



EXECUTIVE SERVICES  
DIRECTORATE

DEPARTMENT OF DEFENSE  
WASHINGTON HEADQUARTERS SERVICES  
1155 DEFENSE PENTAGON  
WASHINGTON, DC 20301-1155



November 30, 2017

Mr. Dominic J. Mancini  
Acting Deputy Administrator  
Office of Information and Regulatory Affairs  
Office of Management and Budget  
Washington, DC 20503

Dear Mr. Mancini:

In accordance with title 5, Code of Federal Regulations (CFR) Act, Part 1320.13, "Emergency Processing," the Department of Defense requests emergency processing and approval of a public information collection. The purpose of this emergency submission is to obtain applicable retirement information from Uniformed Service members and allow those members to make certain retired pay and survivor annuity elections prior to retirement from service or prior to reaching eligibility to receive retired pay. The collection will also allow eligible members covered by the Blended Retirement System to make voluntary election of a partial lump sum of retired pay, as required by Section 1415 of Title 10, United States Code. The Paperwork Reduction Act submission package and the Statement of Determination have been uploaded into ROCIS.

The Department of Defense cannot reasonably comply with the normal clearance procedures under title 5, CFR, Part 1320. Complying with the normal clearance procedures is likely to delay or disrupt the collection of information, and could have a negative impact on our service members, and compliance with new statute requirements, effective as of January 1, 2018. The information collection is essential to the mission of the Department. Given this, the Department is requesting emergency approval by December 31, 2017.

Please contact me for any additional information at 571-372-0493, or [frederick.c.licari.civ@mail.mil](mailto:frederick.c.licari.civ@mail.mil).

Sincerely,

Frederick C. Licari  
DoD Clearance Officer