

**Request for Approval under the “Generic Clearance for the Collection of Qualitative Feedback on Agency Service Delivery (NICHD)”
(OMB#: 0925-0643 ExpDate:2/28/2021)**

TITLE OF INFORMATION COLLECTION: T32 Program Assessment

PURPOSE:

The BPCA-funded T32 programs in pediatric clinical pharmacology is an institutional research training grant program developed in 2011 to help ensure that a diverse and highly trained workforce is available in an area that currently has a limited number of researchers. Approximately 10-15 trainees complete the training program each year. NICHD would like to obtain feedback from graduating fellows in order to improve the program in future years.

Feedback will be collected through Survey Monkey. Feedback will be aggregated and reviewed by internal OPPTB staff as planning for future terms is developed. Aggregate deidentified data may be shared with T32 program directors to support program changes made as a result of feedback received, or shared publicly by the NICHD as part of an assessment of or request for information on the program.

DESCRIPTION OF RESPONDENTS:

The program assessment will be sent to all fellows graduating from the T32 program in pediatric clinical pharmacology in 2020. There are 12 trainees expected to graduate this year.

TYPE OF COLLECTION: (Check one)

| | |
|---|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input checked="" type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input type="checkbox"/> Other: _____ |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Aaron Pawlyk, PhD, Chief, Obstetric and Pediatric Pharmacology and Therapeutics Branch, NICHD

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? Yes No
3. If Applicable, has a System or Records Notice been published? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants?
 Yes No

ESTIMATED BURDEN HOURS and COSTS

| Form Name | Category of Respondents | Number of Respondents | Number of Responses per Respondent | Average Burden Per Response (in hours) | Total Annual Burden Hours |
|------------------------|---------------------------|-----------------------|------------------------------------|--|---------------------------|
| T32 Program Assessment | Individuals or Households | 12 | 1 | 15/60 | 3 |
| Total | | | 12 | | 3 |

| Category of Respondents | Total Burden Hours | Wage Rate* | Total Burden Cost |
|---------------------------|--------------------|------------|-------------------|
| Individuals or Households | 3 | \$29.77 | \$89.31 |
| Totals | | | \$89.31 |

* Bureau of Labor Statistics/Occupational Employment and Wages, May 2019: Occupational Code 19-1042, Medical Scientists, national estimates for 25th percentile (<https://www.bls.gov/oes/current/oes191042.htm>). This estimate falls within the range allowed for postdoctoral trainees on T32 grants (<https://grants.nih.gov/grants/guide/notice-files/NOT-OD-20-070.html>).

FEDERAL COST: The estimated annual cost to the Federal government is \$1,619.16

| Staff | Grade/Step | Salary | % of Effort | Fringe (if applicable) | Total Cost to Gov't |
|---|---------------|------------------|-------------|------------------------|---------------------|
| Federal Oversight | | | | | |
| Program Officer | GS-15, Step 4 | \$144,945 | 1.0 | N/A | \$1,449.45 |
| | | | | | |
| Contractor Cost (T&M Contract) | | \$56.57 per hour | 3 hours | | \$169.71 |
| | | | | | |
| Travel | | | | | |
| Other Cost | | | | | |
| Total | | | | | \$1,619.16 |

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide

answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?

[X] Yes [] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

The questionnaire is sent to all graduating fellows in the NICHD and NICHD-NIGMS funded T32 program in pediatric clinical pharmacology.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

[X] Web-based or other forms of Social Media
[] Telephone
[] In-person
[] Mail
[] Other, Explain

2. Will interviewers or facilitators be used? [] Yes [X] No

Please make sure that all instruments, instructions, and scripts are submitted with the request.