

*Appendix A.17 Survey of Food Safety Education
Needs of CACFP Adult Day Care Centers -
Screenshots of the Web Version*

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

Survey of Food Safety Education Needs of CACFP Adult Day Care Centers PDF VERSION OF THE SURVEY	FREQUENTLY ASKED QUESTIONS	OMB Number: 0584-0613 Expiration Date: 02/28/2021 MMID: 1003 Agency Name: West Suburban Care Center
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SURVEY OF FOOD SAFETY EDUCATION NEEDS OF CACFP ADULT DAY CARE CENTERS

Thank you in advance for taking the time to complete this survey.

The United States Department of Agriculture (USDA) Food and Nutrition Service (FNS) has contracted with 2M Research (2M) and Mathematica Policy Research to conduct a study on adult day care centers (ADCC) that participate in the Child and Adult Care Food Program (CACFP). The study will allow FNS to identify the food safety education needs of ADCC program directors and improve the means by which FNS provides them with information (training or resources) to support their needs. Your answers will help USDA find useful ways to provide your center with resources and guidance. In addition to providing us with valuable data, they also represent other centers like yours across the country.

The survey is designed to be completed in approximately 20 minutes.
This survey should be filled out by the staff member who knows the most about foodservice as well as food safety training and education needs of your center's staff.

Please note that your participation is voluntary. The report prepared as a result of this survey will summarize findings across respondents and will not associate responses with a specific individual. *Your answers will be kept private.* We will not provide information that identifies you to anyone outside of the study team, except as required by law.

If you or your staff have any questions about this study or would like to complete the survey over the phone, please contact the study team by email at the CACFP Help Desk: FOODSAFETYNEEDS@2MRESEARCH.COM or at 1-833-728-7369 (toll-free) from 9am to 4pm eastern time from Monday-Friday. If you call outside of this time, please leave a message and we will return your call the following business day.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0613. The time required to complete this information collection is estimated to average 20 minutes to complete the survey over the web or 25 minutes to complete the survey over the phone, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Services, Office of Policy Support, 3101 Park Center Drive, Room 1014, Alexandria, VA 22302, ATTN: PRA (0584-0613). Do not return the completed form to this address.

Appendix A.17. Survey of Food Safety Education Needs - Screenshots


Appendix A.17. Survey of Food Safety Education Needs - Screenshots

INSTRUCTIONS

You may complete the survey in one sitting or come back to it later.

You may move forward through the questions by clicking on the "Next" button on the bottom right, and you may always go back and change an answer by clicking on the "Back" button on the bottom left. Your answers will automatically save as you click forward to move on to the next question.

If you would like to exit the survey, click on the "X" on the top right and come back a later time. The survey can be accessed at a later time by clicking on the survey link that was provided to you in the email notifying you of the survey.

Hovering your cursor over  will show more information about the term.

Please see example of how to answer, **SELECT ALL THAT APPLY**, for the following types of questions:

SELECT ALL THAT APPLY

- Food is prepared and/or cooked onsite.
- Food is prepared and/or cooked mostly offsite and must be heated before being served.
- Food is prepared and/or cooked mostly offsite and is received as ready to serve.
- Don't know

Please see example of how to answer, **SELECT ONE RESPONSE PER ROW**, for the following types of questions:

Select One Response Per Row

	Yes	No	Don't Know
a. A written food safety plan, policy, or manual?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Written procedures for responding to a food recall?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

If you need to change a response, click on the response that better fits your response and it will automatically update.

If you would like to unclick an answer, click on that option again to unselect the answer.

When you reach the end of the survey, click "SUBMIT".

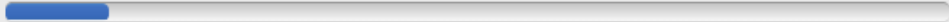
Back

Next

BACKGROUND ON YOUR ADULT DAY CARE CENTER

The next set of questions ask about foodservice operations at West Suburban Care Center.

[Back](#) [Next](#)

 SURVEY PROGRESS: 11%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers

[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

1. | Considering all meals and snacks served at your center, how is food prepared?

SELECT ALL THAT APPLY

- Food is prepared and/or cooked **onsite**.
- Food is prepared and/or cooked mostly **offsite** and **must be heated** before being served.
- Food is prepared and/or cooked mostly **offsite** and is received as **ready to serve**.
- Don't know

SURVEY PROGRESS: 14%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

2. | How are meals and snacks served to clients at your center?

SELECT ALL THAT APPLY

- Staff serve prepackaged meals or snacks to clients.
- Staff assemble plates or trays of food and serve them to clients.
- Staff assemble large platters of food and clients serve themselves family-style from the platters.
- Don't Know

SURVEY PROGRESS: 17%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

3. How many foodservice staff does your center have? (For example, if your center has one full-time and one part-time foodservice staff, please enter 2).

