her behalf.
- If the individual is a legally incompetent adult, the legal guardian must give us authorization on behalf of the individual.
- A representative payee can give authorization on behalf of the individual, only when the representative payee is the parent or legal guardian of the minor, or legal guardian of the incompetent adult.

A 'Close' button is located at the bottom of the light box.

Below the light box, the form continues with the following sections:

- Person available to provide response in person, over the phone, or by mail:** Radio buttons for 'Yes' (selected) and 'No'.
- Relationship of person providing response:** A dropdown menu currently set to 'Self'.
- Name of person providing response:** Input fields for 'First', 'Middle', 'Last', and 'Suffix'.