

U.S. DEPARTMENT OF AGRICULTURE  
GRAIN INSPECTION PACKERS AND STOCKYARDS ADMINISTRATION  
FEDERAL GRAIN INSPECTION SERVICE

**INSPECTION AND WEIGHING REPORT**

(TYPE AND NUMBER OF INSPECTIONS AND WEIGHINGS PERFORMED UNDER THE UNITED STATES GRAINSTANDARDS ACT)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it contains a valid OMB control number. The valid OMB control number for this information collection is 0580-0013. The time required to complete this information collection is estimated to average 40 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

FORM APPROVED OMB NO 0580-0013

**WARNING:** - "This report is required by the U.S. Grain Standards Act (7 U.S.C. 71 *et seq.*). Any person who knowingly makes false statements may be subject to criminal (fine or imprisonment or both under 18 U.S.C. 1001) and administrative penalties. "

MO & YR

SSP CODE

FIELD OFFICE NAME

OFFICIAL AGENCY NAME

SERVICE POINT NAME

INSPECTION REPORT	NUMBER OF INSPECTIONS							
	TRUCK	RAIL	BARGE	SHIP	CONTAINER	LOCAL (mt)	SACKED (mt)	SUBMITTED
FULL GRADE								
FACTOR ONLY								
OFFICIAL CRITERIA ONLY								
OFFICIAL COMMERCIAL INSPECTION SERVICE								
WAREHOUSEMAN SAMPLE								
REINSPECTION								
SAMPLE ONLY								
STOWAGE EXAMINATION ONLY								

OFFICIAL CRITERIA REPORT	NUMBER OF OFFICIAL CRITERIA TESTS							
	TRUCK RA	IL	BARGE	SHIP	CONTAINER	LOCAL	SACKED	SUBMITTED
AFLATOXIN								
BARLEY PROTEIN								
CORN OIL								
CORN PROTEIN								
CORN STARCH								
CORN PROTEIN/OIL/STARCH								
CORN PRESENCE OF WAXY								
CORN STRESS CRACKED								
DEOXYNIVALENOL								
FUMONISIN								
OATS SIZING								
SOYBEAN OIL								
SOYBEAN PROTEIN								
SOYBEAN OIL/PROTEIN								
SOYBEAN CRACKED SEEDCOATS								

NAME

DATE

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0580-0013. The time required to complete this information collection is estimated to average 40 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

FORM APPROVED OMB NO 0580-0013

**INSPECTION AND WEIGHING REPORT**

*(TYPE AND NUMBER OF INSPECTIONS AND WEIGHINGS PERFORMED UNDER THE UNITED STATES GRAINSTANDARDS ACT)*

**WARNING:** - "This report is required by the U.S. Grain Standards Act (7 U.S.C. 71 *et seq.*). Any person who knowingly makes false statements may be subject to criminal (fine or imprisonment or both under 18 U.S.C. 1001) and administrative penalties."

MO & YR	SSP CODE

FIELD OFFICE NAME	OFFICIAL AGENCY NAME	SERVICE POINT NAME
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OFFICIAL CRITERIA REPORT	NUMBER OF OFFICIAL CRITERIA TESTS							
	TRUCK	RAIL	BARGE	SHIP	CONTAINER	LOCAL	SACKED	SUBMITTED
SOYBEAN HILUM PURITY								
SOYBEAN SEED COUNT								
SOYBEAN SEED SIZING								
SOYBEAN SHRIVELED/WRINKLED								
STARLINK								
SUNFLOWER OIL								
WET GLUTEN								
WHEAT HARDNESS								
WHEAT PROTEIN								
ZEARALENONE								

WEIGHING REPORT	NUMBER OF WEIGHINGS WITH INSPECTIONS							
	TRUCK	RAIL	BARGE	SHIP	CONTAINER	LOCAL (mt)	SACKED (mt)	SUBMITTED
CLASS X	INBOUND							
	OUTBOUND							
	EXPORT							
	OTHER							
CLASS Y	INBOUND							
	OUTBOUND							
	OTHER							