Foodservice staff are any full-time or part-time staff who receive, prepare, handle, or serve food at your center.

| Number of Staff


Don't Know

SURVEY PROGRESS: 24%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

Sample of “Hard Check”

 You have entered a response and selected "don't know." Please correct your response and continue.

3. How many foodservice staff does your center have? (For example, if your center has one full-time and one part-time foodservice staff, please enter 2).

Foodservice staff are any full-time or part-time staff who receive, prepare, handle, or serve food at your center.

Number of Staff


Don't Know

SURVEY PROGRESS: 24%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

Sample of “Soft Check”

 Please enter a number between 1 and 99.

3. | How many foodservice staff does your center have? (For example, if your center has one full-time and one part-time foodservice staff, please enter 2).

Foodservice staff are any full-time or part-time staff who receive, prepare, handle, or serve food at your center.

Number of Staff

Don't Know

SURVEY PROGRESS: 24%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

4. | Does your center have any of the following?

SELECT ONE RESPONSE PER ROW

	Yes	No	Don't Know
a. A written food safety plan, policy, or manual?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Written procedures for responding to a food recall?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
c. Written procedures for responding to a foodborne illness? ⓘ	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Back Next

SURVEY PROGRESS: 27%

Survey of Food Safety Education Needs of CACFP
 Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
 Expiration Date: 02/28/2021
 MMID: 1003
 Agency Name: West Suburban Care Center

Sample of a “hover definition”

4. | Does your center have any of the following?

SELECT ONE RESPONSE PER ROW

	Yes	No	Don't Know
a. A written food safety plan, policy, or manual?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Written procedures for responding to a food recall?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Written procedures for responding to a foodborne illness? ⓘ	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Foodborne illness (also known as food poisoning) is any illness that results from eating contaminated food.

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Appendix A.17. Survey of Food Safety Education Needs - Screenshots

CURRENT FOOD SAFETY EDUCATION

The next set of questions ask about food safety training and information that your center *currently* receives or uses. Please think about the past 12 months when answering these questions.

Foodservice staff are any full-time or part-time staff who receive, prepare, handle, or serve food at your center.

Food safety education may include formal trainings or information that is provided informally.

- *Food safety training* includes trainings that focus on food safety topics (e.g., time/temperature control, employee hygiene, cleaning, and sanitizing). Trainings may happen at your center, offsite, or online.
- *Food safety information* includes written educational resources that focus on food safety topics and are available for you or foodservice staff to reference.

BackNext

SURVEY PROGRESS: 30%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

5. Does your center have a written plan or schedule that identifies the **food safety trainings** that staff will receive each year?

Yes

No

Don't Know

BackClear all answers for this questionNext

SURVEY PROGRESS: 33%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

6. You indicated that there are 10 **foodservice staff** at your center. How many foodservice staff at your center receive food safety certifications through certification programs such as ServSafe?

SELECT ONE ONLY

- All
- Some
- None
- Don't Know

SURVEY PROGRESS: 36%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

7. How many hours of food safety training are required for **most** foodservice staff at your center **each year**? Please do not include time for food safety certification programs such as ServSafe.

Hours

- Not applicable – Foodservice staff are not required to receive food safety training each year
- Don't Know

SURVEY PROGRESS: 43%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

8. | In the past 12 months, have **you** received food safety training or information¹ on any of the following topics?

SELECT ALL THAT APPLY OR SELECT NOT APPLICABLE

- Employee health and personal hygiene (e.g., handwashing, wearing gloves, procedures for sick employees)
- Buying, transporting, or receiving food
- Storing food
- Preparing food
- Safe handling of produce
- Cleaning and sanitizing food contact surfaces
- Time/temperature control
- Managing food allergies
- Responding to a food recall
- Preventing and responding to **foodborne illness**¹
- Food safety considerations for seniors and people with disabilities
- Other (*specify*)
- Not applicable – I have not received any food safety training or information
- Don't Know

Back

Next

SURVEY PROGRESS: 46%

Survey of Food Safety Education Needs of CACFP

Adult Day Care Centers

[PDF VERSION OF THE SURVEY](#)

[FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613

Expiration Date: 02/28/2021

MMID: 1003

Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

9. In the past 12 months, have **any foodservice staff**¹ (excluding you) at your center received food safety training or information¹ on any of the following topics?

