

«FullName»
«Address1»
«Address2»

Dear «LastName»:

We have received an inquiry from the Department of Veterans Affairs (VA) concerning your claim. The Defense Threat Reduction Agency (DTRA) is the Executive Agent for the Nuclear Test Personnel Review (NTPR) Program and is responsible for verifying participation and providing radiation dose information to VA. To ensure that the dose reconstruction reflects activities performed, please complete the enclosed questionnaire as best you can, and return it in the enclosed self-addressed, postage-paid envelope within 30 days of receipt of this letter. You may have already completed a questionnaire when you first filed for VA benefits; however, please use this opportunity to provide any additional information you would like considered in the preparation of a dose reconstruction. If you do not have any additional information to provide, please note that on the questionnaire; sign and return it to us. Your timely completion and return of the enclosed questionnaire **to DTRA** will enable us to continue to fully research this case. Although there may be questions that you will not be able to answer, we will still be able to perform a dose reconstruction based on general information and assumptions. If you have any additional comments or documents regarding your participation that you would like us to consider, we invite you to forward them along with your completed questionnaire. **Please note that returning the questionnaire to an agency other than DTRA will delay the processing of your claim.**

After we receive and review the completed questionnaire, we may contact you by telephone if we have any follow-up questions. The purpose of that call is to ensure that all relevant information is fully incorporated in the dose reconstruction.

We are enclosing several fact sheets containing information on the NTPR Program. We are also enclosing an Operation «Operation» fact sheet for your reference.

If you need additional time or have any questions, please feel free to contact the NTPR Program at the following address or toll-free number:

Defense Threat Reduction Agency
ATTN: J9-NTS
8725 John J. Kingman Road, Stop 6201
Fort Belvoir, Virginia 22060-6201
(800) 462-3683

OMB CONTROL NUMBER: 0704-0447
OMB EXPIRATION DATE: XX/XX/XXXX

Your assistance in this matter is appreciated.

Sincerely,

L. A. Alleman
Lieutenant, U.S. Navy
Nuclear Test Personnel Review
Nuclear Technologies Department

Enclosures

1. Questionnaire
2. Self-addressed, postage-paid envelope
3. NTPR fact sheets (4)
4. Operation «Operation» fact sheet

cc:

VARO (File Number: «ClaimNo»)