

Attachment F –Performance Measures Annual Report

NOTE: This report may be required to be submitted through an electronic platform.

Per the FY 2017 Team Nutrition Training Grant requirements, each grantee is required to submit performance measures on an annual basis. Deadlines for completion will be:

- October 31, 2018 (Annual Report 1- 10/1/17-9/30/18)
- October 31, 2019 (Annual Report 2 -10/1/18-9/30/19)
- October 31, 2020 (Annual Report 3- 10/1/19-9/30/20)

Please note that a final report capturing data from the entire grant cycle (October 1, 2017 through September 30, 2020) will also be required. This final report will be submitted to FNS via email or postal mail by December 31, 2020.

SECTION 1: General Information - All Grantees complete

Please provide:

1. State name
2. Entity or organization name
3. Annual report period
4. The first and last name of the person completing this survey
5. The email address of the person completing this survey (in case further information is needed)
6. The Project Director's first and last name
7. The Project Director's email address
8. The social scientist's/evaluation lead's name
9. The social scientist's/evaluation lead's email address
10. How many FTEs are currently involved with the project? (Please provide a numeric answer, such as 0.5 or 1.0.)

OMB BURDEN STATEMENT: According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0512. The time required to complete this information collection is estimated to average 60 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Services, Office of Policy Support, 3101 Park Center Drive, Room 1014, Alexandria, VA 22302, ATTN: PRA (0584-xxxx*). Do not return the completed form to this address.

SECTION 2: This section is only applicable to grantees funded under Objective 1

Assist schools/districts administering NSLP and SBP programs in providing: 1) appealing and nutritious school meals, 2) nutrition education, and 3) school environments that promote healthy eating; ultimately encouraging students to follow healthy eating patterns that align with the recommendations set forth in the *2015-2020 Dietary Guidelines for Americans*.

1. Team Nutrition Training Grant Objective 1: Process Evaluation Data

When completing this section, count only unduplicated trainings and unduplicated individuals for this reporting period (i.e., do not count trainings and individuals more than once). Do not count trainings and individuals from previous annual reports.

During this reporting period:

11. How many grant-funded activities or trainings were offered to SCHOOL NUTRITION PROFESSIONALS (e.g., foodservice staff, managers, child nutrition directors)?

12. How many HOURS of grant-funded activities or trainings were offered to SCHOOL NUTRITION PROFESSIONALS (e.g., foodservice staff, managers, child nutrition directors)? (Please round your answer to the nearest quarter hour).

13. How many SCHOOL NUTRITION PROFESSIONALS (e.g., foodservice staff, managers, and child nutrition directors) completed the grant-funded activities or trainings?

14. During this reporting period, how many grant-funded activities or trainings were offered to NON-FOODSERVICE SCHOOL STAFF (e.g., teachers, principals, administrators)?

15. How many HOURS of grant-funded activities or trainings were offered to NON-FOODSERVICE SCHOOL STAFF (e.g., teachers, principals, administrators)? (Please round your answer to the nearest quarter hour)

16. How many NON-FOODSERVICE SCHOOL STAFF (e.g., teachers, principals, and administrators) completed the grant-funded activities or trainings?

17. How many grant-funded activities or trainings were offered to STUDENTS?

18. How many HOURS of grant-funded activities or trainings were offered to STUDENTS?

19. How many STUDENTS completed the grant-funded activities or trainings?
20. How many grant-funded activities or trainings were offered to PARENTS?
21. How many HOURS of grant-funded activities or trainings were offered to PARENTS? (Please round your answer to the nearest quarter hour)
22. How many PARENTS completed the grant-funded activities or trainings?

2. Team Nutrition Training Grant Objective 1: Outcome Measures: Students' nutrition knowledge, attitudes, and behaviors.

During this reporting period:

23. How many students participated in grant-funded activities or nutrition education programs that were intended to increase the nutrition knowledge?
24. How many of the students noted in the previous question, how many students actually demonstrated increases in nutrition knowledge after participating in the activities?
25. What tool/survey/instrument(s) did you use to assess students' nutrition knowledge? (Please provide a hyperlink or file attachment to the tool(s) used.)
26. How many students participated in grant-funded activities or nutrition education programs that were intended to improve the attitudes towards fruits and vegetables?
27. Of the students noted in the previous question, how many students actually reported more favorable attitudes toward fruits and vegetables?
28. What tool/survey/instrument did you use to assess students' attitudes toward fruits and vegetables? (Please provide a hyperlink or file attachment to the tool(s) used.)
29. How many students participated in grant-funded activities or nutrition education programs that were intended to improve the recognition of MyPlate and the associated food groups?

