

## Survey questions:

### *Preliminary question*

- Which of the following in the list below best describes you? (Please select one.)
  - National Archives Employee
  - Student
  - Volunteer
  - Docent
- Which video in the list below did you watch? (Please select one.)
  - Google Drive FAQs – Sharing a Document
  - Google Drive FAQs – Creating a Document
  - ICN FAQs – Managing Email Notifications
  - ICN FAQs – Is Anyone Using My Group
  - ICN FAQs – Getting There
  - ICN FAQs – Finding Information About Research Services
  - ICN FAQs – Difference between a Group and a Space
  - ICN FAQs – Adding a Profile Photo

### *Objectives*

1. **Objectives were made clear in the tutorial.**
  - a. Scale: Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, Strongly Disagree, No Comment

### *Topic*

2. **The topic of the tutorial was thoroughly covered.**
  - a. Scale: Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, Strongly Disagree, No Comment
3. **The tutorial provided relevant and useful information.**
  - a. Scale: Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, Strongly Disagree, No Comment
4. **The tutorial helped you gain new knowledge and skills that will be useful for your work.**
  - a. Scale: Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, Strongly Disagree, No Comment

### *Presentation*

5. **Overall, how would you evaluate the tutorial?**
  - a. Scale: Excellent, Very Good, Fair, Poor, Very Poor, No comment
6. **How would you rate the quality and content of the tutorial?**
  - a. Scale: Excellent, Very Good, Fair, Poor, Very Poor, No comment
7. **The tutorial was informative.**
  - a. Scale: Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, Strongly Disagree, No Comment
8. **The tutorial was easy to follow.**
  - a. Scale: Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, Strongly Disagree, No Comment

*Satisfaction*

**9. Overall, I was satisfied with the tutorial.**

- a. Scale: Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, Strongly Disagree, No Comment

**10. Would you recommend the tutorial to a colleague?**

- a. Yes
- b. No

*Skill*

**11. Was the presenter organized and prepared?**

- a. Yes
- b. No

**12. Did the presenter provide practical applications?**

- a. Yes
- b. No

**13. Did the presenter relate the subject matter to a real life situation?**

- a. Yes
- b. No

*Style*

**14. Overall, how would you rate the presentation style of the tutorial?**

- a. Scale: Excellent, Very Good, Fair, Poor, Very Poor, No comment

*Additional Topics*

**16. How did you hear about the tutorial?** [narrative]

**17. What topics would you like featured in future tutorials?** [narrative]

**18. How could the tutorial be improved?** [narrative]

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