



OMB Control No: 0584-XXXX
Expiration Date: XX/XX/20XX

Appendix C3. Thank you email upon receipt of SFSP/SSO Site List

Subject: Summer Meals Study: Thank You for Providing the <SFSP and/or SSO> Site/Sponsor List

Dear [STATE DIRECTOR NAME]:

Thank you very much for your support of USDA's *Summer Meals Study*. We appreciate the timeliness and completeness of your State's [<final list of participating sites and sponsors for 2017.> OR <list of approved sites and sponsors for 2018, current as of June 1, 2018.> OR <final list of participating sites and sponsors for 2018.>] The data you are providing enables us to select sites and sponsors to participate in the study and helps us to analyze the study results.

[INCLUDE ONLY WITH THANK YOU FOR 1st and 2nd LISTS:] As a reminder, we will be contacting you again to obtain [<list of approved sites and sponsors for 2018, current as of June 1, 2018.> OR <final list of participating sites and sponsors for 2018.>] This will ensure that new sites in Summer 2018 are represented in the study.

We thank you for your continued partnership and help in this very important study. Please email us at SUMS@westat.com or call 1-800-XXX-XXXX if you have any questions.

Sincerely,

The Summer Meals Study Team
Westat

Public reporting burden for this collection of information is estimated to average 1 minute per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Services, Office of Policy Support, 3101 Park Center Drive, Room 1014, Alexandria, VA 22302 ATTN: PRA (0584-xxxx*). Do not return the completed form to this address.