**Attachment C: Instrument: Telephone Interview Guide**

Form Approved

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**State Oral Health Staff Telephone Interview Guide**

**Protocol**

*At the start of the interview*

Good morning/afternoon. Thank you for making the time to speak with me today. My name is \_\_\_\_\_\_\_\_\_\_ and I am a \_\_\_\_\_\_\_\_\_\_\_ at Deloitte working with the Division of Oral Health (DOH) at the Centers for Disease Control and Prevention (CDC). You recently completed an online survey regarding your state oral health department’s activities, challenges and needs. This telephone interview builds upon topics previously discussed in the online survey and provides an opportunity for state oral health program staff to elaborate on the following:

* Oral health coalitions (and challenges with implementation)
* School-based sealant programs
* Community water fluoridation facilitators and barriers
* Impact of CDC funding on state oral health program

Your participation in this interview is voluntary and will take no more than 60 minutes to complete. You do not have to answer any questions if you do not want to and you may end the interview at any point.

Are you willing to participate in this interview?

We would like to record today’s interview. Is it ok for us to record this interview?

Do you have any questions before we begin?

CDC estimates the average public reporting burden for this collection of information as **60 minutes** per response, including the time for reviewing instructions, searching existing data/information sources, gathering and maintaining the data/information needed, and completing and reviewing the collection of information.  An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing burden to CDC/ATSDR Information Collection Review Office, 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: PRA (0920-0879).

**Introduction**

**Let us begin.**

1. Could you tell me how long you have worked in the State Oral Health Program?

**Section 1: Oral Health Coalition**

**We would like to learn about the work of the oral health coalition in your state.**

1. How long has your state had an oral health coalition?
2. Thinking about some of the activities of your state oral health coalition, can you share some examples of how your state oral health coalition has leveraged its resources to expand oral health programs in your state?

*Probe: How has the oral health coalition expanded the reach of community water fluoridation, school based/linked sealant programs, etc.?*

1. Have there been any challenges in working with the oral health coalition? If so, how did you/your program work through these challenges?

**Section 2: School-Based/Linked Sealant Programs (SBSP)**

**We would now like to learn more about the school-based/linked sealant program in your state.**

1. What would make it easier for you to reach more eligible schools with dental sealant programs in your state?

*Probe: How can the reach of school-based/linked sealant program be expanded in the state? Are there any policies that have affected your work with school-based sealant programs in your state?*

1. What effect has school-based sealant programs had on population health – i.e. increase in number of sealants, decrease in untreated decay, and decrease in caries experience?

**Section 3: Community Water Fluoridation**

**We would now like to learn more about community water fluoridation your state.**

1. What have been some of the key challenges in expanding community water fluoridation?
2. How has the state oral health program worked towards addressing some of these challenges?

 *Probe: What has worked? What types of activities not worked?*

1. Have there been any policy changes over the last 5 years that have affected community water fluoridation efforts in your state?

**Section 4: CDC Funding**

1. How did CDC funding help expand your state oral health program’s reach? Oral health infrastructure? Capacity building?
2. How likely is your program to continue without CDC funding?

*Ending the interview*

Thank you for speaking with me today. We appreciate your insights and the information you have provided.

If you have any questions, you may contact me at \_\_\_\_\_\_\_\_\_\_\_ or **Dr. Nita Patel** at **nfp5@cdc.gov**.