



EXECUTIVE SERVICES
DIRECTORATE

DEPARTMENT OF DEFENSE
WASHINGTON HEADQUARTERS SERVICES
1155 DEFENSE PENTAGON
WASHINGTON, DC 20301-1155



December 14, 2017

Mr. Dominic J. Mancini
Acting Deputy Administrator
Office of Information and Regulatory Affairs
Office of Management and Budget
Washington, DC 20503

Dear Mr. Mancini:

In accordance with title 5, Code of Federal Regulations (CFR) Act, Part 1320.13, "Emergency Processing," the Department of Defense requests emergency processing and approval of a public information collection. The purpose of this emergency submission is to obtain applicable retirement information from Uniformed Service members and allow those members to make certain retired pay and survivor annuity elections prior to retirement from service or prior to reaching eligibility to receive retired pay. The collection will also allow eligible members covered by the Blended Retirement System to make voluntary election of a partial lump sum of retired pay, as required by Section 1415 of Title 10, United States Code. The Paperwork Reduction Act (PRA) submission package has been uploaded into ROCIS.

The Department of Defense cannot reasonably comply with the normal clearance procedures under title 5, CFR, Part 1320. Complying with the normal clearance procedures is likely to delay or disrupt the collection of information, and could have a negative impact on our service members, and compliance with new statute requirements effective as of January 1, 2018. The final authority to administer the Survivor Benefit Plan for those members who elect a lump sum of retired pay was not signed into law until December 12, 2017, and the Department could not be certain of the process that would be signed into law until at least November 13, 2017. Therefore the Department was unable to take action on this submission process because of uncertainty that the necessary law would pass. Immediately after it became apparent that the necessary statutory change would be included in the final version of the NDAA for FY18, the Department conducted rapid internal coordination of the necessary changes to DD Form 2656, which is the form that comprises this PRA submission.

The information collection is essential to the mission of the Department. Given this, the Department is requesting emergency approval by December 31, 2017.

Please contact me for any additional information at 571-372-0493, or frederick.c.licari.civ@mail.mil.

Sincerely,

Frederick C. Licari
DoD Clearance Officer