WEIGHING ONLY REPORT	NUMBER OF WEIGHINGS ONLY							
	TRUCK	RAIL	BARGE	SHIP	CONTAINER	LOCAL (mt)	SACKED (mt)	SUBMITTED
CLASS X	INBOUND							
	OUTBOUND							
	EXPORT							
	OTHER							
CLASS Y	INBOUND							
	OUTBOUND							
	OTHER							

## Avoirdupois Pounds (lb) to Metric Ton Converter

This calculator uses 1 avoirdupois pound equals 0.453 592 37 kilograms exactly, as published in the General Tables of Units of Measurement in the 2002 edition of NIST Handbook 44. For the purposes of this report only the converted factor is rounded to whole tons.

Enter Pounds

Metric Tons

=

# Bushel Volume to Metric Ton Calculator

Enter the test weight lb/bu of  
the grain (standard or trade  
weight)

Enter # bu carrier or bin

Enter the number of  
bushels in the bin,  
carrier, etc.

Answer in metric tons

*Each converted factor shown is rounded to the  
nearest whole metric ton.*

Grain	(Trade Weight)
Corn	56
Sorghum	56
Flaxseed	56
Rye	56
Wheat	60
Soybeans	60
Oats	32
Barley	48
Triticale	48
Sunflower Seed	28
Canola	50
Mixed Grain	32
Corn Screenings	44
Cracked Corn	52

## **FGIS-922, INSPECTION AND WEIGHING REPORT INSTRUCTIONS**

The FGIS Grain Inspection and Weighing Information System (GIWIS) collects the number of inspection and weighing services performed under the United States Grain Standards Act (USGSA) by type of carrier on a monthly basis. The information source for the GIWIS is the Inspection and Weighing Report (FGIS-922).

Form FGIS-922 is completed by all official agencies and field offices. Information reported on the form FGIS-922 is used by FGIS field offices to assess fees for FGIS supervision of official inspection and weighing services performed by official agencies. The information also is used for estimating field office staffing requirements, determining appropriate grain inspection monitoring levels, and providing information for other program needs. Information recorded on the forms must be accurate and legible.

The form records the type and number of inspection and weighing services performed under the USGSA, as amended, and implements section 800.155(a) of the regulations. The form includes the inspection and weighing services as listed in the USGSA Service Table for both Canada and the United States. Field office personnel use the service code abbreviations in the following table for data entry into the GIWIS.

*USGSA Service Table*

<i>Name</i>	<i>Code</i>	<i>Name</i>	<i>Code</i>
Full Grade	INSP	Soybean Hilum Purity	SBHP
Factor Only	FONL	Soybean Seed Count	SBSC
Official Criteria Only	OCRO	Soybean Seed Sizing	SBSS
Official Commercial Inspection Service	COMM	Soybean Shriveled/Wrinkled	SBSW
Warehouseman Sample	WARE	Starlink	STLK
Reinspection	REIN	Sunflower Oil	SFOI
Sample Only	SAMP	Wheat Hardness	WTHD
Stowage Examination Only	STOW	Wheat Protein	WTPR
Aflatoxin	AFLA	Class X Inbound	XINB
Barley Protein	BYPR	Class X Outbound	XOUT
Corn Oil	COIL	Class X Export	XEXP
Corn Protein	CPRO	Class X Other	XOTH
Corn Starch	CSTA	Class Y Inbound	YINB
Corn Protein/Oil/Starch	CPOS	Class Y Outbound	YOUT
Corn Presence of Waxy	CPOW	Class Y Other	YOTH
Corn Stress Cracked	STCR	Only Class X Inbound	OXIN
Deoxynivalenol	DEOX	Only Class X Outbound	OXOU
Fumonisin	FUMO	Only Class X Export	OXEX
Oats Sizing	OSIZ	Only Class X Other	OXOT
Soybean Oil	SBOI	Only Class Y Inbound	OYIN
Soybean Protein	SBPR	Only Class Y Outbound	OYOU
Soybean Oil/Protein	SCOP	Only Class Y Other	OYOT
Soybean Cracked Seedcoats	SBCS		

