

Introduction

In support of the E-Enterprise for the Environment, Quality Assurance Project Plan (QAPP) Initiative, please complete this short customer survey. This initiative follows up on actions decided upon at a Lean Event intended to improve timeliness, consistency, and transparency. Your feedback will assist us in better understanding our state and tribal partners' training and resource needs for QAPP development and review, contribute to developing QAPP training content, and aid in our improvement of QAPP processes.

Contact Information

Please note the small **red triangles** in the upper right corner of the cell. Hover over this triangle to view the information required.

Please enter your contact information in the table below.	
Name	
Position	
Organization	
Contact #	
Contact Email	
Regional Partner	

Instructions for using this Workbook

1. This Workbook consists of two Worksheets: **Instructions and Survey Questions**
2. Please select the "Survey Questions" Worksheet: The purpose of this Worksheet is to collect information with regards to QA training. This Worksheet consists of eight questions. All of the response cells have a "drop down" or "picklist" and the column labeled, "Comments" allows for you to include additional information. For the picklist questions: Click in the cell and a small gray downward pointing arrow will appear. Use the scroll bar, to the right and click on your selection.

State and Tribal QAPP Training and Resource Needs Survey Questions

Question #	Question	Response	Comment
1	What do you need most prior to developing a QAPP?		
The following question addresses pre-meetings.			
2	What is your main purpose for having a pre-meeting with EPA? To understand:		
The following questions address QAPP development and review tools.			
3a.	What tools would provide the most assistance in developing your QAPP?		
3b.	What sections of the EPA/QA G-5 QAPP guidance do you need assistance with during development?	Other (Please list in the text box, next to your selection in the column titled "Comments")	
3c.	Do you use the EPA R-5 or the EPA G-5 checklist (Appendix C) to assist you with reviewing your QAPP?		
The following questions address QAPP training content and delivery methods.			
4a.	What QAPP resources would be most useful to you?	Fillable QAPP template for each media and/or program	
4b.	Which is the most effective delivery method to receive QAPP training for your environmental organization?		
5	Do you have any additional comments and suggestions?		

Question #1	Question #2	Question #3a	Question #3b	Question #3c	Question #4a	Question #4b	Question #5
Pre-meeting with EPA QA staff	How to plan and formulate problem definition in a QAPP	Checklist for developing your QAPP (e.g. EPA/QA G-5, Appendix C)	Analytical Methods - Section 2.2.4 and 2.2.5	Yes	Fillable QAPP template for each media and/or program	Handouts	Yes (Please list in the text box, next to your selection in the column titled "Comments")
QAPP development and review tools	The EPA QAPP review process and associated approval timeframes	Citizen Science QAPP Template	Data Assessment, Usability and Oversight - Section 2.3.1	No, if "No" please list the tools you use to review your QAPP in the text box, next to your selection in the column titled	Generic EPA/QA G-5 QAPP template	In-Person hands on with EPA QA representative	No
QAPP Training	The required elements to include in your QAPP	Example of similar grant-types approved QAPPs	Data Quality Objectives - Section 2.1.7		Program/media specific QAPP template	Live Webinar presentations	
All of the above	Why you need a QAPP and how to use a QAPP	Factsheets outlining the 10 Tips to Produce an Approvable QAPP	Data Validation and Verification - Section 2.4		QAPP development checklist	Online Classroom with EPA QA representative	

Question #1	Question #2	Question #3a	Question #3b	Question #3c	Question #4a	Question #4b	Question #5
None of the above	All of the above	Help Desk QA Resource (by Region)	Problem Definition/Task Description - Section 2.1.5		Turbo QAPP for each media and/or program	Online self-paced	
Other (Please list in the text box, next to your selection in the column titled "Comments")	None of the above	On-line Generic (EPA/QA G-5) QAPP fillable templates and forms that can be used for all media/grant purposes with links to resources	Quality Objectives and Criteria - Section 2.1.7		Uniform Federal Policy for Quality Assurance Project Plans (UFP QAPP)	Power Point	
	Other (Please list in the text box, next to your selection in the	Program-specific QAPP templates (Water, Air, Hazardous Waste)	Sampling and Analysis - Section 2.2.2 and 2.2.3		All of above	Train the trainer	
		QAPP builder, for example a "Turbo QAPP" that auto fills information based on media	All of the above		None of the above	QA national meeting/symposium/training event	