30. Of the students noted in the previous question, how many students actually improved the recognition/identification of MyPlate and the associated food groups?
31. What tool/survey/instrument did you use to assess students' recognition/identification of MyPlate and the associated food groups? (Please provide a hyperlink or file attachment to the tool(s) used.)
32. What is the number of new schools that have enrolled as a Team Nutrition school? Provide the number of Team Nutrition Schools in the State at the beginning of this reporting period and at the end of this reporting period.
33. How many schools participated in activities that were designed to increase the servings of vegetables (from the Dark-Green, Red and Orange and Beans and Peas subgroups) selected by students as measured by changes in foodservice production records?
34. Of the schools noted in the previous question, how many schools actually demonstrated an increase in the servings of vegetables (from the Dark-Green, Red and Orange and Beans and Peas subgroups) selected by students as measured by changes in foodservice production records?
35. How many schools participated in grant-funded activities that were intended to improve School Breakfast Program participation rates?
36. Of the school noted in the previous question, how many schools increased the School Breakfast participation rates after the grant-funded activities?
37. How many schools participated in grant-funded activities that were intended to improve National School Lunch Program participation rates?
38. Of the school noted in the previous question, how many schools increased the National School Lunch Program participation rates after the grant-funded activities?

3. Team Nutrition Training Grant Objective 1: Food Environment and Wellness Policy Data

During this reporting period:

39. How many schools demonstrated an increase in the Smarter Lunchrooms Self-Assessment Score Card score after participating in grant-funded activities?

40. How many schools demonstrated an increase in the School Health Index score for Module 2 Health Education; question N.1 (Essential topics on healthy eating)? (Please note that this question may not be applicable if it has been less than one year since the grant-funded activities or trainings occurred.)

41. How many schools demonstrated an increase in the School Health Index score for Module 8 Family and Community Involvement, question N.1 (Student and family involvement in the school meals programs and other foods and beverages sold, served, and offered on school campus)? (Please note that this question may not be applicable if it has been less than one year since the grant-funded activities or trainings occurred.)

SECTION 3: This section is only applicable to grantees funded under Objective 2

Improve the nutritional content of meals and snacks offered in child care centers and family day care homes participating in the Child and Adult Care Food Program (CACFP) to be consistent with the updated CACFP meal patterns and to assist participating young children with following healthy eating patterns that align with the recommendations set forth in the *2015-2020 Dietary Guidelines for Americans*.

A. Team Nutrition Training Grant Objective 2: Process Evaluation Data

When completing this section, count only unduplicated trainings and unduplicated individuals for this reporting period (i.e., do not count trainings and individuals more than once). Do not count trainings and individuals from previous reports.

During this reporting period:

42. How many child care providers participated in grant-funded activities that were intended to increase knowledge of CACFP meal pattern requirements?

43. Of the child care providers noted in the previous question, how many child care providers demonstrated increases in knowledge of CACFP meal pattern requirements?

44. What tool/survey/instrument(s) did you use to assess child care providers' knowledge of CACFP meal pattern requirements? (Please provide a hyperlink or file attachment to the tool(s) used.)

45. How many child care providers participated in grant-funded activities that were intended to improve the number of healthy food and beverage offerings to children at the sites?

46. Of the total child care providers noted in the previous question, how many child care providers improved the number of healthy food and beverage offerings to children at the sites?

47. What tool/survey/instrument(s) did you use to assess child care providers' healthy food and beverage offerings to children at the sites? (Please provide a hyperlink or file attachment to the tool(s) used.)

48. How many child care providers participated in grant-funded activities that were intended to teach them how to implement Team Nutrition curricula at the sites?

49. Of the total child care providers noted in the previous question, how many child care providers implemented Team Nutrition curricula at the sites?

50. What tool/survey/instrument(s) did you use to assess child care implementation of Team Nutrition curricula at the sites? (Please provide a hyperlink or file attachment to the tool(s) used.)

4. Team Nutrition Training Grant Objective 2: Outcome Measures: Food Environment and Wellness

During this reporting period:

51. How many child care centers and family day care homes were represented at grant-funded activities that were intended to improve the healthfulness of child care food environments?