The responsibilities for completing for FGIS-922 are as follows:

- a. Agency Responsibilities. Monthly, each agency must:
  - (1) Report the number and type of each official inspection and weighing service performed by the official agency. Report only those services performed under the authority of the USGSA. Do not include inspections and weighing services performed under the Agricultural Marketing Act of 1946 (AMA).
  - (2) Fax, email, or mail completed form(s) to the FGIS field office no later than 5 working days after the end of the reporting month.
  - (3) Notify the FGIS field office of any corrections to previous reports and submit a corrected form. Clearly mark corrected reports "CORRECTED" at the top of the form.

- b. FGIS Field Office Responsibilities.
- (1) Report the number and type of each official inspection and weighing service performed by the official agency. Report only those services performed under the authority of the USGSA. Do not include inspection and weighing services performed under the Agricultural Marketing Act of 1946 (AMA).
- (a) Review all forms FGIS-922 for completeness including those received from official agencies.
- (b) Use the information on form FGIS-922 to report the billing information to be forwarded to the National Finance Center.
- (c) Assemble the forms FGIS-922 for all service points in the circuit. Within **10** working days after the reporting month, input the reports directly into the Grain Inspection and Weighing Information System (GIWIS).
- (d) Submit all corrections to previous reports to the Director of Field Management Division.
- (2) Field Office Review of the Inspection and Weighing Reports. At least once a year, review the Inspection and Weighing Reports for each official agency. The field office manager (FOM) is responsible for selecting the best possible method to perform this review. Report any mistakes found through the appropriate supervisory channels to the Director of the Field Management Division.
- c. Availability of Forms. The FGIS-922 is available directly from GIWIS or from the GIPSA web site. It can be printed as needed and tailored to the work performed in each circuit. Field offices are responsible for supplying these forms to the agencies within their circuit.

# FORM FGIS-922, INSPECTION AND WEIGHING REPORT

<p style="text-align: center;">U.S. DEPARTMENT OF AGRICULTURE GRAIN INSPECTION PACKERS AND STOCKYARDS ADMINISTRATION FEDERAL GRAIN INSPECTION SERVICE</p> <p style="text-align: center;"><b>INSPECTION AND WEIGHING REPORT</b></p> <p style="text-align: center;"><small>(TYPE AND NUMBER OF INSPECTIONS AND WEIGHINGS PERFORMED UNDER THE UNITED STATES GRAIN STANDARDS ACT)</small></p>	<p><small>According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0580-0013. The time required to complete this information collection is estimated to average 40 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.</small></p> <p><small>WARNING: - *This report is required by the U.S. Grain Standards Act (7 U.S.C. 71 et seq.). Any person who knowingly makes false statements may be subject to criminal (fine or imprisonment or both under 18 U.S.C. 1001) and administrative penalties. *</small></p>
	FORM APPROVED OMB NO 0580-0013
	MO & YR <b>1</b> SSP CODE <b>2</b>
FIELD OFFICE NAME <b>3</b>	OFFICIAL AGENCY NAME <b>4</b> SERVICE POINT NAME <b>5</b>
<b>7</b> INSPECTION REPORT	<b>6</b> NUMBER OF INSPECTIONS
	TRUCK    RAIL    BARGE    SHIP    CONTAINER    LOCAL (mt)    SACKED (mt)    SUBMITTED
FULL GRADE	
FACTOR ONLY	
OFFICIAL CRITERIA ONLY	
OFFICIAL COMMERCIAL INSPECTION SERVICE	
WAREHOUSEMAN SAMPLE	
REINSPECTION	
SAMPLE ONLY	
STOWAGE EXAMINATION ONLY	
<b>8</b> OFFICIAL CRITERIA REPORT	<b>NUMBER OF OFFICIAL CRITERIA TESTS</b>
	TRUCK    RAIL    BARGE    SHIP    CONTAINER    LOCAL    SACKED    SUBMITTED
AFLATOXIN	
BARLEY PROTEIN	
CORN OIL	
CORN PROTEIN	
CORN STARCH	
CORN PROTEIN/OIL/STARCH	
CORN PRESENCE OF WAXY	
CORN STRESS CRACKED	
DEOXYNIVALENOL	
FUMONISIN	
OATS SIZING	
SOYBEAN OIL	
SOYBEAN PROTEIN	
SOYBEAN OIL/PROTEIN	
SOYBEAN CRACKED SEEDCOATS	
<small>FORM FGIS-922 (03-07) Previous editions are obsolete</small>	NAME <b>11</b> DATE <b>12</b>



