

Attachment H: Reminder e-mail notice – partial response

The online assessment will be open for 20 business days. The e-mail notice below will be distributed in intervals of 5 business days (not counting weekend days) during the open period.

[E-mail for those who have started the online assessment but NOT completed it]

Subject line: REMINDER: CDC Assessment about NPIs and Pandemic Flu in Your Jurisdiction

Dear Colleague,

This is a gentle reminder that you recently started answering an online assessment from CDC to assess the feasibility and acceptability of implementing NPIs for pandemic flu in your jurisdiction. Please take the time to answer the remaining questions. Your feedback is critical to CDC in understanding the challenges associated with pre-pandemic planning. By following the link below, ***you will return to the assessment at the point where you stopped.*** Please complete it by no later than [DATE].

[SurveyMonkey or Qualtrics link]

If you have any questions, please contact us at _____ [The contact e-mail cdccmg@mayatech.com or research@naccho.org will be listed here depending on who distributes this reminder e-mail notice – The MayaTech Corporation or NACCHO, respectively]. Thank you.

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