SELECT ALL THAT APPLY OR SELECT NOT APPLICABLE

- Employee health and personal hygiene (e.g., handwashing, wearing gloves, procedures for sick employees)
- Buying, transporting, or receiving food
- Storing food
- Preparing food
- Safe handling of produce
- Cleaning and sanitizing food contact surfaces
- Time/temperature control
- Managing food allergies
- Responding to a food recall
- Preventing and responding to foodborne illness¹
- Food safety considerations for seniors and people with disabilities
- Other (*specify*)
- Not applicable – Foodservice staff have not received any food safety training or information
- Don't Know

Back

Next

SURVEY PROGRESS: 49%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers

[PDF VERSION OF THE SURVEY](#)

[FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021

MMID: 1003

Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

10. | Where did you get the food safety training or information¹ that your center has used in the past 12 months?

SELECT ALL THAT APPLY

- State agency or department that administers the Child and Adult Care Food Program (CACFP)
- Health department or health inspector (State, county, or local)
- Food safety certification program (e.g., ServSafe)
- Sponsoring organization
- Foodservice management company
- Cooperative extension
- Institute for Child Nutrition (ICN)
- Center for Food Safety in Child Nutrition Programs
- FNS Office of Food Safety (OFS) website
- www.foodsafety.gov
- Other (specify)
- Don't Know

Back

Next

SURVEY PROGRESS: 53%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers

[PDF VERSION OF THE SURVEY](#)

[FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021

MMID: 1003

Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

11. In the past 12 months, what challenges has your center faced related to receiving **food safety training or information**?

SELECT ALL THAT APPLY OR SELECT NOT APPLICABLE

- Not enough time for staff to be trained
- Lack of qualified food safety trainers or teachers
- Trainings offered at times when staff cannot attend
- Staff cannot travel to attend trainings
- Lack of funding
- Difficulty finding relevant trainings, training materials, or food safety information
- Trainings, training materials, or food safety information are not offered in desired formats
- Limited or no internet access at center
- Limited or no ability to print training materials or food safety information
- Trainings, training materials, or food safety information are not offered in needed language
- Other (specify)
- Not applicable – We have not faced any challenges related to receiving food safety training or information
- Don't Know

Back

Next

SURVEY PROGRESS: 56%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers

[PDF VERSION OF THE SURVEY](#)

[FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021

MMID: 1003

Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

12. | Other than English, in what language(s) do you need **food safety training or information**¹ for staff at your center?

SELECT ALL THAT APPLY OR SELECT NOT APPLICABLE

- Spanish
- Mandarin
- French
- Tagalog
- Vietnamese
- Other (*specify*)
- Not applicable – We only use materials in English

SURVEY PROGRESS: 59%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

13. | In the past 12 months, where did you go for information when you had a question related to food safety?

SELECT ALL THAT APPLY OR SELECT NOT APPLICABLE

- State agency or department that administers the CACFP
- Health department or health inspector (State, county, or local)
- Food safety certification program (e.g., ServSafe)
- Sponsoring organization
- Foodservice management company
- Cooperative Extension
- Institute for Child Nutrition (ICN)
- Center for Food Safety in Child Nutrition Programs
- FNS Office of Food Safety (OFS) website
- www.foodsafety.gov
- Other (*specify*)
- Not applicable – We did not seek answers to food safety questions

Back

Next

SURVEY PROGRESS: 62%

Survey of Food Safety Education Needs of CACFP

Adult Day Care Centers

[PDF VERSION OF THE SURVEY](#)

[FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613

Expiration Date: 02/28/2021

MMID: 1003

Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

14. | In the past 12 months, how often were you able to get answers when you had a question related to food safety?

SELECT ONE ONLY

- Always
- Some of the time
- Rarely or never

SURVEY PROGRESS: 66%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

FOOD SAFETY EDUCATION NEEDS

The next set of questions ask about food safety training and information that your center needs or would like to have ***in the future***.

Foodservice staff are any full-time or part-time staff who receive, prepare, handle, or serve food at your center.

Food safety education may include formal trainings or information that is provided informally.

- *Food safety training* includes trainings that focus on food safety topics (e.g., time/temperature control, employee hygiene, cleaning and sanitizing). Trainings may happen at your center, offsite, or online.
- *Food safety information* includes written educational resources that focus on food safety topics and are available for you or foodservice staff to reference.

BackNext

SURVEY PROGRESS: 69%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

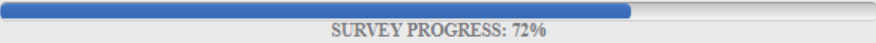
15. Do foodservice staff¹ at your center need any **new or additional** training or information on the following food safety topics?