## FORM FGIS-922 (Reverse), INSPECTION AND WEIGHING REPORT

U.S. DEPARTMENT OF AGRICULTURE GRAIN INSPECTION PACKERS AND STOCKYARDS ADMINISTRATION FEDERAL GRAIN INSPECTION SERVICE  <b>INSPECTION AND WEIGHING REPORT</b>  <i>(TYPE AND NUMBER OF INSPECTIONS AND WEIGHINGS PERFORMED UNDER THE UNITED STATES GRAIN STANDARDS ACT)</i>	According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0580-0013. The time required to complete this information collection is estimated to average 40 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.	FORM APPROVED OMB NO 0580-0013  <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; font-size: x-small;">MO &amp; YR</td> <td style="width: 50%; font-size: x-small;">SSP CODE</td> </tr> <tr> <td style="height: 20px;"> </td> <td> </td> </tr> </table>	MO & YR	SSP CODE		
MO & YR	SSP CODE					
FIELD OFFICE NAME	OFFICIAL AGENCY NAME	SERVICE POINT NAME				

OFFICIAL CRITERIA REPORT	NUMBER OF OFFICIAL CRITERIA TESTS							
	TRUCK	RAIL	BARGE	SHIP	CONTAINER	LOCAL	SACKED	SUBMITTED
SOYBEAN HILUM PURITY								
SOYBEAN SEED COUNT								
SOYBEAN SEED SIZING								
SOYBEAN SHRIVELED/WRINKLED								
STARLINK								
SUNFLOWER OIL								
WET GLUTEN								
WHEAT HARDNESS								
WHEAT PROTEIN								
ZEARALENONE								

WEIGHING REPORT	NUMBER OF WEIGHINGS WITH INSPECTIONS							
	TRUCK	RAIL	BARGE	SHIP	CONTAINER	LOCAL (mt)	SACKED (mt)	SUBMITTED
<div style="border: 1px solid black; border-radius: 50%; width: 30px; height: 30px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">9</div>	CLASS X	INBOUND						
		OUTBOUND						
		EXPORT						
		OTHER						
CLASS Y	INBOUND							
	OUTBOUND							
	OTHER							

WEIGHING ONLY REPORT	NUMBER OF WEIGHINGS ONLY							
	TRUCK	RAIL	BARGE	SHIP	CONTAINER	LOCAL	SACKED	SUBMITTED
<div style="border: 1px solid black; border-radius: 50%; width: 30px; height: 30px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">10</div>	CLASS X	INBOUND						
		OUTBOUND						
		EXPORT						
		OTHER						
CLASS Y	INBOUND							
	OUTBOUND							
	OTHER							

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Instructions for Completing  
FGIS-922, “Inspection and Weighing Report”

