Attachment F—NORC Invitation Email

***Invitation Email – Sent by NORC***

Dear Preparedness Director/Coordinator:

We are writing to request your participation in an assessment about the barriers and facilitators to evidence-based practice (EBP) in the field of public health emergency preparedness and response (PHPR). NORC at the University of Chicago (NORC) is conducting this assessment on behalf of the Centers for Disease Control and Prevention (CDC) to examine the factors that affect EBP implementation and dissemination by the PHPR practice community.

The assessment is available in an electronic format.Please go to <http://www.xxx.org> and follow the instructions on the screen to complete the assessment online.

The purpose of the study is to examine the barriers and facilitators to EBP in PHPR by identifying the key organizational, and contextual factors affecting EBP implementation and dissemination by the PHPR practice community. We are asking state, territorial, and local health departments to participate in this assessment. The assessment is intended to be completed by each health department's preparedness director/coordinator, or an appropriate designee who has direct knowledge and/or primary responsibility for preparedness activities in your health department.

The assessment is estimated to take 35 minutes to complete. Your responses will help CDC to support state, territorial, and local health department activities; better understand the PHPR practice community’s needs; inform and prioritize strategies and resources for EBP identification and dissemination; and address barriers and facilitators to EBP uptake. Your open and honest feedback is appreciated. Your participation is voluntary, and you may skip questions or stop the assessment at any time without any adverse consequences. Data from the assessment will be shared with CDC in aggregate form. If you have any questions about this assessment, please contact the NORC Project Director [NAME], at [EMAIL] or [CDC CONTACT NAME] at [EMAIL].

Thank you in advance for your participation in this important study.

Sincerely,

[Project Director Name]

[Project Director Title]

[Address]

[Phone Number]

[Email]