

Hi Bob,

Per your discussions with Sarah and I, ANA is requesting an expedited “non-material change” to our currently approved OPR data collection form. Attached is the amended OPR form. Please let me know if you need additional information.

**Circumstances Making the Collection of Information and Changes to the Collection Form Necessary:**

There are two components/forms that make up ANA’s information collection tool: The Objective Work Plan (OWP), and the Objective Progress Report (OPR). Content changes were made to both OPR and OWP and were approved by OMB on April 10, 2012 under information collection (OMB No. 0980-0204). The amended instructions for both forms were also submitted for OMB review as part of the approval package. Although OMB has approved the package, ANA recently discovered that the OPR document contained in the Office of Information and Regulatory Affairs website (Reginfo.gov) do not reflect the currently amended document. ANA believes that this is an administrative error and therefore, requests an expedited “**non-material change**” to currently approved OPR data collection form only.

The OPR information collection is conducted in accordance with Sec. 811 [42 USC 2992] of the Native American Programs Act and allows ANA to report quantifiable results across all program areas. It also provides grantees with parameters for reporting their progress and helps ANA better monitor and determine the effectiveness of their projects.

The Objective Progress Report (OPR) is submitted to ANA on a quarterly basis and provides grantees with a set format by which they report on their performance indicators, progress achieved, and training and technical assistance needs. This standardized format allows ANA to report quantifiable results to Congress and flag grantees that may need additional training and/or technical assistance to successfully implement their projects.

The ANA applicants/grantees providing the information requested are Federally Recognized Indian Tribes, Tribal Governments, Native American Non-Profits (including American Indians, Alaska Natives, Native Hawaiians, and other Pacific Islanders), and Tribal Colleges and Universities.

**Amendment to the OPR for which Approval is Needed:**

ANA has reworded and renumbered the OPR questions to allow for consistency and clarity. The majority of information being requested from the grantees remains significantly the same with only minor edits for clarification purposes.

**Changes to Specific Sections of OPR:**

**Impact indicator:** The information requested in this section is similar to those in the previous OPR with a few additions.

- a. Question 5 was originally captured under question 11 of the previous OPR. ANA added four fields to this section-tracking mechanism, pre-grant status, end-of-grant target and three-year target to align with ANA's funding opportunity announcement. This information is currently requested by applicants when they submit an application, therefore, there will be no additional burden to answer these questions.
- b. Questions 5a and 5b are new and ask the grantee for the status of the impact indicator at the end of each budget period. This information was captured quantitatively in the previous OPR. Therefore, there is no additional burden on grantees for answering these questions.

**Financial:** Question 17 is new.

- a. This question does not pose additional burden to grantees because grantees are able to respond to this question by utilizing the required OPR and SF-425 forms.
- b. Question 18 was originally question 8 on the previous OPR.

**Assets for Independence (AFI):** Seven additional questions have been added specifically to respond to a special initiative ANA funded this year. Only grantees that received funding under the Asset for Independence program are required to respond to these questions.