52. Of the child care centers and family day care homes noted in the previous question, how many centers and homes actually improved the healthfulness of the child care food environments?

53. What tool/survey/instrument(s) did you use to assess the food environments of child care centers and family day care homes? (Please provide a hyperlink or file attachment to the tool(s) used.)

SECTION 4: Overall Grant Progress – All Grantees complete

54. Attach/upload the 10 highest-quality, high-resolution photographs taken during this grant period. When appropriate, include before/after photos, and photos of individuals participating in the grant-funded activities. (Use the following naming convention for each photo: FY17 TNTG_ State Abbreviation Annual Report #_Photo# (e.g. FY17TNTG_NC1_Photo1). If you have more than 10 photographs to submit, send them via email to the TN Training Grant Program Officer.)

55. Attach/upload signed photo releases from all individuals pictured in the photographs submitted in question #71. (Use the following naming convention for each photo release: FY17 TNTG_ State Abbreviation Annual Report #_Photo# Release #) (e.g. FY17TNTG_NC1_Photo1_Release 3). Submit as many releases per photograph as there are individuals in the photograph. If you email the Program Officer with additional photographs, be sure to include the photo releases in the email.)

56. Check all of the Team Nutrition materials you used during activities and trainings during this reporting period.

- A Guide to Smart Snacks in Schools
- Best Practices for Healthy School Fundraisers
- Blast Off Game
- CACFP Promotional Flyer
- CACFP Provider Handbook: Nutrition and Wellness Tips for Young Children
- Crediting Handbook for the Child and Adult Care Food Program
- Dig In! Standards-Based Nutrition Education from the Ground Up
- Discover MyPlate: Nutrition Education for Kindergarten
- Discover MyPlate: Emergent Readers (e-books only)
- Empowering Youth with Nutrition & Physical Activity
- Feeding Infants: A Guide for Use in the Child Nutrition Programs
- Food Buying Guide for Child Nutrition Programs
- Food Buying Guide for School Meal Programs
- Fruits & Vegetables Galore: Helping Kids Eat More
- Grow It, Try It, Like It! Nutrition Education Kit Featuring MyPlate
- Guide to Professional Standards for School Nutrition Programs
- Healthier Middle Schools: Everyone Can Help
- Local School Wellness Policy Outreach Toolkit
- Local School Wellness Policy Summary of the Final Rule
- Maximizing the Message: Helping Moms and Kids Make Healthier Food Choices
- MyPlate for Kids: Make Half Your Plate Fruits and Vegetables Poster
- MyPlate Guide To School Breakfast
- MyPlate Guide To School Lunch
- MyPlate Posters (*Please name the specific poster*)
- Nibbles for Health: Nutrition Newsletters for Parents of Young Children
- Nutrition Voyage: The Quest To Be Our Best
- Nutrition, Physical Activity, and Electronic Media Use in CACFP
- Power Panther
- Offering Healthy Summer Meals That Kids Enjoy
- Professional Standards for School Nutrition Program Employees
- Recipes for Healthy Kids: Cookbook for Child Care Centers
- Recipes for Healthy Kids: Cookbook for Homes
- Recipes for Healthy Kids: Cookbook for Schools
- Serving Up MyPlate: A Yummy Curriculum (Grades 1-2)
- Serving Up MyPlate: A Yummy Curriculum (Grades 3-4)
- Serving Up MyPlate: A Yummy Curriculum (Grades 5-6)
- Summer Food, Summer Moves
- Take a Healthy Summer Break Infographic
- Team Nutrition Elementary School Posters
- Team Nutrition Middle School Posters
- Team Nutrition Popular Events Idea Booklet

- The Great Garden Detective Adventure: A Standards-Based Gardening Nutrition Curriculum for Grades 3 and 4
- The Two-Bite Club (English)
- The Two-Bite Club (Spanish)
- The Two-Bite Club (e-readers)
- This Summer, Eat Smart to Play Hard: A Parent's Guide
- USDA Recipes for Child Care
- USDA Recipes for Schools
- USDA Standardized Recipes
- What's Shaking? Sodium Reduction Infographic for School Nutrition Professionals
- Whole Grain Resource for the National School Lunch and School Breakfast Programs
- Other Team Nutrition materials (*Please describe and provide links to these other materials.*)

Thank you for completing this annual report; we appreciate your time and dedication!