

## Narrative of Changes

*The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.*

Collection Title: Exemption of State-Owned Properties Under Self-Insurance

OMB Control No.: 1660-0013

Current Expiration Date: 06/30/2014

Collection Instruments: No Forms

The following are the changes to the collection:

Supporting Statement:

Question 8a – Updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Updated to reflect the current wage rate. See table below.

Question 14 – Costs to the Federal Government updated.

Estimated Annualized Burden Hours and Costs								
Type of Respondent	Form Name / Form Number	No. of Responses	No. of Responses per Respondent	Total No. of Responses	Avg. Burden per Response (in hours)	Total Annual Burden (in hours)	Avg. Hourly Wage Rate	Total Annual Respondent Cost
State, local or Tribal Government	Letter of Application / No Form	20	1	20	5 hours	100	\$82.96	\$8,296
<b>Total</b>		<b>20</b>		<b>20</b>		<b>100</b>		<b>\$8,296</b>

- Note: The "Avg. Hourly Wage Rate" for each respondent includes a 1.4 multiplier to reflect a fully-loaded wage rate.

Question 15 – See explanation below.

Itemized Changes in Annual Burden Hours						
Data collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
Letter of Application / No Form				100	100	0
<b>Total(s)</b>				<b>100</b>	<b>100</b>	<b>0</b>

***Explain:***

There are no changes to the annual hour burden previously reported and there has been no change to the information being collected.