1. Enter 4 digits to show the month/year for which the report was prepared (i.e., MMYYY format).
2. Enter the 6-digit code for the specified service point, main service point of official agency, or the FGIS service point where the inspection and/or weighing services were performed. Refer to the GIWIS report “Active Service Points” for the respective code numbers.
3. Enter the name of the FGIS field office.
4. Enter the name of the delegated State or designated official agency. Leave blank if official inspections and/or weighing services were performed by FGIS.
5. Enter the name of the specified service point, main service point of official agency, or FGIS service point where inspections and/or weighing services were performed.
6. The following definitions apply to the columns:

Truck – The total number of domestic and export truck and trailer sample-lot inspections performed.

Rail – The total number of domestic and export railcar sample-lot inspections performed.

Barge – The total number of domestic and export barge sample-lot inspections performed. Do not include containerized cargo inspections.

Ship – The total number of ships. Do not count the number of weight lots. For example, a ship carrying 5 separate lots counts as one ship on the FGIS-922. The number should include all ships (export and U.S. territories). Count only those ships completed during the month reported.

Container – The total number of domestic and export containerized cargo sample-lot inspections performed.

**NOTE:** For the inspection of a composite sample or when a loading log is used for a unit train or lash barges, report the number of carriers represented by the composite sample that are recorded on the loading log.

Local – The total number of metric tons (mt) for local-movement inspections performed (e.g., in-house bin transfers, run-backs, or bin samples). To convert

bushels (bu) to mt multiply the standard test weight (lb/bu) X (number of bushels in bin, etc.) ÷ (2204.623 lb/mt conversion) to find metric tons (or use the calculator available in this document). After finding the number of metric tons, round to the nearest whole ton.

Ex ample:

10,000 bu bin graded of wheat with a 60 lb/bu test weight

10,000 bu X 60 lb/bu ÷ 2204.623 lb/mt = 272.155 mt

Rounded = 272 mt

Sacked – The total number of metric tons (mt) for sample-lot inspections and weight lots performed on sacked grain in a warehouse. To convert pounds (lb) to metric tons (mt), multiply (number of sacks X net weight per sack in lb) ÷ 2204.623 lb/mt. After finding the number of metric tons, round to the nearest whole ton. When sampling or otherwise inspecting sacked grain in a warehouse on which the loading of the final carrier is officially witnessed during the same reporting period, count the inspection by the carrier type instead of reporting metric tons in the SACKED column. For example, if an agency samples sacked grain for grade in a warehouse one week and then observes the loading of that lot into a barge the next week, the service should be reported as a count in the BARGE column.

Submitted – The total number of submitted sample inspections performed.

7. For the inspection report use the following instructions.

**Full Grade.** Enter the number of official inspections for grade by carrier or type of inspection. Do not include official commercial inspection services and warehouseman sample services.

**Factor Only.** Enter the number of official inspections for official “factor only” by carrier or type of inspection. **Do not include factor only inspections in the “Full Grade” line.** Do not include official commercial inspection services and warehouseman sample services.

**Official Criteria Only.** Enter the number of official criteria inspections that are performed without any other service requests for each carrier or type of inspection. Do not include official commercial inspection services and warehouseman sample services.

**Official Commercial Inspection Service.** Enter the number of OCIS inspections (full grade, factor only, and official criteria only inspections) by carrier or type of inspection.

**Warehouseman Sample.** Enter the number of warehouseman sample (yellow certificate) inspections (full grade, factor only, and official criteria only inspections) by carrier or type of inspection.

**Reinspection.** Enter the number of reinspections by carrier or type of inspection. For the reinspection of a composite sample or when a loading log is used for a unit train or lash barges, report the number of carriers represented by the reinspection service. This service applies to all reinspection services including OCIS and warehouseman sample services. (Supervision fees are not assessed on reinspections. Data is collected to show market service requests by carrier or type of inspection.)