SELECT ONE RESPONSE PER ROW

	Yes	No	Don't Know
Employee health and personal hygiene (e.g., handwashing, wearing gloves, or procedures for sick employees)	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Buying, transporting, or receiving food	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Storing food	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Preparing food	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Safe handling of produce	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cleaning and sanitizing food contact surfaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Time/temperature control	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Managing food allergies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Responding to a food recall	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Preventing and responding to foodborne illness ¹	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Food safety considerations for seniors and people with disabilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other (specify) <input type="text"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Back

Next



Survey of Food Safety Education Needs of CACFP
 Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
 Expiration Date: 02/28/2021
MMID: 1003

Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

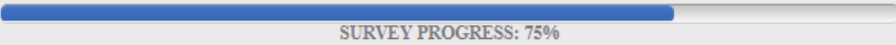
16. **Food safety training and information** can be provided in different ways. Which of the ways below do you and your foodservice staff prefer?

SELECT ONE RESPONSE PER ROW

	Prefer	Do Not Prefer	Don't Know
In-person classroom training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
In-person immersion training (in-depth, hands-on training in a foodservice environment)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Online lecture-style training or webinar	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Online self-paced training modules	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Online training videos	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prepared lesson plans	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Podcasts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fact sheets or infographics	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
In-depth print resources, like manuals, magazines, or textbooks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other (specify) <input type="text"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Back

Next



Survey of Food Safety Education Needs of CACFP
 Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
 Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

17. How would you prefer to **hear** about the availability of food safety trainings and information[?] for your center?

SELECT ALL THAT APPLY

- Memos from State agency or department that administers the CACFP
- At a CACFP training event
- Email blast (a single email message sent to a large group of recipients)
- Website
- Webinar
- Social media
- Print mail (mailers, flyers, etc.)
- Ads in professional journals or magazines
- Other (*specify*)

Back

Next

SURVEY PROGRESS: 78%

Survey of Food Safety Education Needs of CACFP

Adult Day Care Centers

[PDF VERSION OF THE SURVEY](#)

[FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613

Expiration Date: 02/28/2021

MMID: 1003

Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

18. Does your center operate under a sponsoring organization or as an independent center?

Adult day care centers participate in the CACFP as (1) an independent center or (2) under a sponsoring organization. Independent centers are responsible for all aspects of the Program administration and receive meal reimbursements directly from the State. Sponsored centers enter into an agreement with a sponsoring organization that oversees Program administration. Sponsored centers receive cash reimbursement through the sponsoring organization.

SELECT ONE RESPONSE ONLY

Under a sponsoring organization

Independent center

Don't Know

SURVEY PROGRESS: 82%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

CENTER AND CONTACT INFORMATION

19. | Is your center affiliated with the sponsoring organization?

An affiliated center is owned, in whole or in part, by a sponsoring organization that participates in CACFP.

Yes
 No
 Don't Know

Back

Clear all answers for this question

Next

SURVEY PROGRESS: 85%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers
[PDF VERSION OF THE SURVEY](#) [FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613
Expiration Date: 02/28/2021
MMID: 1003
Agency Name: West Suburban Care Center

Appendix A.17. Survey of Food Safety Education Needs - Screenshots

We would like to collect your contact information. Please note that this information will not be shared or published in any way. We ask for this information in case we need to follow-up about the information you provided in the survey.

First Name:	<input type="text"/>
Last Name:	<input type="text"/>
Email Address:	<input type="text"/>
Job Title:	<input type="text"/>
Street Address:	<input type="text"/>
Suite/Office Number:	<input type="text"/>
City:	<input type="text"/>
State:	<input type="text" value="Please select your answer"/>
Zip Code:	<input type="text"/>
Phone Number:	<input type="text"/>

Back

Next

SURVEY PROGRESS: 98%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers

[PDF VERSION OF THE SURVEY](#)

[FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613

Expiration Date: 02/28/2021

MMID: 1003

Agency Name: West Suburban Care Center

Thank you for completing the Survey of Food Safety Education Needs of CACFP Adult Day Care Centers. If you are ready to submit your responses, please click Submit below. If you would like to review your responses, click Back. If you have any questions about the survey, please contact the study team at FOODSAFETYNEEDS@2MRESEARCH.COM.

Back

Submit

SURVEY PROGRESS: 100%

Survey of Food Safety Education Needs of CACFP
Adult Day Care Centers

[PDF VERSION OF THE SURVEY](#)

[FREQUENTLY ASKED QUESTIONS](#)

OMB Number: 0584-0613

Expiration Date: 02/28/2021

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Agency Name: West Suburban Care Center