Appendix AQ.1

Email to State Agencies to Schedule a Discussion Call for Obtaining SNAP Administrative Data

English Only





OMB Approval No. 0584-XXXX Expiration Date: XX/XX/20XX

Dear < NAME >,

I am following up on an email sent to you (see below) from <NAME> at FNS regarding assistance we need for the upcoming SNAP Participant Survey on the Evaluation of Food Insecurity Nutrition Incentives (FINI).

We would like to set up a 15 minute phone call to discuss this data request and answer any questions you have. Please let us know which of these Date/ Eastern Standard Time slots works best for you. We will send you a confirmation email along with a dial-in number for you to call.

DATE/DAY/TIME:

If there is someone else in your agency that I should be speaking with please let me know and I will be glad to get in touch with him/her.

Thank you for your assistance.

Sincerely,

PROJECT DIRECTOR

