**Narrative of Changes**

*The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.*

Collection Title: Emergency Notification System (ENS)

OMB Control No.: 1660-0137

Current Expiration Date: 10/31/2017

Collection Instruments: (ENS)

FEMA Forms: None

The following are the changes to the collection:

Supporting Statement:

Question 8a – Updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Updated to reflect hourly wage rate.

Question 14 – Costs to the Federal Government updated.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Estimated Annualized Burden Hours and Costs | | | | | | | | |
| **Type of Respondent** | **Form Name / Form Number** | **No. of Respon-dents** | **No. of Respon-ses per Respon-dent** | **Total No. of Responses** | **Avg. Burden per Response (in hours)** | **Total Annual Burden (in hours)** | **Avg. Hourly Wage Rate** | **Total Annual Respondent Cost** |
| Business or other for-profit; Federal Government | Emergency Notification System (ENS) Response Time / No Form | 500 | 20 | 10,000 | 1 minute  (0.01666) | 167 | $28.82 | $4,812.94 |
| Business or other for-profit; Federal Government | Emergency Notification System (ENS)  Initial Set-Up / No Form | 200 | 20 | 4,000 | 5 minutes  (0.0833) | 333 | $28.82 | $9,597.06 |
| **Total** |  | **700** |  | **14,000** |  | **500** |  | **$14,410.00** |

* Note: The “Avg. Hourly Wage Rate” for each respondent includes a 1.46 multiplier to reflect a fully-loaded wage rate.

**Question 15**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Itemized Changes in Annual Burden Hours** | | | | | | |
| **Data collection Activity/Instrument** | **Program Change (hours currently on OMB Inventory)** | **Program Change (New)** | **Difference** | **Adjustment (hours currently on OMB Inventory)** | **Adjustment (New)** | **Difference** |
| Emergency Notification System (ENS) Response Time / No Form |  |  |  | 167 | 167 | 0 |
| Emergency Notification System (ENS) Initial Set-Up / No Form |  |  |  | 333 | 333 | 0 |
| **Total(s)** |  |  |  | **500** | **500** | **0** |

***Explain:***

There are no changes to the annual hour burden previously reported and there has been no change to the information being collected.