



OMB Control No: 0584-XXXX  
Expiration Date: XX/XX/20XX

## D7. Study Email from Sponsors to Site Supervisors

Dear Summer Meals Program Site Supervisor,

The U.S. Department of Agriculture's Food and Nutrition Service (FNS) is currently conducting the *Summer Meals Study*. The study will provide important information about the Summer Food Service Program and Seamless Summer Option nationwide, including who participates and how we could better meet the nutritional needs of children in the summer. The study will ask about how satisfied participants are with the programs, and why some families and their children do not participate in summer meals. Information will also be collected on how the meals are served, where they are served, and how healthy the summer meals are.

The site you supervise has been chosen to participate in the study. FNS is working with Westat to collect information from program sponsors, site supervisors, participating children, as well as children who do not participate, and their caregivers during Summer 2018. Please see the attached *Summer Meals Study* brochure for more details.

A member of Westat's study team will be sending you an email within a week to provide you with more information on the study and your role. As a site supervisor in the study, you will be asked to fill out a short survey and distribute a small number of surveys for children at your site to take home to their parents/caregivers. I strongly encourage you to read the email from Westat and respond to the requested study activities.

If you have any questions about the study, you can email [SUMS@westat.com](mailto:SUMS@westat.com) or call toll-free at 1-800-XXX-XXXX.

Your input is valuable and important to the success of the study of these meal programs that help so many children during the summer. Thank you for helping with this study!

Sincerely,

<SPONSOR>