



U.S. Department of Education

College Affordability and Transparency Explanation Form



For CATEF Help Call 1-888-288-6131 catef@inovas.net

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According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0822. The time required to complete this information is estimated to average 3.27 hours per institution, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this collection, please write to: U.S. Department of Education, Washington, DC 20202-4537. If you have any comments or concerns regarding the status of your individual submission of this information, contact the CATEF Help Desk toll-free at [\(888\) 288-6131">\(888\) 288-6131](tel) or catef@inovas.net.



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999999 - Example College (Tuition & Fees)

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SECTION 1

General Information



Survey Information:

Your institution has been identified as one whose increases in tuition and fees, or net price after grant and scholarship aid, over the most recent three academic years for which data are available fell in the top five percent within your sector. Therefore, you were included on one of the lists that were posted at <http://collegecost.ed.gov/catef/> on June 30, 2017. According to section 132(e) of the Higher Education Act of 1965, as amended, all institutions included on the highest increase lists are required to provide additional information to the Secretary of Education.

Please complete the following form, which collects information regarding costs at your institution. You must complete this form no later than February 28, 2018.

Contact information for person filling out the form if other than preloaded IPEDS Keyholder.

Name

Position

Phone number

E-mail address

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SECTION 2

Cost Increase Description



Data that your institution reported as expenses in the IPEDS Finance (F) component in 2013-14 and 2015-16 have been carried forward below. The three-year percentage change has been calculated for you and the cost areas with the greatest increases have been highlighted.

Your institution's full-time equivalent (FTE) student enrollment **E** counts for the first and last year of the three-year period have also been carried over from the IPEDS 12-month Enrollment Component (E12). The three-year percentage change has also been calculated for you.

If you have questions about the data presented in this section, please contact the IPEDS keyholder at your institution.

Cost Area

(Based on IPEDS Finance component Expenses in Part E)

| | 2013-14 Total Amount | 2015-16 Total Amount | 3-Year % Change |
|--|----------------------|----------------------|-----------------|
| <u>Instruction</u> | \$369,563 | \$2,079,551 | 463% |
| <u>Research and Public service</u> | \$0 | \$163,708 | 16,370,800% |
| <u>Academic support, Student services and Institutional support</u> | \$3,231,174 | \$2,620,546 | -19% |
| <u>Auxiliary enterprises</u> | \$0 | | |
| <u>Net grant aid to students (net of tuition and fee allowances and agency transactions)</u> | \$0 | \$0 | 0% |
| <u>All other expenses</u> | \$345,561 | \$21,433,758 | 6,103% |
| FTE student enrollment from E12 | 636 | 1,303 | 105% |

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Screen Instructions:

Please provide an explanation for the cost areas with the highest percentage increase over the three-year period, as determined in Section 2.

Cost Area 1

3-year % change: 16370800% 3-year % change per FTE: 12600%

Cost Area 2

3-year % change: 6103% 3-year % change per FTE: 2929%

Cost Area 3

3-year % change: 463% 3-year % change per FTE: 175%

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SECTION 4

Steps Towards Cost Reduction

Screen Instructions:

Describe the steps your institution has taken or will take toward the goal of reducing costs in the areas identified in Section 2. If your institution does not plan on reducing the costs, please explain why not.

Cost Area 1

3-year % change: 16370800% 3-year % change per FTE: 12600%

Cost Area 2

3-year % change: 6103% 3-year % change per FTE: 2929%

Cost Area 3

3-year % change: 463% 3-year % change per FTE: 175%

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SECTION 5

Control of Student Charges

Are student charges (tuition and fee rates) within the exclusive control of the institution?

Yes No

If you answered "No", then please identify the agency or agencies responsible for determining the tuition and fee increases and provide an explanation of the extent to which the institution participates in determining the tuition and fee increases in the boxes below.

A) Identify the agency or agencies responsible for determining the tuition and fee increases.

B) Provide an explanation of the extent to which the institution participates in determining the tuition and fee increases.

Additional Information: Please use this space to provide any other information your institution considers relevant to increases in tuition and fees charged to students at your institution.

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Did you find the estimated burden amount of 3.27 hours to be accurate for this survey?

Yes No

How long did it take you to complete this survey? hour(s)

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2018 Tuition and Fees CATEF



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Summary Screen



You have completed all required elements of this form. The summary form shown below may be made publicly available, so please review the information you have provided carefully for spelling and grammatical errors as well as content. You can click **Previous** to go back and edit this information, or, if you are satisfied with your responses click **Finish** to submit the completed survey to the Department of Education for further review. Note: Once you click **Finish**, this survey will be locked and placed in read-only mode. If changes need to be made, please contact the CATEF Help Desk for further assistance.

999999 Example College (Tuition & Fees)

Survey Completed By:

[Name]

[Position]

[E-mail address]

[Phone number]

How long did it take to complete this survey? 3.27 hour(s)

2013-14 FTE student enrollment: 636

2015-16 FTE student enrollment: 1,303

3-year % Change in FTE: 105%

Areas of Greatest Cost Increase

Cost Area 1

2013-14 Amount: \$0

2015-16 Amount: \$163,708

3-Year % Change: 16370800%

2013-14 Amount per FTE: \$0

2015-16 Amount per FTE: \$126

3-Year % Change per FTE: 12600%

Explanation of increased costs:

Steps towards cost reduction:

Cost Area 2

2013-14 Amount: \$345,561

2015-16 Amount: \$21,433,760

3-Year % Change: 6103%

2013-14 Amount per FTE: \$543

2015-16 Amount per FTE: \$16,450

3-Year % Change per FTE: 2929%

Explanation of increased costs:

Steps towards cost reduction:

Cost Area 3

2013-14 Amount: \$369,563

2015-16 Amount: \$2,079,551

3-Year % Change: 463%

2013-14 Amount per FTE: \$581

2015-16 Amount per FTE: \$1,596

3-Year % Change per FTE: 175%

Explanation of increased costs:

Steps towards cost reduction:

Additional Information

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