**Sample Only.** Enter the number of official sampling services by carrier or type of inspection.

**Stowage Examination Only.** Enter the number of stowage only examinations by type of carrier. Include only stowage examinations for which a stowage examination certificate was issued. Do not include stowage examinations performed on official inspections already reported above. (Supervision fees are not assessed on stowage examination only services).

8. For the **official criteria report** use the following instructions.

**Aflatoxin, Barley Protein, Corn Oil, Corn Protein, Corn Starch, Corn Protein/Oil/Starch, Corn Presence of Waxy, Corn Stress Cracked, Deoxynivalenol, Fumonisin, Oats Sizing, Soybean Oil, Soybean Protein, Soybean Oil/Protein, Soybean Cracked Seedcoats, Soybean Hilum Purity, Soybean Seed Count, Soybean Seed Sizing, Soybean Shriveled/Wrinkled, Starlink, Wet Gluten, Sunflower Oil, Wheat Hardness, Wheat Protein.** Enter the number of official criteria inspections for each carrier or type of inspection (e.g., a 5 car composite sample for aflatoxin would be shown as “Aflatoxin Rail 1”). Include inspections that are performed separately or in conjunction with an inspection performed for official grade and/or official factors. *Services that are performed separately (inspection for grade or factor only was not requested for the lot/sample) are reported in the Inspection Report section under “Official Criteria Only”.*

**NOTE: When a combination of oil, protein, and/or starch inspections are performed on a lot or submitted sample, report these inspections only on the Corn Protein/Oil/Starch or Soybean Oil/Protein line, as applicable.**

9. For the **Weighing Report** use the following instructions.

Enter the number of carriers weighed in conjunction with another service reported in the Inspection Report section according to the type of service (Class X or Class Y), type of movement, and type of carrier.

The following definitions apply to each carrier type:

Truck – Total number of trucks or trailers weighed.

Rail – Total number of railcars weighed. Count each railcar of a unit train as a separate carrier. An example of the movement type “Other” would be railcars being officially weighed and going off grade not being exported, unloaded and becoming locals.

Barge – Total number of barges weighed.

Ship – The total number of ships completed during the month. Include export shipments and shipments to U.S. territories.

Container – The total number of containers weighed. An example of the movement type “Other” would be containers being officially weighed and going off grade not being exported, unloaded and becoming locals.

Local – The total number of metric tons (mt) officially weighed in conjunction with another service provided and reported under the Inspection Report section.

Sacked – The total number of metric tons (mt) officially weighed in conjunction with another service provided and reported under the Inspection Report section (see number 6 "Sacked" under definitions for warehouse service).

10. For the **weighing only report** use the following instructions.

Enter the number of carriers weighed **not in conjunction with** another service reported in the Inspection Report section according to the type of service (Class X or Class Y), type of movement, and type of carrier.

The following definitions apply to each carrier type:

Truck – Total number of trucks or trailers when weighing is the only service performed.

Rail – Total number of railcars when weighing is the only service performed. Count each railcar of a unit train as a separate carrier.

Barge – Total number of barges when weighing is the only service performed.

Ship – The total number of ships completed during the month when weighing is the only service performed. Include export shipments and shipments to U.S. territories.

Container – The total number of containers when weighing is the only service performed.

Local – The total number of metric tons (mt) when weighing is the only service performed.

Sacked – The total number of metric tons (mt) when weighing is the only service performed on sacked grain in a warehouse (see number 6 "Sacked" under definitions for warehouse service).

11. Name of the field office manager, agency manager, or responsible official in charge, as appropriate, who completed the report.
12. Enter the date report was completed.

### **Additional Contact Information**

Further information on completing this report or finding the field office responsible for your geographic area in which the service will be provided can be found at:

[Find a service provider](#)

Or contact:

Robert S. Lijewski, Director  
Field Management Division  
1400 Independence Avenue, SW, Room 2409 N  
Washington, DC 20250-3630  
Telephone: (202) 720-0224  
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