

Instructions Page 1 of 2 – There is an underline shown below that needs to be removed.

What will I need to know in order to complete the form?

Current income of both veteran and spouse (can report monthly or annual income).

Instructions Page 2 of 2 – There should be double spaces between each line item under both sections shown below. Under Section VII, it converts to double spacing at a point but the formatting needs to be corrected for all rows as noted.

Section VI - Current Gross Income of Veteran and Spouse. Do not include income from dependents.

Report wages, bonuses, tips, severance pay and accrued benefits

Report income from a business (minus business expenses)

Report cash gifts, inheritance amounts, interest income, and the standard dividend income from non tax deferred annuities.

Report retirement income and pension income.

Report unemployment payments, worker's compensation payments, black lung payments, tort settlement payments, social security payments, and court mandated payments.

Report payments from VA or any other Federal programs, and any other income.

Exclude income of the Veteran's dependents.

Section VII. Expenses. Not used in the determination of the extended care copayment amount when a veteran reaches 181 days or more of institutional (*inpatient*) extended care services and does not have a spouse or dependents residing in the community (not institutionalized).

Report basic subsistence (living) expenses.

Include any educational expense incurred by the veteran, spouse or dependent.

Include any funeral or burial expenses for your spouse or dependent as well as any prepaid funeral or burial arrangements for yourself, spouse, or dependent.

Include rent or mortgage payment for primary residence only.

Include amount paid for utilities (*electricity, gas, water or phone*). You can calculate the amount by using the average monthly expenses during the past year for your utilities.

Include car payment for one vehicle only.

Include amount spent for food for veteran, spouse or dependent.

Include non-reimbursed medical expenses paid by you or your spouse. Include expenses for medical and dental care, medications, eyeglasses, Medicare, medical insurance premiums, medical copayments and other hospital or nursing home expense.

Include court ordered payments such as alimony or child support.

Include insurance premiums such as automobile and homeowners. Exclude life insurance premiums.

Include taxes paid on property and average monthly expense for taxes paid on income over the past 12 months.