

### Attachment 3: Annual Update Email

OMB No.: 0925-0703  
Expiration Date: 08/31/2017

Public reporting burden for this collection of information is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. **An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.** Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, ATTN: PRA (0925-XXXX).

The National Cancer Institute would like to confirm that the biospecimen information you submitted to the Specimen Resource Locator (SRL) is accurate. This is an annual request to update and ensure that the information in the SRL is accurate and complete.

Please consider whether:

You are an active participant?

Are your resources still operating?

Your inventory is current in terms of types of specimens and numbers?

If you answered “no” to any of the above questions, please return to the SRL website <https://specimens.cancer.gov/> and update the inventory and website link to “How to Add a Collection.”

Should you have any questions, feel free to contact me at 240-276-5959 or [peterjo@mail.nih.gov](mailto:peterjo@mail.nih.gov).

Sincerely yours,

Joanne Demchok  
Program Director,  
Cancer Diagnosis Program,  
Division of Cancer Treatment and Diagnosis (DCTD),  
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