The Davis-Bacon Act applies only to work for which FEMA contracts directly with a contractor and does not apply to Recipient/pass-through entity–contracted work.

E. Reporting Requirements

Recipients and subrecipients must maintain records of work and expenditures. Recipients submit quarterly financial and performance reports to FEMA on January 30, April 30, July 30, and October 30. The first quarterly reports are due within 30 days of the end of the first Federal quarter following the initial award. FEMA may waive the initial reports. The Recipient shall submit quarterly financial status and performance reports thereafter until the grant ends. Failure to submit financial and performance reports to FEMA in a timely manner may result in an

inability to access grant funds until proper reports are received by FEMA. Recipients are encouraged to contact FEMA should this occur.

Recipients must use the FFR (SF-425) and the Standard Form Performance Progress Report (SF-PPR). **PDM** and **FMA** quarterly financial reports must be submitted via PARS. The SF-PPR must be submitted for **PDM** and **FMA** grants via the *e*Grants system. The SF-PPR must be submitted for **HMGP** via NEMIS by directly entering data into the Quarterly Report module or by sending a pre-approved Excel spreadsheet. Recipients without access to NEMIS should coordinate with their Region for further guidance. Hard copies are no longer accepted.

E.1 Federal Financial Reports

Recipients shall submit a quarterly FFR. Obligations and expenditures must be reported on a quarterly basis using the FFR (SF-425), which is due to FEMA within 30 days of the end of each calendar quarter (e.g., for the quarter ending March 31, the FFR is due no later than April 30). A report must be submitted for every quarter of the POP, including partial calendar quarters, as well as for periods where no activity occurs. Future awards and fund drawdowns may be withheld if these reports are delinquent. The final FFR is due 90 days after the end date of the POP.

OMB has directed that the FFR (SF-425) replace the SF-269, SF-269A, SF-272, and SF-272A.

HMA Guidance, Published February 27, 2015. Quarterly Progress Reports for HMGP.