

## **Non-substantive Change Request for the Census of Agriculture 0535-0226**

NASS is revising the process by which the OMB burden, confidentiality, and response statements are maintained and displayed in our web forms in conjunction with the release of our new Computer Assisted Web Interview (CAWI) platform. The three statements are now displayed automatically based on the survey metadata in our internal survey management system.

NASS would like to insert the OMB Expiration Date into the burden statement to consolidate the information and improve the user experience.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB number is 0535-XXXX, which will expire on XX/XX/XXXX. The time required to complete this information collection is estimated to average XX minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

With all printed versions of the questionnaires there will be no changes made the OMB control number or expiration date which will still be printed at the top of the front page.

1. Login Screen: Respondents will receive a pre-survey letter telling them the email address and access code to this system.



2. List of Available surveys: Once the respondent has logged into the system this screen will appear and tell the respondent which surveys they can complete.

The screenshot shows the USDA National Agricultural Statistics Service user interface. At the top left is the USDA logo and the text "United States Department of Agriculture National Agricultural Statistics Service". At the top right is the version number "v10145 - 151" and a "Logout" button. The main content area features a table with the following data:

Current Surveys For: DOE FARMS 1 INC / JOHN DOE - AR		Status	Available
<a href="#">UNITED STATES 2017 CENSUS OF AGRICULTURE</a>		Available	From 8/1/2017 To 11/15/2017

3. Address Verification Page: The respondent will then be asked to verify their name and address and they will see the burden statement, confidentiality statement and the voluntary/mandatory statement. The OMB number and expiration date will appear in the burden statement below.

**Operation Information**

Operation Name: DOE FARMS 1 INC

Mailing Address:

Other Address:

City:

**Operator Information**

Operator Name: JOHN DOE

Mailing Address: 611 COUNTY ROAD 999

Other Address:

City: BERRYVILLE, AR 72616- 4549

**Contact Information**

Person Phone:

Other Phone:

Operation Phone:

E-mail Address:

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB number is 0535-0226. The time required to complete this information collection is estimated to average 50 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The information you provide will be used for statistical purposes only. Your responses will be kept confidential and any person who willfully discloses ANY identifiable information about you or your operation is subject to a jail term, a fine, or both. This survey is conducted in accordance with the Confidential Information Protection provisions of Title V, Subtitle A, Public Law 107-347 and other applicable Federal laws. For more information on how we protect your information please visit: <https://www.nass.usda.gov/confidentiality>

Questions? Please contact our Customer Support  
Monday through Friday from 8 a.m. to 5 p.m. CST  
When calling please provide us with your survey code and the name of the survey.

Telephone toll-free: [866-294-8560](tel:866-294-8560)  
Fax toll-free: 1-855-493-0447  
To access FAQs and the email feedback form [click here](#)

[Accessibility Statement](#)

4. The respondent will then enter the questionnaire.