

Appendix B  
FHS Advance Letter



September 7, 2017

<name>  
<rep\_add>  
<rep\_cty>, <rep\_st>. <rep\_zip>

Dear <First\_Name>,

The For-Hire Survey is the official method for collecting recreational catch and effort data from the Atlantic for-hire (charter and party/headboat) fleet. For-hire vessels are sampled weekly from a vessel directory to report trip information for the previous week's fishing activity; catch information is obtained through a dockside/at-sea field survey.

Now in our <<ordinal number>> year, we continue to rely on captains like you to make this survey a success.

You have been selected to report fishing activity of the <vsl\_name>  
for the week of: <<Begin\_Date>> through <<End\_Date>>

Even if you did not fish during the reporting period indicated below it is still important that you participate in the survey. The enclosed logsheet can be used to record your trip information during the specified week of fishing (instructions are provided on the back of the sheet). Beginning **Monday, <Call\_Date>**, we will attempt to contact you by telephone to collect this information or you can:

- Logon to <<website>> beginning **Monday, <Call\_Date>** using your assigned PIN;
- Schedule/initiate a phone interview by calling the following toll-free hotline: <<toll-free number>>; or
- Fax the enclosed logsheet to the following toll-free fax number: <<toll-free number>>.

If we do not receive a fax or you do not participate online, you will be contacted as indicated above.

If you have any questions concerning the alternate reporting options or this important survey, please contact Daemian Schreiber at (301) 427-8104 or send an email to daemian.schreiber@noaa.gov. Thank you for your cooperation.

Sincerely,

John Foster, Supervisory Statistician  
NOAA Fisheries

**Vessel Name:** <vsl\_name>  
**Vessel Number:** <vsl\_num>  
**PIN:** <pin>

State Agency Contact Information

- David Molnar, Connecticut Marine Fisheries Division  
[david.molnar@ct.gov](mailto:david.molnar@ct.gov)  
860-434-6043
- Scott Newlin, Delaware Division of Fish & Wildlife  
[scott.newlin@state.de.us](mailto:scott.newlin@state.de.us)  
302-739-4782
- Kathy Knowlton, Georgia DNR Coastal Resources Division  
[kathy.knowlton@dnr.state.ga.us](mailto:kathy.knowlton@dnr.state.ga.us)  
912-262-3122
- Dave Martins, Massachusetts Division of Marine Fisheries  
[dave.martins@state.ma.us](mailto:dave.martins@state.ma.us)  
508-990-2860
- Bruce Joule, Maine Dept of Marine Resources  
[bruce.joule@maine.gov](mailto:bruce.joule@maine.gov)  
207-633-9500
- Connie Lewis, Maryland DNR Fishing and Boating Services  
[connie.lewis@maryland.gov](mailto:connie.lewis@maryland.gov)  
410-260-8296
- Dallis Tucker, North Carolina Marine Fisheries  
[dallis.tucker@ncdenn.gov](mailto:dallis.tucker@ncdenn.gov)  
252-948-3816
- Kevin Sullivan, New Hampshire Fish & Game Department  
[kevin.sullivan@wildlife.nh.gov](mailto:kevin.sullivan@wildlife.nh.gov)  
603-868-1095
- Tom Baum, New Jersey Division of Fish & Wildlife Bureau of Marine Fisheries  
[tom.baum@dep.state.nj.us](mailto:tom.baum@dep.state.nj.us)  
609-748-2020
- John Maniscalco, New York State Dept of Environmental Conservation Marine Resources  
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631-444-0437
- John Lake, Rhode Island Division of Fish & Wildlife  
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401-423-1942
- Brad Floyd, South Carolina Dept of Natural Resources Office of Fisheries  
[floyd@dnr.sc.gov](mailto:floyd@dnr.sc.gov)  
843-953-9389
- Lewis Gillingham, Virginia Marine Resources Commission  
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